

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

6<sup>th</sup> April 2023

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 13<sup>th</sup> April 2023 at 7.30 pm.**

Yours faithfully

*Lesley Hough*

Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
  - [a] To receive the above for April 2023.
  - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)

To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION

**As per Standing Orders - Public Participation** 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. SUPPORT STAFFORDSHIRE

To welcome Anne Saxon, Locality Support Officer for South Staffordshire, to discuss holding an exhibition of the volunteer organisations and charities that exist in the neighbourhood, following Cllr Eastwood's Notice of Motion considered at the January meeting.
7. SOUTH STAFFORDSHIRE & STAFFORDSHIRE COUNTY COUNCIL
  - [a] To receive updates/reports from the above Councillors.
8. POLICE MATTERS
  - [a] To receive a Police report if available.
9. MINUTES
  - [a] To approve the minutes of the Full Council meeting of the 9<sup>th</sup> March 2023.
  - [b] To receive the Follow Up Sheets for Full Council, Haling Dene Management and Recreation and Amenities.

10. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning Minutes for 9<sup>th</sup> March 2023
  - [b] Annual Parish Meeting of 16<sup>th</sup> March 2023.
  
11. WORKING GROUP MINUTES
  - [a] To note that no minutes have been received.
  
12. OUTSIDE GROUPS WITH PC REPRESENTATION
  - [a] To note that no minutes have been received.
  
13. ACCOUNTS
  - [a] To note the accounts for payment and the expenditure summary printouts for the month of March 2023 will be included on May 2023 Agenda due to end of year close down.
  - [b] To note that the Internal Audit for year end will be undertaken week commencing 8<sup>th</sup> May.
  - [c] To approve reinvesting the Council's Bond with Nationwide for a further 12 months at an interest rate of 3.75%.
  
14. NEIGHBOURHOOD PLAN
  - [a] To receive an update on the above from Council representatives.
  
15. KINGS CORONATION
  - [a] To receive an update for the above, including the erection of the Marquee.
  
16. DATE AND TIME OF NEXT MEETING  
Thursday 18<sup>th</sup> May 2023 at 7.30 pm.
  
17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 6

### Standing Orders – Public Participation

7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
  - 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
  - 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
  - 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.