

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

3rd January 2020

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9th January 2020 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Greg Yerbury at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To receive the above for January 2020.
 - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
As per Standing Orders - Public Participation 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. POLICE MATTERS
To receive a police report containing incidents reported during December 2019 and January 2020.
7. MINUTES
 - [a] To approve the minutes of the Full Council Meeting of 12th December 2019.
8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning Meeting of the 12th January 2019
9. WORKING GROUP MINUTES
To note that no Minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no Minutes have been received

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of December 2019 [to follow].
 - [b] To approve the expenditure summary print outs for December 2019 [to follow].

12. LIBRARY
 - [a] To receive the PA's report following a meeting with the Library Volunteers on Thursday 2nd January 2020 [to follow].
 - [b] Councillors are reminded that under no circumstances should they approach SCC Officers or Library Volunteers regarding the Library, any information required should be undertaken through the PA.

13. PARISH PLAN
 - [a] To note the previous Parish Plan Committee Chairman has been asked if they could forward the criteria details to the Parish Council.
 - [b] To note a Working Group meeting will be held on Monday 20th January at 10.30 am and the notes of the meeting will be reported back to the February Full Council.

14. PENK VALLEY ACADEMY

To receive an email dated 13th December from the above advising of a proposal to lower the minimum age of admission and to note that the closing date for comments is 31st January 2020.

15. DATE AND TIME OF NEXT MEETING

Thursday 13th February 2020 at 7.30 pm.

16. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Agenda Item 5

Standing Orders – Public Participation

7.3

[a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.

33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.

33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.

33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.

33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.