

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
Held on 27<sup>th</sup> October 2022 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor	Calvert Stonehouse	[Chairman]
"	Andrew Adams	[Vice Chairman]
"	Mrs Helen Adams	
"	Sam Harper-Wallis	
"	Victor Kelly	
"	Anthony Minshall	

Non-Committee Members in Attendance were Cllrs John Eastwood and Mrs Vivienne Smith

Also in Attendance Ms L Hough

There was one member of the Public in attendance

## **Part I - Public Session**

Councilor Stonehouse declared he was audio recording the meeting.

### 497. APOLOGIES

Apologies were received from Committee Members Cllrs Gordon Hawkins, Mrs Petula Hughes, and David Oldfield, and Non Committee Members Cllrs Andrew Lenz and Alan Smallwood.

### 498. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 499. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPis.

### 500. MINUTES

#### **Resolved**

The minutes of the meeting of the 28<sup>th</sup> July 2022 be approved as a true and correct record and signed by the Chairman.

[b] The Follow Up Sheets were received for the July meeting.

### 501. INCOME/EXPENDITURE

[a] The Haling Dene Management printouts for the year to date were received.

### 502. COMMITTEE BUDGETS 2023-2024

[a] It was noted that the item of improvement/project for the 2023/2024 financial year would be the Ground Floor Ladies and Gents toilets.

Councillors also requested that costing be obtained for new projector and two 65in TVs for presentations.

### 503. ROOM HIRE CHARGES - 2023/2024

[a] Consideration was given to if the Committee wished to increase the Room Hire Charges for the coming financial year.

**Resolved** that the room hire costs for the coming year not be increased.

504. HALING DENE PLANNED MAINTENACE PROGRAMME YEAR 6  
 Consideration was given to what should be undertaken during Year 6 of the above and how this should be taken forward, taking into account funding available.  
 Councillors requested that possible costs be obtained for heating zones for the building and a flood guard be placed on the front of the cellar barrel access door to stop the cellar from flooding.
505. HALING DENE CENTRE  
 [a] It was noted the work to the Boundary Wall was now complete.  
 [b] The HDC Monthly Inspection Report for October was received.  
 [c] Consideration was given to removing the majority of the shrubs from the rear border to the patio and replacing with smaller shrubs some bedding plants and woodchip.  
**Resolved** that costings be obtained and this be placed on the January agenda for consideration.  
 [d] It was noted that TJB had been requested to give a date for their yearly maintenance check of the Haling Dene building.  
 [e] Consideration was given to a report and quotation from DR-IT Services following a Survey of the Centre's Broadband and connections.  
 Councillors asked that consideration could also be given to a Fibre Optic point being installed.  
**Resolved** that the quotation be approved for £1,864.  
 [f] Consideration was given to what provisions the Committee could consider helping with Climate change.
506. KING'S CHARLES CORONATION  
 Consideration was given to if the Council wished to hold any events for the above weekend 6<sup>th</sup> and 7<sup>th</sup> May 2023.  
**Resolved** that a working Group be formed of interested Councillors.
507. GRASS CUTTING AND HORTICULTURAL CONTRACTS  
 [a] It was noted that the three-year Contract for the above was due to expire on 31<sup>st</sup> March 2023.  
 [b] Consideration was given to if the Committee wished to extend the contracts for a further two years.  
**Resolved** that:  
 [i] The Grass Cutting Contract be extended for a further two years.  
 [ii] The Horticultural Contract go out for Tender.
508. BAR FACILITY  
 The PA advised that the Bar Company currently providing a bar service for events had notified the Council they did not wish to continue after their contract ended in December 2022.  
**Resolved** that the company be asked to meet Councillors and the Councillors interested in attending the meeting were Cllrs Mrs Helen Adams, Victor Kelly, Anthony Minshall and Sam Harper-Wallis.
509. CHRISTMAS CLOSURE  
 It was noted the Haling Dene Centre would close on Wednesday 21<sup>st</sup> December 2022 and re-open on Tuesday 3<sup>rd</sup> January 2023.
510. DATE AND TIME OF NEXT MEETING  
 Thursday 26<sup>th</sup> January 2023 at 7.00 pm.
511. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 10.00 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_