

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

21<sup>st</sup> October 2022

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 27<sup>th</sup> October 2022 at 8.30 pm** in Room 16 at the Haling Dene Centre.

Yours faithfully

Lesley Hough  
Parish Administrator

## AGENDA

### Part I - Public Session

Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. DISCLOSABLE PECUNIARY INTEREST (DPI)
4. MINUTES
  - [a] To approve the minutes of the meeting of 28<sup>th</sup> July 2022 and to consider matters arising therefrom.
  - [b] To receive the Follow Up Sheets from the July meeting.
5. INCOME/EXPENDITURE
  - [a] To receive the Haling Dene Management printouts for the year to date.
6. COMMITTEE BUDGET 2023/2024

To note the item of improvement/project for the 2023/2024 financial year will be the Ground Floor Ladies and Gents toilets.
7. ROOM HIRE CHARGES - 2022/2023
  - [a] To consider if the Committee wish to increase the Room Hire Charges for the coming financial year.
8. HALING DENE PLANNED MAINTENACE PROGRAMME YEAR 6

To consider what should be undertaken during Year 6 of the above and how this should be taken forward, taking into account funding available.

9. HALING DENE CENTRE

- [a] To note the work to the Boundary Wall is now complete.
- [b] To receive the HDC Monthly Inspection Report for October.
- [c] To consider removing the majority of the shrubs from the rear border to the patio and replacing with Summer/Winter bedding plants.
- [d] To note TJB have been requested to give a date for their yearly maintenance check of the Haling Dene building.
- [e] To receive and consider recommendations from DR-IT Services following a Survey of the Centre's Broadband and connections.
- [f] To consider what provisions the Committee could consider to help with Climate change

10. KING'S CHARLES CORONATION

To consider if the Council wish to hold any events for the above weekend 6<sup>th</sup> and 7<sup>th</sup> May.

11. GRASS CUTTING AND HORTICULTURAL CONTRACTS

- [a] To note the three-year Contract for the above are due to expire on 31<sup>st</sup> March 2023.
- [b] To consider if the Committee wish to extend the Contracts for a further two years.

12. BAR FACILITY

To receive the PA's report on the above.

13. CHRISTMAS CLOSURE

To note the Haling Dene Centre will close on Wednesday 21<sup>st</sup> December 2022 and re-open on Tuesday 3<sup>rd</sup> January 2023 [Public Holidays 2 days and Staff Holidays 5 days].

14. DATE AND TIME OF NEXT MEETING

Thursday 26<sup>th</sup> January 2023 at 7.00 pm.

15. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.