

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
Held on 22<sup>nd</sup> October at 7.30 pm by Virtual Meeting via Zoom

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor Anthony Minshall [Chairman]  
“ Gordon Hawkins [Vice Chairman]  
“ Mrs Isabel G A Ford  
“ Mrs Petula M C Hughes  
“ Calvert Stonehouse  
“ Mrs Helen Sutton  
“ Alan Smallwood

Non Committee Members in Attendance were Cllrs Andrew Adams, Ms Gail Ballance, Victor Kelly, Andrew Lenz and Mrs Vivienne Smith

Also in Attendance Ms L Hough

## **Part I - Public Session**

### 364. APOLOGIES

An apology was received from Cllr Craddock.

### 365. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 366. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

### 367. MINUTES

#### **Resolved**

That the minutes of the meeting for the 5<sup>th</sup> March 2020 be approved as a true and correct record

### 368. MATTERS ARISING

There were no matters arising.

### 369. INCOME & EXPENDITURE/BAR TAKINGS

[a] Income and Expenditure printouts for the year to date were received.

[b] It was noted that the full beer barrels had been collected by Marstons and a refund of £710 was to follow.

Following the July Stock Take the PA to give a spirits value at the Finance and Resources meeting of 29<sup>th</sup> October 2020.

### 370. COMMITTEE BUDGET 2021/2022

Consideration was given to any items of improvements/projects the Committee wished to put forward for consideration to the October F & R meeting.

The PA asked that Councillors take into account agenda item 8[j] and the contents of the report.

**Resolved** that consideration be given to substantial developments to the Bar area.

### 371. ROOM HIRE CHARGES - 2021/2022

Consideration was given to not increasing the Room Hire Charges for the coming financial year.

**Resolved** that room hire charges for the financial year 2021-2022 not be increased.

372. HALING DENE PLANNED MAINTENANCE PROGRAMME YEAR 4

Consideration was given to what should be undertaken during Year 4 of the above and how this should be taken forward, taking into account funding available.

The ivy on the wall adjacent to the canal tow path should be removed and the Riverway Trust be asked if they own the wall.

The Bishops Walk path should be cleared.

373. HALING DENE CENTRE

[a] Consideration was given to two quotations received to have 12 flat roof vents to Room 1 central flat roof.

**Resolved** that the number of vents required on the roof be checked with South Staffordshire Council's Building Inspector and further quotations be obtained.

[b] Consideration was given to a quotation received from TJB Property Services to have the attic and Reception walls plastered as a result of water damage at a cost of £464.20.

**Resolved** that the above be approved.

[c] Consideration was given to a quotation received to have the car park re-aligned from ASH Road Markings at a cost of £1,045.

**Resolved** that additional quotations be obtained.

[d] Consideration was given to a quotation received from Central Building Control Partnership to have a yearly inspection of the Haling Dene Centre with the first year's cost being £367.50.

**Resolved** that the above be approved.

[e] Consideration was given to a quotation from Emerald Telecom to change the telephone and broadband system from BT to a SIP Trunk system at a cost of £29.90 per month for the telephone and £40.00 per month for fibre broadband.

**Resolved** that the above be approved.

[f] Consideration was given to the upgrade of the telephone system at a cost of £1,735.

**Resolved** that the above not be approved.

[g] Consideration was given to the installation of a new Wi-Fi system throughout the building at a cost of £594.

**Resolved** that the above be approved.

[h] Consideration was given to a quotation from Penkridge TV & Electrical to install flood lights to the rear of the grounds at a cost of £800.

**Resolved** that the above be approved and the lights be placed higher on the building

[i] Consideration was given to a quotation from M Bissell Trees and Hedges to undertake the remedial work from the Haling Dene Tree Survey at a cost of £1,500.

**Resolved** that the above be approved.

[j] A report was received and considered from TJB Property Services following damp within the building.

**Resolved** that:

[i] The gutters be cleared of debris.

[ii] Central Building Control Partnership be asked to look at the problem areas when they inspect the building.

374. HALING DENE CENTRE BAR

[a] Consideration was given to how the Committee wished to take the above forward.

**Resolved** that:

[i] A Tender document be drafted and this be presented to the Haling Dene Management Committee at their January meeting.

[ii] This be an agenda item for the Haling Dene Management Committee at their January meeting for details to be discussed.

375. CHRISTMAS CLOSURE

It was noted that the Haling Dene Centre will close on Tuesday 22<sup>nd</sup> December 2020 and re-open on Monday 4<sup>th</sup> January 2021.

376. DATE AND TIME OF NEXT MEETING

Thursday 28<sup>th</sup> January 2021 at 7.00 pm.

377. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.45 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_