

# Penkrige Parish Council

Haling Dene Centre  
Cannock Road  
Penkrige  
Stafford  
ST19 5DT

1<sup>st</sup> April 2021

To: Members of the Penkrige Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkrige Parish Council to be held on **Thursday 8<sup>th</sup> April 2021 at 7.00 pm.**

Please note the meeting will be held as a virtual meeting through Zoom.

Yours faithfully

<https://zoom.us/j/97073319902?pwd=N1dlaUY2N0NMM2ZJaEFQd1IRS2RqQT09>

Meeting ID: 970 7331 9902

Passcode: 897449

Lesley Hough  
Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
[a] To receive the above for March 2021.  
[b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST  
To receive any Declarations of Interest.
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
[a] To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION  
**As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]**
6. POLICE MATTERS  
To receive a Police Report if available
7. MINUTES  
To approve the minutes of the Full Council Meeting of 11<sup>th</sup> March 2021.

8. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning submissions for February 2021
  - [b] Haling Dene Management Meeting of 25<sup>th</sup> March 2021
  - [c] Recreation and Amenities Meeting of 25<sup>th</sup> March 2021
9. WORKING GROUP MINUTES  
To receive the notes from the Highway Liaison consultation with Staffordshire County Council dated 11<sup>th</sup> March 2021.
10. OUTSIDE GROUPS WITH PC REPRESENTATION  
To note that no minutes have been received.
11. ACCOUNTS
  - [a] To note the accounts for payment and the expenditure summary printouts for the month of March 2021 will be included on May 2021 Agenda due to end of year close down.
  - [b] To note that the Internal Audit for year end will be undertaken week commencing 3<sup>rd</sup> May remotely.
  - [c] To approve reinvesting the Council's Bond with Nationwide for a further 12 months.
12. HALING DENE CENTRE
  - [a] To receive and consider two quotations to have the flat roof repaired and vents fitted.
  - [b] To receive and consider a report from a Structural Engineer for the Boundary Wall adjacent to the Canal towpath.
  - [c] To receive and consider a report from the Canal and River Trust following their inspection of the wall and culvert in the Haling Dene Grounds.
13. GOVERNEMENT GUIDELINES COVID-19 UPDTE
  - [a] To receive the PA's update on the above following the Government Announcement on the continuation of the Roadmap in relation to the above.
  - [b] Following the Government decision to not extend the powers to continue to hold remote meetings after the 7<sup>th</sup> May the Council are asked to consider holding the May meeting one week early on Thursday 6<sup>th</sup> May.
14. TFM MEETING
  - [a] To receive the Chairman's Resume on the meeting with representatives from TFM on 19<sup>th</sup> March.
15. GRANTS  
To receive and consider a grant application from the Penkrige Litter Pickers for a grant of £200 towards the cost of Litter Pickers, High Vis Vests, Gloves and Plastic Bags.
16. DATE AND TIME OF NEXT MEETING  
Thursday 13<sup>th</sup> May 2021 at 7.00 pm.
17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 5

### Standing Orders – Public Participation

7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.