

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

28th October 2022

To: Members of the Finance and Resources Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Finance and Resources Committee to be held on **Thursday 3rd November 2022 at 11.00 am.**

Yours faithfully

Lesley Hough
Parish Administrator

AGENDA

Part I - Public Session

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. PRECEPT 2023-2024
[a] To note subject to the Budgets being agreed the Full Council will consider setting the Precept at £270,000 for the financial year 2023/2024.
4. STANDING ORDER NO. 64
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Part II – Private Session

5. MINUTES
To approve the minutes of the meeting of 4th November 2021.
6. BUDGET 2023/2024
To receive and consider the budget requirements for the financial year 2023/2024 for:
[a] Full Council
[b] Halting Dene Management
[c] Recreation and Amenities
[d] Burial Ground
[e] To consider if the Council wish to increase the table of fees for the coming financial year to commence April 2023.
7. PRECEPT 2023-2024
To receive and consider:
[a] The Estimated Balances and Summary of Estimates sheets for the half year 2022-2023 [attached].
8. VIREMENTS/RESERVES FOR 2022/2023 BUDGETS
[a] To receive and consider the virements for 2022/2023.

9. COUNCIL THREE MONTHS RUNNING COSTS

To consider amending the running Cost figure

10. COUNCIL PROCEDURES

[a] Following the items raised at the October Full Council meeting to consider the following inclusion to the Standing Orders.

[b] To note that there are no further updates to the Council's Procedures/Risk Assessments, and these will be reviewed in October 2023 unless amendments are required sooner.

11. COUNCIL REMUNERTION SCHEME

[a] To note that South Staffordshire Council have been notified that the Parish Council Remuneration Scheme will continue under the same terms as it started in 2004.

12. INTERNAL AUDITOR

[a] To consider appointing the Internal Auditor for the financial year 2023-2024.

13. WEBSITE

[a] To receive an update on the council's new website.

14. STAFF

[a] To receive and consider the staff incremental rises

15. TIME AND DATE OF THE NEXT MEETING

TBC