

Penkridge Parish Council

Minutes of the Penkridge Parish Council Virtual Zoom Meeting held On 10th September 2020 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Mrs Petula M C Hughes	[Chairman]
"	Calvert Stonehouse	[Vice Chairman]
"	Andrew Adams	
"	Ms Gail Ballance	
"	Bevan Craddock	
"	John Eastwood	
"	Mrs Isabel G A Ford	
"	Gordon Hawkins	
"	Victor Kelly	
"	Andrew Lenz	
"	Anthony Minshall	
"	David Oldfield	
"	Alan Smallwood	
"	Mrs Vivienne Smith	
"	Mrs Helen Sutton	

Also in Attendance Ms L Hough

There was 15 members of the Public in attendance

Part I - Public Session

4084. APOLOGIES

There were no apologies.

4085. PERSONALIA AND EVENTS

[a] The above was received for September 2020.

[b] Members of the Council and Public in attendance who declared they were video/audio recording the meeting were Cllrs Andrew Lenz, David Oldfield and Calvert Stonehouse.

4086. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4087. DISCLOSABLE PECUNIARY INTEREST (DPI)

There was no DI s received.

4088. PUBLIC PARTICIPATION

Mr Alan Stevens of Haling Road

Advised his comments were again about the Cannock Road speeds & humps.

He said he recent re-surfacing works has greatly improved the appearance of the road. There was a perceived increase in vehicle speeds between The Boat and Wyre Hall since the re-surfacing.

He understands that Cllr Lenz may be going to carry out a further survey which he would be pleased to see the results and also offer any assistance if required.

Mr Tim Rowlands, Chairman of Penkridge Round Table

Asked if the lights for the Village Centre would be increased this year and if repairs would be made.

He said the Round Table would be able to support with additional manpower, if required. In Brewood, Coven and Wheaton Aston the lights were supported by public fundraising, he did not want to criticise Penkridge and understood that it was too late for this year but maybe there could be a best dressed house/street competition.

The Chairman asked that Mr Rowlands put his thoughts forward to the PA and this could be presented to the October Recreation and Amenities Committee.

4088. PUBLIC PARTICIPATION [Cont'd]
 Cllr Smallwood said he had been advised by a resident that the grid outside Princefield School was blocked but understood the PA had reported this.
 The subject of TFM was raised again and the hazards caused by vehicles parking on the footpath.
 Cllr Mrs Ford said she had been advised that bollards were to be placed adjacent to the footpath to stop vehicles parking on there and obscuring the view of vehicles leaving Pinfold Lane.
4089. POLICE MATTERS
 Following the concerns and emails received from residents who lived close to the Boat Public House the Police had undertaken regular late night surveillances of the Village and implemented guidelines for the Boat Public House which the owner was abiding by. The Police were continuing to monitor the situation.
4090. MINUTES
Resolved that:
 The Minutes of the meeting held on the 9th July 2020 be confirmed and signed as a true and correct record.
4091. COMMITTEE MINUTES
 The minutes were received for the:-
 Planning Submissions of April, May, June and August 2020
4092. WORKING GROUP MINUTES
 It was noted that no minutes had been received.
4093. OUTSIDE GROUPS WITH PC REPRESENTATION
 It was noted that no minutes had been received.
4094. ACCOUNTS
Resolved that:
- [a] The accounts be approved for payment for the months of June, July and August 2020.
 - [b] The expenditure summary print outs be received for June, July and August 2020.
 - [c] Approval was given to the appointment of Mrs Viv Evans as the Internal Auditor for 2020-2021.
 - [d] It was noted that the National Joint Council had agreed a 2.75% pay increase for employees.
 - [e] The following accounting details were noted:
- | | |
|--------------------------------------|----------|
| Current Account Balance | £ 58,865 |
| Business Saver Balance | £229,648 |
| | |
| Expenditure for the Month of August: | |
| Full Council | £ 29,275 |
| Haling Dene Mgt | £ 58,661 |
| Recreation and Amenities | £ 28,049 |
| Burial Ground | £ 15,301 |
| | |
| Income for The Month of August: | |
| Full Council | £ 769 |
| Haling Dene Mgt | £ 17,086 |
| Recreation and Amenities | £ 698 |
| Burial Ground | £ 8,318 |
4095. POLICIES AND PROCEDURES
 Consideration was given to the implementation of the following Policies and Guidelines:
- [a] Work Life Balance Policy
 - [b] Maternity Leave and Pay Guide
 - [c] Adoption Leave and Pay Guide
 - [d] Paternity Leave and Pay Guide
 - [e] Shared Parental Leave and Pay Guide
 - [f] Maternity Leave Application Form

4095. POLICIES AND PROCEDURES [Con'd]
 [g] Bereavement Leave Request Form
Resolved that items a – g be placed on the October Finance and Resources agenda for consideration.
 [h] The NALC Checklist for Holding an in-person Council Meeting was received
 [i] Consideration was given to the addition to the Standing Orders for the remote meetings during the COVID-19.
Resolved that the above be approved.
4096. COVID-19 UPDATES
 [a] A letter was received from the Ministry of Housing Communities and Local Government which recommended that meetings should continue digitally.
4096. COVID-19 UPDATES [Cont'd]
 [b] It was noted that the Haling Dene Centre had now opened Room 1 for the following: Alwyn's Exercise Class on Wednesday mornings, Dene Dance on Wednesday evening, Energise Exercise class from Monday 7th September and PACE from Friday 11th September. Additional Regular users were making plans to return. All groups were complying with the Government Guides and Special Conditions of hire during COVID-19.
 [c] A copy of the Notice placed in the room before it was hired was received.
 [d] It was noted that the PA had undertaken a Risk Assessment and Capacity Assessment for Room 1 and 16 which would be reviewed on a regular basis.
4097. HALING DENE CENTRE
 [a] A quotation was received and considered to upgrade the fire door in Room 25.
Resolved that the quotation from TJB Property Services Ltd at a cost of £2,128 be approved.
 [b] To receive and consider quotations to have 12 flat roof vents to Room 1 central flat roof.
 [c] To receive and consider quotations to have the attic and Reception walls plastered as a result of water damage.
 [d] To receive and consider a quotation to have the car park re-aligned from ASH Road Markings at a cost of £1,045.
 [e] To receive and consider a quotation to have a yearly inspection of the Haling Dene Centre.
 [f] To receive and consider a quotation from Emerald Telecom to change the telephone and broadband system from BT to a SIP Trunk system at a cost of £29.90 per month.
 [g] To approve the upgrade of the telephone system at a cost of £1,735
 [h] To approve the installation of a new Wi-Fi system throughout the building at a cost of £594.
Resolved that items [b] to [h] be placed on the October Haling Dene Management agenda with comparison costs for the telephone and broadband system included.
 [i] It was noted that as per the resolution made at the July Full Council meeting the Bar Manager was made redundant on a voluntary basis with effect from 31st July 2020.
4098. PENKRIDGE LIBRARY
 [a] It was noted that the Library had re-opened for order collections and book returns on the following days
 Tuesday 10.00 am – 2.00 pm, Thursday 10.00 am – 2.00 pm and Saturdays 10.00 am – 1.00 pm
 [b] With effect from 15th September it would also be open on Tuesdays 4.00 pm – 7.00 pm
 [c] The Library would enter the next phase from 1st September when one of the public computers will be available.
 [d] The final stage of browsing will be introduced on Tuesday 15th September.
4099. HIGHWAY ENGLAND
 A letter was received and considered dated 21st August from the above with regard to the M54 to M6 Link Road consultation on proposed changes to the development consent order application and it was noted that responses should be received no later than 21st September 2020.

5000. CO-OPERATIVE STORE MARKET STREET

Following the above item raised at the July meeting under Public Participation consideration was given to the implications of the future of the store and consultation with the Community.
Resolved that the PA contact South Staffordshire Council and ask what the initial planning consent conditions that were applied to the Co-Operative Store in Market Street.

5001. TRAFFIC CALMING AND VILLAGE SPEED LIMIT

Following the above item raised at the July meeting consideration was given to if the Council wished to formally approach Staffordshire County Council requesting the removal of the traffic calming on Cannock Road and the reduction of the speed limit in the village from 30 mph to 20 mph.

Resolved that:

- [i] The PA to contact SCC Mark Keeling and ask for the process to reduce the speed limit on roads within Penkridge.
- [ii] Councillors to forward the names of roads they wished to be considered for the speed reduction of 20 mph to the PA.

5002. GRANTS AND DONATIONS

Consideration was given to a grant application from Penkridge Peace Memorial Hall for £500 towards the cost of refurbishing the ladies toilet at a total cost of £1,500.

Resolved that a grant of £500 be awarded to the Peace Memorial Hall for the above.

5003. DATE AND TIME OF NEXT MEETING

Thursday 8th October 2020 at 7.00 pm.

5004. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.45 pm

Chairman: _____

Date: _____