

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

7th February 2020

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 13th February 2020 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Greg Yerbury at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To receive the above for February 2020.
 - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
 - [c] Councillors are reminded that apologies should be submitted to the PA with the reason for their absence and not by their fellow Councillors.
3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest.
4. DISCLOSABLE PECUNIARY INTEREST (DPI)

To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION

As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. POLICE MATTERS
 - [a] To receive an email dated 22nd January from PCSO Gareth Lloyd giving an update on items raised at the January meeting.
 - [b] To receive an email dated 10th January from Sgt Kelly Wareing giving an update on the resignation of PCSO Andy Poxon.
 - [c] To receive an email dated 23rd January from the Staffordshire Community Speed Watch giving information on the CSW.
7. MINUTES
 - [a] To approve the minutes of the Full Council Meeting of 9th January 2020.

8. COMMITTEE MINUTES

To note the minutes of the:-

- [a] Planning Meeting of the 12th January 2020
- [b] Haling Dene Management meeting of 23rd January 2020
- [c] Recreation and Amenities meeting of 23rd January 2020

9. WORKING GROUP MINUTES

To note that no Minutes have been received.

10. OUTSIDE GROUPS WITH PC REPRESENTATION

To receive the minutes from the Penkridge Sports and Recreation Centre [Monckton] dated 25th November 2019.

11. ACCOUNTS

- [a] To approve the accounts for payment for the month of January 2020.
- [b] To approve the expenditure summary print outs for January 2020.

12. LIBRARY

- [a] To receive the PA's report following a meeting with the Library Volunteers on Wednesday 5th February 2020.

13. SUBSCRIPTIONS

- [a] Following the decision made at the 12th December meeting to subscribe to the SLCC for the coming year, the actual cost of renewal is £328.00.
To approve the actual cost of membership to the SLCC.

14. DATE AND TIME OF NEXT MEETING

Thursday 12th March 2020 at 7.30 pm.

- 15. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Agenda Item 5

Standing Orders – Public Participation

7.3

[a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.

33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.

33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.

33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.

33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.