

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

30<sup>th</sup> September 2022

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 6<sup>th</sup> October 2022 at 7.30 pm.**

Yours faithfully

Lesley Hough

Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
[a] To receive the above for October 2022.  
[b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. WELCOME NEW ELECTED COUNCILLOR  
The Chairman to welcome the new Elected Councillor, Cllr Sam Harper-Wallis, and present his badge.
4. DECLARATIONS OF INTEREST
5. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
6. PUBLIC PARTICIPATION  
**As per Standing Orders - Public Participation** 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
7. SOUTH STAFFORDSHIRE & STAFFORDSHIRE COUNTY COUNCIL  
[a] To receive updates/reports from the above Councillors.
8. POLICE MATTERS  
[a] To receive a police report if available.
9. MINUTES  
[a] To approve the minutes of the Full Council meeting of the 7<sup>th</sup> July 2022.  
[b] To receive the Follow Up Sheets for Full Council, Haling Dene Management and Recreation and Amenities.

10. COMMITTEE MINUTES

To note the minutes of the:-

- [a] Planning Minutes for 7<sup>th</sup> July 2022.
- [b] August 2022 Planning Submission.
- [c] September 2022 Submission.
- [c] Haling Dene Management meeting of 28<sup>th</sup> July 2022
- [d] Recreation and Amenities meeting of 28<sup>th</sup> July 2022.

11. WORKING GROUP MINUTES

To note that no minutes have been received.

12. OUTSIDE GROUPS WITH PC REPRESENTATION

- [a] To receive the Penkridge Sports and Recreation Centre minutes of the 11<sup>th</sup> April, 16<sup>th</sup> May, 20<sup>th</sup> June and 25<sup>th</sup> July 2022.
- [b] Peace Memorial Hall minutes of the 1<sup>st</sup> June 2022

13. ACCOUNTS

- [a] To approve the accounts for payment for the months of July and August 2022.
- [b] To receive the expenditure summary print outs for July and August 2022.
- [c] To receive the signed Audit Commission Annual Return for the year ended 31<sup>st</sup> March 2022.
- [d] To note the June, July and August Monthly Summary of Accounts and Pie Chart for the website.

14. POLICIES & PROCEDURES

- [a] To receive and consider the attached procedure for Councillors' Apologies.

15. CASUAL VACANCIES

- [a] To receive and consider applications for Co-Option to the Levedale Ward.

16. NEIGHBOURHOOD PLAN

- [a] To receive an update on the above from Council representatives.
- [b] Following the cancellation of the meeting with South Staffordshire Council and Staffordshire County Council Officers and Councillors to consider if the meeting should be re-arranged.

17. WEST MIDLAND INTERCHANGE

- [a] To receive the notes from the PLG Meeting of 5<sup>th</sup> July 2022.
- [b] To receive the notes from the CLG Meeting of 6<sup>th</sup> July 2022.

18. NOTICE OF MOTION

To receive and Consider a Notice of Motion from Cllr Sam Harper-Wallis:

The Council to acknowledge that "current levels of global warming and future warming already committed constitute nothing less than an emergency for most life on this planet, requiring an emergency response by all levels of government, including local government."

Inline with this acknowledgement the council will also commit to the following actions:

- a. The Council to commit to a net zero carbon emissions target by 2030
- b. The Council to create a climate committee. This committee is to be responsible for the implementation of the Net Zero 2030 commitment. This Committee will use the "ARUP You've declared a Climate Emergency... what next? - Guidance for local authorities" report as a starting point for the plan.
- c. The Council to write to South Staffordshire Council encouraging them to also adopt a 2030 Net Zero Target.
- d. The Council to write to and encourage nearby local parish councils to implement their own Net Zero Targets.

19. STAFFORDSHIRE PARISH COUNCIL ASSOCIATION  
[a] To consider nominating a representative to the SPCA Executive Committee when Cllr Kelly's term ends at the end of 2022.  
[b] To consider if the Council wish to submit a Motion for Debate at the Annual General Meeting on 5<sup>th</sup> December and if so which Parish Council they wish to approach to second their Motion.
20. HALING DENE CENTRE  
[a] To receive and consider quotations to replace the kitchen door and glass panel to comply with the Fire Audit.
21. DATE AND TIME OF NEXT MEETING  
Thursday 10<sup>th</sup> November 2022 at 7.30 pm.
22. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 5

### Standing Orders – Public Participation

#### 7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.