

Penkrige Parish Council

Haling Dene Centre
Cannock Road
Penkrige
Stafford
ST19 5DT

30th August 2019

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 5th September 2019 at 7.00 pm** at the Haling Dene Centre.

Yours faithfully

Lesley Hough
Parish Administrator

AGENDA

Part I - Public Session

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. MINUTES
To approve the minutes of the meeting of 23rd May 2019 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
 - [a] To receive the Haling Dene Management printouts for the year to date.
 - [b] To receive the Bar Takings to date.
 - [c] To receive the Functions/Bookings list for the year to date.
5. HALING DENE CENTRE
 - [a] To note the Haling Dene drain survey was undertaken on 7th July and to receive the report together with the CCTV footage.
 - [b] To receive a quotation from M Bissell Tress and Hedges to have the tree branches lifted at the front of the building and self seeding shrubs/ivy removed at a cost of £575.
 - [c] To receive and consider a quotation from TGM, the Council's Grass Cutting Contractors, to infill and re-seed the dips on the rear and to also feed the top section [to follow].
 - [d] To receive and consider a quotation from The General Handyman to have a wooden/tiled structure over the open space beside the Garden Shed at a cost of £1,145 to allow for additional storage.
 - [e] To note that following advice the front boundary wall adjacent to the Exit is secure at present but should be reviewed in 12 month's time.
 - [f] To note there has been no comments or complaints following the closing of the bar on Wednesday evenings between 5.00 pm and 7.00 pm.
 - [g] To note the Tree Survey will be undertaken in the Autumn of 2019 and the report included on the October agenda.

7. FUTURE EVENTS

- [a] To note that the upcoming events have been placed in the Penkridge Advertiser at a cost of £140 for a full page.
- [b] To note that Local Vocals [Wheaton Aston Choir] are to perform at the Carols by Candlelight evening on Friday 13th December.
- [c] To note the choir are not making a charge for their attendance but have asked the Council to consider making a donation to their chosen charity for Cystic Fibrosis and if agreed how much.
- [d] To consider holding the above event in Room 16.

8. VE DAY 75

- [a] To consider if the Council wish to have an event to commemorate the above on either Saturday 9th May or Sunday 10th May 2020.
- [b] If the above is agreed to consider what event the Committee wish to organise.

9. DATE AND TIME OF NEXT MEETING

Thursday 24th October 2019 at 7.00 pm.

- 10. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.