

Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting
Held on 28th October 2021 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor Calvert Stonehouse [Chairman]
“ Mrs Helen Adams
“ Andrew Adams
“ Mrs Isabel Ford
“ Victor Kelly
“ Anthony Minshall
“ Alan Smallwood

Non-Committee Members in Attendance was Cllrs John Eastwood, Mrs Petula Hughes, Ms Jacquie Leach, Andrew Lenz and Mrs Vivienne Smith

Also in Attendance Ms L Hough

Part I - Public Session

439. APOLOGIES

Apologies were received from Cllrs Gordon Hawkins and David Oldfield.

440. DECLARATIONS OF INTEREST

There were no declarations of interest.

441. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPIs received.

442. MINUTES

Resolved

That the minutes of the meeting of the 22nd July and additional meeting of 4th August be approved as a true and correct record and signed by the Chairman.

443. INCOME/EXPENDITURE

[a] The Haling Dene Management printouts for the year to date were received.

444. COMMITTEE BUDGET 2022/2023

It was noted that the item of improvement/project for the 2022/2023 financial year will be the Boundary Wall.

445. ROOM HIRE CHARGES - 2022/2023

[a] Consideration was given to if the Committee wished to increase the Room Hire Charges for the coming financial year.

Resolved that all room hire charges be increased by 2% for the financial year 2022-2023.

[b] Consideration was given to if ad-hoc hourly charges should be introduced.

Resolved that ad hoc hourly charges to be introduced and reviewed at the March 2022 meeting.

446. HALING DENE PLANNED MAINTENACE PROGRAMME YEAR 5
 Consideration was given to what should be undertaken during Year 5 of the above and how this should be taken forward, taking into account funding available.
 Members of the Committee agreed that items included in Year 5 of the PMP were included under item 8 of the agenda.
447. HALING DENE CENTRE
- [a] Consideration was given to a quotation from Penkridge Electrical to have the lights upgraded to LED in Rooms 25, 26, 28, 29, 30 at a cost of £895.55, Rooms 32 and 33 at a cost of £436 and the landing lights on the second floor at a cost of £122.
Resolved that the above quotations from Penkridge Electrical be approved.
- [b] A quotation was received and considered from Emerald Telecom to upgrade the Council's phone system at a cost of £33.90 per month plus VAT and a Panasonic Phone system at a cost of £2,735.
Resolved that the above quotations be approved.
- [c] Consideration was given to quotations to replace the carpet in the Bar Area and room 11 and to approve payment by the use of the Capital Budget of £6,000.
Resolved that the quotation from Trinity Carpets be approved at a cost of £6,418 and the funds in the Capital Budget of 36,000 be used towards the cost.
- [d] Consideration was given to a quotation from TJB to replace the outside Fire Door in the Bar at a cost of £950 plus VAT.
Resolved that the above quotation be approved.
- [e] Consideration was given to a quotation to repair the front entrance porch at a cost of £875 plus VAT.
Resolved that the above quotation be approved.
- [f] The HDC Monthly Inspection Report for October was received.
Resolved that the PA obtain costs to replace the Dog signs with three aluminium signs.
- [g] It was noted that TJB had been requested to give a costing for a yearly Maintenance Inspection for the external of the building.
- [h] Consideration was given to holding Afternoon Teas in the Bar Area with an outside Caterer to provide the service.
Resolved that the above be approved and reviewed in March 2022
448. BOUNDARY WALL
 The Chairman gave an update for the above.
 He advised that the quotation sheet had been broken down into three sections and will be sent out to the interested companies. He did not envisage work would commence until late Spring 2022.
449. HALING DENE CENTRE BAR
 The PA advised that she was to meet with representative of Premier PubCo but unfortunately they had tested positive for COVID a meeting will be rearranged as soon as possible.
450. QUEENS PLATINUM JUBILEE
- [a] To Chairman's update and detailed itinerary was received. He advised that the majority of arrangements had been made and the Working Group should meet in January before the next Haling Dene Management meeting.
- [b] An email was received dated 21st October from the Staffordshire Lieutenancy with regard to the above and the lighting of a Jubilee Beacon.
Resolved that enquiries be made to light a Jubilee Beacon at Wolgarston Farm
451. CHRISTMAS CLOSURE
 It was noted the Haling Dene Centre will be closed on Wednesday 22nd December 2021 and re-open on Tuesday 4th January 2022 [Public Holidays 3 days and Staff Holidays 5 days].
452. DATE AND TIME OF NEXT MEETING
 Thursday 27th January 2022 at 8.30 pm.

The meeting closed at 8.30 pm

Chairman: _____

Date: _____