

Penkridge Parish Council

Minutes of the Haling Dene Management Committee Meeting
Held on 24th January 2019 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor Anthony Minshall [Chairman]
" Bevan Craddock
" Mrs Isabel G A Ford
" Mrs Petula M C Hughes
" Victor Kelly
" David Oldfield
" Alan Smallwood

Non-Committee Members in Attendance were Cllrs Andrew Adams, John Eastwood, Andrew Lenz,
Mrs Vivienne Smith and Calvert Stonehouse

Also in Attendance Ms L Hough

Part I - Public Session

270. APOLOGIES

An apology was received from Cllr Brian Heathcote.

271. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

272. MINUTES

Resolved

That the minutes of the meeting of 25th October 2018 be approved as a true and correct record and signed by the Chairman.

273. MATTERS ARISING

There were no matters arising from the minutes.

274. INCOME & EXPENDITURE/BAR TAKINGS

[a] The Income and Expenditure printouts for the year to date were received and noted.

[b] The Bar Takings for the year to date were received and noted.

[c] The Function/Bookings print out for the year to date were received and noted.

The Committee were advised that this year there would be no Church Fete due to lack of volunteers to help set up the event.

Resolved that the Chairman to speak to Mrs Ann Marston with regard to help from the Parish Councillors.

275. MARQUEE

[a] The PA advised that a quotation had not yet been received from Corby Canvas for the canopy replacement.

Resolved that this item be placed on the March Haling Dene Management Agenda.

276. HALING DENE PLANNED MAINTENACNE PROGRAMME YEAR 2

[a] Costings were received and considered from P B Wright to have the above work undertaken.

Resolved that the PA obtain additional quotes/reports for the March Haling Dene Management meeting.

276. HALING DENE PLANNED MAINTENANCE PROGRAMME YEAR 2 [Cont'd]

- [b] Quotations were received and considered for an Asbestos Management Survey for the Centre. Cllr Smallwood advised that the Contractor, who had supplied a quotation, did not appear to be a member of UKAS as recommended by the Health and Safety Executive.

Resolved that the PA check to see if the Contractor is a member and obtain alternative quotations from Companies who are members of UKAS.

277. FUTURE EVENTS

- [a] Details were received and considered for Sportsman/Cabaret Evenings at the Centre. Councillors discussed key dates where future events could be arranged.

Resolved that:

- [i] The Council's Handyman be asked if he will perform in the Public Bar on Friday 15th February and this item be advertised as a Live Entertainment Event.
- [ii] The Council hold a St Patrick's Event on Saturday 16th March.
- [iii] The Working Group meet on 7th February at 10.00 am to discuss future events.
- [iv] This item be included on the March Haling Dene Management Agenda.

- [b] Consideration was given to if the Committee wished to hold the Pantomime for 2019 [Robin Hood] at a cost of £1399 undertaken by M & M Productions.

Resolved that:

- [i] The Pantomime be approved
- [ii] Santa to be in attendance and a value of £100 be spent on presents.
- [iii] The tickets be £5.50 for adults and £6.50 for children.

278. HALING DENE CENTRE HEARING LOOP

Consideration was given to a quotation from Communique Audio to have the above fitted into Room 16.

Resolved that the quotation be approved for £1,540 with the removal of the Lapel microphone.

279. HALING DENE CENTRE BAR

Consideration was given to replacing the Coffee Machine behind the bar.

Resolved that a Catering Urn be purchased together individual tea, coffee, hot chocolate and latte sachets.

280. HALING DENE ROOM HIRE COSTS

Consideration was given to the formulation of a Working Group to undertake an analysis of the Haling Dene Centre room costs.

Resolved that a Working Group be formed, consisting of any interested Councillors, and meet on 21st February at 10.00 am. The PA to supply the Group with Room Hire costs, up to date plan and square footage measurements.

281. USER GROUP MEETING

The points raised at the above were received and considered.

Resolved that the points raised by Users in attendance were noted and action taken where appropriate.

282. DATE AND TIME OF NEXT MEETING

Thursday 28th March 2019 at 7.00 pm.

The meeting closed at 8.40 pm

Chairman: _____

Date: _____