

# Penkrige Parish Council

Haling Dene Centre  
Cannock Road  
Penkrige  
Stafford  
ST19 5DT

23<sup>rd</sup> April 2021

To: Members of the Penkrige Parish Council

Dear Sir/Madam

I write to invite you to attend an additional meeting of the Penkrige Parish Council to be held on **Thursday 29<sup>th</sup> April 2021 at 11.00 am.**

Please note the meeting will be held as a virtual meeting through Zoom.

Yours faithfully

<https://zoom.us/j/93275913374?pwd=cmN0bmtUOE1POU5LZHFsY2FCbVVJdz09>

Meeting ID: 932 7591 3374

Passcode: 720911

Lesley Hough  
Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST  
To receive any Declarations of Interest.
3. DISCLOSABLE PECUNIARY INTEREST (DPI)  
[a] To receive and consider any DPI requests.
4. HALING DENE CENTRE  
[a] To receive and consider two quotations to have the flat roof repaired and vents fitted.  
[b] To receive and consider a report from a Structural Engineer for the Boundary Wall adjacent to the Canal towpath [to follow].  
[c] To receive and consider a report from TJB together with costings to have the internal work at the Haling Dene undertaken.
5. DATE AND TIME OF NEXT MEETING  
Thursday 13<sup>th</sup> May 2021 at 7.00 pm.
6. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 5

### Standing Orders – Public Participation

7.3

[a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.

33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.

33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.

33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.

33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.