

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

8<sup>th</sup> April 2022

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14<sup>th</sup> April 2022 at 7.30 pm** in Room 1 at the Haling Dene Centre.

Yours faithfully

Lesley Hough  
Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
  - [a] To receive the above for April 2022.
  - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION  
**As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]**
6. POLICE MATTERS
  - [a] To receive a Police report for March 2022.
7. SOUTH STAFFORDSHIRE & STAFFORDSHIRE COUNTY COUNCIL
  - [a] To receive updates/reports from the above Councillors.
8. MINUTES
  - [a] To approve the minutes of the Full Council meeting of the 10<sup>th</sup> March 2022.
  - [b] To receive the Follow Up Sheets for Full Council, Planning, Haling Dene Management and Recreation and Amenities.

9. COMMITTEE MINUTES

To note the minutes of the:-

- [a] Planning Minutes for 10<sup>th</sup> March 2022
- [b] Haling Dene Management Minutes of 17<sup>th</sup> March 2022
- [c] Recreation and Amenities Minutes of 17<sup>th</sup> March 2022

To receive the minutes of:

- [d] Annual Parish Meeting of 31<sup>st</sup> March 2022

10. WORKING GROUP MINUTES

- [a] To note that no minutes have been received.

11. OUTSIDE GROUPS WITH PC REPRESENTATION

- [a] To receive the Penkrigde Peace Memorial Hall meeting minutes dated 18<sup>th</sup> January 2022.
- [b] WMI Project Liaison Group [CLG] Meeting Notes of 16<sup>th</sup> March 2022.
- [c] WMI Project Liaison Group [PLG] Meeting Notes of 17<sup>th</sup> March 2022.
- [d] Penkrigde Sports and Recreation Centre [Monckton] Meeting of 21<sup>st</sup> February 2022.
- [e] To note the Penkrigde Sports and Recreation Centre [Monckton] AGM Meeting will be held on Monday 16<sup>th</sup> May at 7.30 pm in the main hall and all Councillors are invited.

12. ACCOUNTS

- [a] To note the accounts for payment and the expenditure summary printouts for the month of March 2022 will be included on May 2022 Agenda due to end of year close down.
- [b] To note that the Internal Audit for year end will be undertaken week commencing 2<sup>nd</sup> May.
- [c] To approve reinvesting the Council's Bond with Nationwide for a further 12 months.
- [d] To note the National Joint Council for Local Government Services have agreed a pay increase of 1.75% to commence 1<sup>st</sup> April 2021 and the increase and back dated pay was made in March 2022.

13. SOUTH STAFFORDSHIRE COUNCIL

- [a] To receive a copy of the slide presentation following the South Staffordshire Council Code of Conduct training.

14. SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT PART I

To receive the above which details items which can be included in Part II Private Session of Parish Council meetings.

15. NEIGHBOURHOOD PLAN

- [a] To receive the Chairman's update on the above.
- [b] To consider the next stage of the above and inviting applicants to form a Neighbourhood Plan Steering Group.
- [c] To appoint two members of the Parish Council to the Steering Group.

16. GRASS VERGE OFF A449

To receive and consider an email from a resident, who attended Public Participation, with regard to vehicles parking on the grass verge off the A449.

17. DATE AND TIME OF NEXT MEETING

Thursday 12<sup>th</sup> May 2022 at 7.30 pm.

- 18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

Agenda Item 5

Standing Orders – Public Participation

7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.