

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

4th December 2020

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 10th December 2020 at 7.00 pm.**

Please note the meeting will be held as a virtual meeting though Zoom.

Join Zoom Meeting

Meeting ID: 990 8384 5080

Passcode: 341846

Find your local number: <https://zoom.us/j/abNfZHcEoq>

Yours faithfully

Lesley Hough

Parish Administrator

Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
[a] To receive the above for December 2020.
[b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
To receive any Declarations of Interest.
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. POLICE MATTERS
To note that no report has been received.
7. MINUTES
To approve the minutes of the Full Council Meeting of 12th November 2020.

8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning submissions for November 2020.
9. WORKING GROUP MINUTES
To note no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.
11. ACCOUNTS
[a] To approve the accounts for payment for the month of November 2020.
[b] To receive the expenditure summary print outs for November 2020.
12. SOUTH STAFFORDSHIRE COUNCIL
[a] To receive and consider a letter dated 12th November in reply to the Council's letter regarding the Growth of Penkridge.
13. HALING DENE CENTRE
[a] To receive and consider a report from Central Building Control regarding the above.
[b] To receive and consider an email dated 24th November from TJB Properties regarding scaffold being erected to undertake investigation work for the damp within the centre of the building.
14. PENKRIDGE SPEED WATCH SCHEME AND 20 mph
Following the approved resolutions made at the October Finance and Resources meeting, to consider:
[a] The Full Council consider the introduction of a Community Speed Watch Scheme in the village in conjunction with, and with the approval of Staffordshire Police and Staffordshire County Council.
[b] The Full Council, in conjunction with the above, consider the purchase of electric illuminated speed signs and some '20 is plenty' informal signs.
15. TFM – PENKRIDGE
[a] To consider if the Council wish to write a letter to the Manager of the above store in Penkridge raising the Council's concerns.
16. PENKRIDGE VILLAGE
To receive a Notice of Motion from Cllr Alan Smallwood:

That Penkridge Parish Council should change from a Parish Council to a Town Council.
17. GRANTS
To receive and consider a grant application from Penkridge Parochial Church Council for a grant towards the up-keep of the Church Yard at a cost of £1,500.
18. DATE AND TIME OF NEXT MEETING
[a] Thursday 14th January 2021 at 7.00 pm.
19. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Agenda Item 5

Standing Orders – Public Participation

7.3

[a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.

33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.

33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.

33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.

33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.