

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

Rd February 2023

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9<sup>th</sup> February 2023 at 7.30 pm.**

Yours faithfully

Lesley Hough

Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
[a] To receive the above for February 2023.  
[b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. WELCOME NEW ELECTED COUNCILLOR  
The Chairman to welcome the new Co-Opted Councillor, Cllr Ron Kenyon, and present his badge.
6. PUBLIC PARTICIPATION  
**As per Standing Orders - Public Participation** 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
7. SOUTH STAFFORDSHIRE & STAFFORDSHIRE COUNTY COUNCIL  
[a] To receive updates/reports from the above Councillors.
8. POLICE MATTERS  
[a] To receive a Police report if available.
9. MINUTES  
[a] To approve the minutes of the Full Council meeting of the 12<sup>th</sup> January 2023.  
[b] To receive the Follow Up Sheets for Full Council, Haling Dene Management and Recreation and Amenities.

10. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning Minutes for 12<sup>th</sup> January 2023
  - [b] Haling Dene Management Minutes for 26<sup>th</sup> January 2023
  - [c] Recreation and Amenities Minutes for 26<sup>th</sup> January 2023
  
11. WORKING GROUP MINUTES
  - [a] To note that no minutes have been received.
  
12. OUTSIDE GROUPS WITH PC REPRESENTATION
  - [a] To receive the minutes from the Peace Memorial Hall meeting for 16<sup>th</sup> November 2022
  - [b] To receive the minutes from the Penkridge Sports and Recreation Centre [Monckton] meetings of 17<sup>th</sup> October and 21<sup>st</sup> November 2022.
  
13. ACCOUNTS
  - [a] To approve the accounts for payment for the month of January 2023.
  - [b] To receive the expenditure summary print outs for January 2023.
  - [c] To note the January Monthly Summary of Accounts and Pie Chart for the website.
  - [d] To note there has been a spend of £282.03 for advertisement/publication documentation for the first Public Workshops for the Neighbourhood Plan Working Group.
  
14. FULL COUNCIL DATE CHANGE  
To consider changing the Full Council date from 11<sup>th</sup> May to 18<sup>th</sup> May following the Election and Kings Coronation the Parish Count will not be undertaken until Monday 8<sup>th</sup> or Tuesday 9<sup>th</sup> May.
  
15. COUNCILLOR RESIGNATION
  - [a] To note that Cllr Calvert Stonehouse has submitted his resignation to the Chairman with effect from 1<sup>st</sup> February 2023.
  - [b] South Staffordshire Council have been advised of the vacancy, but this will not be advertised due to the Elections in May 2023.
  
16. NEIGHBOURHOOD PLAN
  - [a] To receive an update on the above from Council representatives.
  - [b] To receive an invitation to all Parish Councillors to attend the Neighbourhood Plan Public Workshops on Saturday 11<sup>th</sup> February 9.00 am - 12 noon and Saturday 4<sup>th</sup> March 1.00 pm to 4.00 pm.
  
17. KINGS CORONATION
  - [a] To receive an update for the above.
  - [b] To receive and consider a quotation to purchase commemoration mugs for First School children.
  
18. SUPPORT STAFFORDSHIRE
  - [a] To consider inviting the Support Staffordshire Locality Officer to speak to Council with regard to holding an exhibition of the volunteer organisations and charities that exist in the neighbourhood, following Cllr Eastwood's Notice of Motion considered at the January meeting.
  
19. DATE AND TIME OF NEXT MEETING  
Thursday 9<sup>th</sup> March 2023 at 7.30 pm.
  
20. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 6

### Standing Orders – Public Participation

7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.