

# Penkridge Parish Council

## Minutes of the Penkridge Parish Council Meeting held On 11<sup>th</sup> October 2018 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### PRESENT

Councillor	Alan Smallwood [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	Bevan Craddock
"	John L Eastwood
"	Isabel G A Ford
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	Calvert Stonehouse
"	Mrs Vivienne Smith

Also in Attendance Ms L Hough

Staffordshire County Councillor David Williams

There were 2 members of the Public in attendance

### Part I - Public Session

#### 3758. APOLOGIES

Apologies were received from Cllrs Brian Heathcote, Mrs Hilary Hughes and David Oldfield.

#### 3759. PERSONALIA AND EVENTS

The above was received for October 2018.

The Vice Chairman said as the Council's representative for the South Staffordshire Council's Parish Champion she had attended a meeting at the Haling Dene earlier that day. The organisers, Maggie Quinn and Jan Wright, thanked the Parish Council for the provision of a room to host the event. She said that South Staffordshire Council were encouraging Parish Council's to become Dementia Friendly and asked if Councillors were happy for South Staffordshire Council to provide training for Councillors and Staff at the Haling Dene Centre, which would take two hours and each attendee would be presented with a certificate.

Cllr Mrs Hughes also asked if Councillors would be happy to undertake a 'Priorities of Parishes over the coming 5 years' at their November Full Council meeting. She said it would take approximately 5 minutes and would be a very useful exercise.

**Resolved** that:

- [i] The PA to speak to South Staffordshire Council with regard to undertaking the Dementia Training.
- [ii] The Carers Association be advised of the training provision.
- [ii] The Councillors to undertake the 'Priorities of Parishes over the coming 5 years' at their November Full Council meeting.

#### 3760. DECLARATIONS OF INTEREST

There was no Declaration of Interest received.

#### 3761. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3762. PUBLIC PARTICIPATION

Mrs Dorothy Briggs of the Cannock Road advised that the pavements, gutters and grids were covered and blocked with leaves.

The Charmin said that when the Council's new Handyman started he would clear away the leaves on the path outside the Haling Dene.

3763. POLICE MATTERS

[a] A police report was received which contained incidents reported during September and October together with a letter from PCSO Andy Poxon.

3764. MINUTES

**Resolved** that the Minutes be approved as a true and correct record for:

[a] Full Council meeting of 13<sup>th</sup> September 2018

[b] Full Council Extra Ordinary meeting of 20<sup>th</sup> September 2018

3765. COMMITTEE MINUTES

The minutes were noted of:-

[a] Planning meeting of the 13<sup>th</sup> September 2018.

3766. WORKING GROUP MINUTES

The minutes were received of:-

[a] Highway Liaison Working Group meeting of 13<sup>th</sup> September 2018.

Item 8 of the minutes be placed on the next Recreation and Amenities agenda for consideration.

3767. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3768. ACCOUNTS

**Resolved** that:

[a] The accounts for payment were approved for the month of September 2018.

[b] The expenditure summary print outs for September 2018 be approved.

[c] The following accounting details were noted:

Current Account Balance	£ 73,192
Business Saver Balance	£

Expenditure For the Month of September:

Full Council	£ 43,774
Haling Dene Mgt	£ 65,580
Recreation and Amenities	£ 33,549
Burial Ground	£ 19,191

Income for The Month of September:

Full Council	£ 968
Haling Dene Mgt	£ 44,437
Recreation and Amenities	£ 622
Burial Ground	£ 23,277

3769. PENKRIDGE LIBRARY

[a] Consideration was given to the Working Group's report following the release of the Procurement Bid

The Working Group had considered the options and compiled a list of four feasible options for the Procurement Bid:

1. Take on the Library and run it as it is currently run with two paid Staff which would result in a cost implication to the Parish Council over a 5 year period of approximately £165,000. The two current Staff each have 30 years of service and the Parish Council would be liable for their redundancy costs which would be too excessive for the Parish to pay.

3769. PENKRIDGE LIBRARY [Cont'd]

2. Take on the Library without the current two members of Staff, the Parish to employ a 'Volunteer Co-Coordinator' together with Volunteers to run the Library.
3. Run the Library with Volunteers
4. Look into a Partnership where a company would run the Library with the support of the Parish Council.

The Parish Council had agreed to submit a Procurement Bid but had not yet decided on which Option would apply.

[b] The Chairman advised that there had been two further Working Group meetings arranged for:

18<sup>th</sup> and 25<sup>th</sup> October at 11.00 am

An Extra Full Council Meeting for 15<sup>th</sup> November at 7.00 pm

The Council also agreed to invite Staffordshire County Council's Catherine Mann to attend their 25<sup>th</sup> October Working Group meeting at 11.00 am.

**Resolved** that Staffordshire County Council's Catherine Mann to attend their 25<sup>th</sup> October Working Group meeting at 11.00 am.

3670. VILLAGE SPEED LIMITS

[a] A letter dated 14<sup>th</sup> September was received and considered from Jeremy Lefroy MP with regard to the speed humps on Cannock Road and the above.

3671. VILLAGE PARKING

[a] A verbal report and proposal was received from Staffordshire County Councillor David Williams with regard to additional village parking.

Cllr David Williams advised that he had agreed with the proprietor of Penkridge Market that a section of the over-flow car park, next to the Medical Centre, could be released for parking of approximately 35 cars on weekdays. Cllr Williams advised that he would pay for the signage from his funding budget but asked that the Parish Council have the gates opened and locked.

[b] Consideration was given to how the Council wished to move forward with this proposal.

The Chairman asked that the offer be put in writing and it may be a possibility that the Council's Village Orderlies open and lock the gates in line with the opening of the Village Toilets which was 7.00 am and 5.00 pm.

The Council agreed with the proposal in principal and the project be trialled for a period of 3 months.

**Resolved** that:

[i] Cllr David Williams to put the offer in writing to the Parish Council.

[ii] The Council's Village Orderlies open and lock the gates in line with the opening of the Village Toilets at 7.00 am and 5.00 pm.

[iii] The project be trialled for a period of 3 months.

3672. SCHOOL CROSSING PATROL

Consideration was given to supporting the School Crossing Patrol Service (Lollipop Warden) for the Cannock Road.

Cllr Lenz advised that he had approached TFM and the Co-Operative Store in Market Street with regard to sponsorship for the cost of the Crossing Patrol Services. He said that both Managers had been interested but asked that they be supplied with the costing and this be on an official letterhead from the Parish Council.

The Councillors also asked that a letter be sent to SSC Health and Welfare Committee advising of the poor situation the loss of the Cross Patrols has caused.

The PA to obtain costs for the Crossing Patrol Services from Staffordshire County Council and these be passed onto the two interested parties and this item be placed on the November Full Council agenda for further consideration.

3672. SCHOOL CROSSING PATROL [Cont'd]

**Resolved** that:

- [i] The PA to obtain costs for the Crossing Patrol Services from Staffordshire County Council.
- [ii] The costs be passed onto TFM and the Co-Operative Store in Market Street.
- [iii] A letter be sent to SSC Health and Welfare Committee advising of the poor situation.
- [iv] This item be placed on the November Full Council agenda for further consideration.

3673. HALLOWEEN DISCO

Consideration was given to drawing up a list of Councillors who would be in attendance to Supervise the above on 31<sup>st</sup> October between 6.30 pm and 9.30 pm.

**Resolved** that Councillors Andrew Adams, Mrs Isabel Ford, Victor Kelly and Tony Minshall would be in attendance to Supervise the above between 6.30 pm and 9.30 pm.

3674. DATE AND TIME OF NEXT MEETING

Thursday 8<sup>th</sup> November 2018 at 7.30 pm.

The meeting closed at 9.20 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_