

# Penkridge Parish Council

Minutes of the Recreation and Amenities Committee Meeting  
held on 25<sup>th</sup> October 2018 at 8.30 pm - Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings,  
with the inclusion of confidential matters.

## Present

Councillor Mrs Vivienne Smith [Chairman]  
“ Andrew Adams  
“ John Eastwood  
“ Mrs Hilary Hughes  
“ Mrs Petula M C Hughes  
“ Andrew Lenz  
“ Alan Smallwood

Non-Committee Members in Attendance were Cllrs Victor Kelly and Anthony Minshall

Also in Attendance Ms L Hough

## **Public Session**

### 1316. APOLOGIES

Apologies were received from Cllrs Mrs Isabel Ford, Brian Heathcote, David Oldfield and Calvert Stonehouse.

### 1317. DECLARATION OF INTEREST

There were no declarations of interest.

### 1318. DISCLOSABLE PECUNIARY INTEREST (DPI)

The below DPI requests were received and considered:

- [a] Cllr Andrew Adams for dispensation for discussion and vote.
- [b] Cllr Andrew Lenz for dispensation for discussion and vote.
- [c] Cllr Alan Smallwood for dispensation for discussion and vote.

The PA advised that, in the best interest of the Councillors, the DPI requests be to discuss only and not to vote. The Committee members agreed with the PA.

### 1319. MINUTES

#### **Resolved**

That the minutes of the meeting of 26<sup>th</sup> July 2018 be approved as a true and correct record and be signed by the Chairman.

### 1320. MATTERS ARISING

There were no Matters Arising from the minutes.

### 1321. INCOME/EXPENDITURE

- [a] The Recreation and Amenities printouts for the year to date were received and noted.
- [b] The Burial Ground printouts for the year to date were received and noted.

1322. COMMITTEE BUDGET 2019/2020

**Recreation & Amenities**

- [a] Consideration was given to any items of improvements/projects the Committee wished to put forward for consideration to the November F & R meeting:

Members to view allotment facilities and allotments in local Parishes that were of similar size to Penkridge to see what facilities they provide.

Questionnaire to be attached to allotment renewal asking if allotment holders are happy with the facilities the Council provide.

Consider holding Community Shows in the Haling Dene Grounds

Consider forming an Allotment Committee

Additional swings on the Horsefair Play Area

Consider providing Adult Outdoor Gym Equipment

Horsefair Hedge to be cut

**Burial Ground**

- [b] Consideration was given to any items of improvements/projects the Committee wish to put forward for consideration to the November F & R meeting:

Additional Tap in the top area of the Burial Ground

Review the Pond Level

**Recreation & Amenities**

1323. ALLOTMENTS

- [a] Consideration was given to increasing the Allotment Rental for 2020.

**Resolved** that the allotment rental remain at £32.00 for 2020.

- [b] Consideration was given to having a skip for each Allotment site for a 'tidy up' exercise and it was noted the budget was already £66.98 overspent.

**Resolved** that:

[i] A 5 tonne skip be hired for each allotment site at a charge of no more than £130 each.

[ii] The Skip be placed on a Friday and collected 11 days later.

[iii] A virement be placed on the Finance and Resource agenda from Community Development to cover the overspend.

- [c] It was noted that following a request to consider an additional access to the Francis Green Lane Allotments site the Rules and Regulations stated 'there be no access other than the official access'.

1324. VILLAGE MAINTENANCE

- [a] The breakdown costs for the Village Maintenance Contracts [April 2015 – March 2020] were received.

- [b] Consideration was given to if the Committee wished to have the Troughs planted with winter bedding from 2019 onwards at a cost of £1,200.

**Resolved** that the troughs not be planted with winter bedding from 2019 onwards.

- [c] Consideration was given to if the Council wished to provide Summer Hanging Baskets for the Village for 2019.

**Resolved** that the troughs not be planted with winter bedding from 2019 onwards.

- [d] Consideration was given to the cost of the Summer Hanging Baskets for 2019.

**Resolved** that the Summer Hanging Baskets remain at £25.00 for the Summer of 2019.

- [e] Consideration was given to an email from the CPRE with regard to the planting of Trees/Hedges within the County.

**Resolved** that CPRE be asked to consider the below:

In-fill the Hawthorn hedge on the Burial Ground border adjacent to Pinfold Lane

Trees be planted on the Grass Verge adjacent to Hodsons, with SCC Highways approval

Additional trees be planted on the open spaces along the Stafford Road

1324. VILLAGE MAINTENANCE {Cont'd}

[f] Consideration was given to costing to hire a weed clearing machine for specific roads in the village. The PA said she had spoken to the gentleman who owned the above machine and he required specific work to be undertaken so he can give a true costing.

**Resolved** that

[i] A cost be obtained to clear the weeds in Druids Way

[ii] The General Handyman be asked if he could clear the debris from Druids Way once the machine had removed the weeds.

[g] Consideration was given to an email dated 20<sup>th</sup> September from the Methodist Church Deacon.

**Resolved** that the Methodist Deacon be advised the Council approved of the display of poppies in the Festival Gardens.

1325. GAILEY BUS SHELTER

Consideration was given to have a brick-built bus shelter at Gailey.

**Resolved** that the PA obtain quotations from Viking Sheds and Brick College at Dunston.

1326. PLAY AREA ANNUAL INSPECTION

It was noted that the above had now been undertaken and the remedial work would be carried out by the Council's Caretaker/Handyman.

**Burial Ground**

1327. TABLE OF FEES

Consideration was given to if the Committee wished to increase the table of fees for the coming financial year to commence April 2019.

**Resolved** that the Burial Ground Fees increase by 2% from April 2019.

1328. DATE AND TIME OF NEXT MEETING

Thursday 24<sup>th</sup> January 2019 at 8.30 pm.

The meeting closed at 10.10 pm

Chair: \_\_\_\_\_

Date: \_\_\_\_\_