

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 13th September 2018 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Alan Smallwood [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	David Oldfield
"	Mrs Vivienne Smith
"	Calvert Stonehouse

Also in Attendance Ms L Hough

There were 11 members of the Public in attendance

Part I - Public Session

3729. APOLOGIES

There were no apologies received.

3730. PERSONALIA AND EVENTS

The above was received for September 2018.

The Chairman asked that the email received from Cllr David Williams be placed on the October agenda for further discussion and the requested information be forwarded to him.

3731. DECLARATIONS OF INTEREST

There were no Declaration of Interest received.

3732. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3733. PUBLIC PARTICIPATION

Mr Mike Smith of New Road said he wished to talk about Agenda Item 17 – Library. He understood the Parish Council were considering submitting a Procurement Bid and had concerns with regard to taking on the paid staff due to the additional costs under TUPE. There were a number of conditions that had to be complied with under the regulation and he understood that the Parish Council may wish to obtain legal advice but offered his time as he had worked in this field for many years.

Parents from Penkridge Middle School attended to express their concerns that the Crossing Patrol had been removed from the School. They feared there would be a fatality on either the road or the lock, where children were currently crossing. There were children as young as nine having to cross the road on their own and the parents asked the Parish Council what was going to happen. The Chairman gave an update on an email he had received from the Staffordshire County Councillor.

The parents asked if there would be an option of a Pelican Crossing.

The Chairman advised the Parents that the Parish Council were in full support.

3733. PUBLIC PARTICIPATION [Cont'd]

Liz Griffiths from the Gailey Ward was in attendance and said she fully supported the parents but emphasised that there was an increase in traffic on the roads in the village now, what would this be like if the West Midland Interchange application were approved. She said there were many issues that had not been answered and feared this was a Commercial Venture.

Alan Stevens of Haling Road said he asked the Councillors to consider a wider area of roads when discussing Agenda Item 18 – Village Speed Limits. He thought Haling Road and Bellbrook should be included in the 20 mph speed limit and said the number of cars parked in Haling Road on a weekday morning reduced the road to a single lane. He also said that when the Boat Public House held events at the weekend many attendees parked in Haling Road blocking the passageway for traffic.

Cllr Miss Burns said she had received a number of complaints about weeds in the village in particular Templars Way and The Star Car Park. There were also many over filled bins around the village. She said she had been advised that South Staffordshire Council were discussing the Cherrybrook Estate application on Tuesday 18th September and urged Councillors to attend. Finally she felt she had to raise the subject of the Gailey Ward Vacancy, the residents of the Ward felt disappointed that the Councillor appointed could not dedicate more time to their concerns as her job took her away for long periods of time and this was a crucial time for the residents with the West Midland Interchange application being submitted. She asked that all Councillors pull together and help support and stop the development.

Cllr Mrs Ford said following the removal of the Crossing Patrol she had also been approached by many concerned parents and asked if the PCSO could help for the short term. She also said she had been approached by ladies of the WI, who had sent a letter to the Chairman with regard to the Band Concert in July, She said the PA had very kindly responded but asked that the Chairman also respond to their letter. She also said she did not realise that letters to the Chair were opened unless they were marked Private and Confidential.

3734. POLICE MATTERS

[a] A police report was received which contained incidents reported during July and August.

[b] An email was received dated 25th July from the SSC Community Safety Officer which gave a summary of the Police Accountability meeting held in July 2018.

Councillors asked if a follow up could be given for subsequent charges to incidents raised earlier in the year. Also the Template at the rear of the report be raised with the PCSO with regard to the type of incidents reported to Council.

Resolved that the PCSO be asked if:

[i] A follow up could be given for subsequent charges to incidents raised earlier in the year.

[ii] The Template at the rear of the report be raised with the PCSO with regard to the type of incidents reported to Council.

3735. MINUTES

Resolved that the Minutes of the meetings held on:

[a] Full Council meeting of 12th July 2018

[b] Full Council Extra Ordinary meeting of 16th August 2018

[c] Full Council Extra Ordinary meeting of 6th September 2018

be confirmed and signed as a true and correct record.

3736. COMMITTEE MINUTES

The minutes were noted of:-

[a] Planning meeting of the 12th July 2018.

[b] Haling Dene Management meeting of 26th July 2018

[c] Recreation and Amenities meeting of 26th July 2018

3737. WORKING GROUP MINUTES

It was noted that no minutes had been received.

3738. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3739. ACCOUNTS

Resolved that:

- [a] The accounts for payment were approved for the months of July and August 2018.
 - [b] The expenditure summary print outs for July and August 2018 be approved.
 - [c] The signed Audit Commission Annual Return for the year ended 31st March 2018 was received and comments noted.
 - [d] Consideration was given to where the Council can make savings from the Full Council budgets.
- Resolved** that this item be placed on the November Finance and Resources agenda.
- [e] The following accounting details were noted:

Current Account Balance	£ 73,192
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Expenditure For the Months of July & August:

Full Council	£ 75,962
Haling Dene Mgt	£ 55,491
Recreation and Amenities	£ 51,726
Burial Ground	£ 24,730

Income for The Months of July & August:

Full Council	£ 714
Haling Dene Mgt	£ 72,212
Recreation and Amenities	£ 1,244
Burial Ground	£ 37,618

3740. NOTICE OF MOTION

The Chairman advised that following advice from the SSC Monitoring Officer the Notice of Motion: To rescind the resolution made at the 12th July Full Council meeting with regard to the Casual Vacancy could not be considered as the Local Government Act stated that once a resolution had been passed in relation to an Election/Casual Vacancy this could not be rescinded. He advised that the decision at the 12th July meeting stood and Mrs Hilary Hughes would be invited to sign the book of declaration before the 11th October Full council meeting.

3741. ROYAL BRITISH LEGION

- [a] Following the July Full Council decision to have the Silent Soldier placed on the A449 Island and the response received from the SCC Community Infrastructure Liaison Manager, to consider locating the Silent Soldier either:

- [i] On the Railing of the Methodist Church
- [ii] In the Festival Gardens
- [iii] Haling Dene Centre in the grounds at the front
- [iv] Any Other Suggestion

Resolved that the Silent Solider be located near to railings or at the front of the Chapel whichever were the more suitable.

3742. POLICIES AND LICENSES

Following the implementation of the above consideration was given to adopting the below policies compiled by South Staffordshire Council on the Council's behalf:

- [a] Data Protection Policy
- [b] Individual GDPR Rights Response Procedure
- [c] Information Security Policy
- [d] Information Security Guidelines/Procedures
- [e] Data Protection – What You Need To Know for each relevant area the Council are responsible for.

Resolved that the Policies be adopted.

3742. POLICIES AND LICENSES

Haling Dene Premises License

- [f] It was noted that the Haling Dene Premises License required updating/amendments of which there would be a cost element of no more than £500.
The Chairman asked that the Haling Dene Management Committee be advised of the changes at their October meeting.

3743. HALING DENE MANAGEMENT COMMITTEE

The Council were asked to consider and approve the below:

- [a] Children's Halloween Disco [5 to 11 years old] on Wednesday 31st October in Room 1 between 7.00 pm and 9.00 pm with a DJ at a cost of £75.00.
- [b] Holding a Sportsman's Evening on a Friday evening before Christmas with the proposed guest speaker costing £650 and the tickets be charged at £15.00 each.
- [c] Holding a Murder Mystery Night at the Haling Dene on a Friday or Saturday evening in October or November.

Resolved that the above events be approved together with their costings. It was noted that Cllr Adams kindly agreed to pay any shortfall, if required, for the Sportsman's Evening.

Planned Maintenance Programme Year 2

- [d] The PA advised that there had been no response from Mr Richard Lever with regard to the Year 2 Planned Maintenance Programme.

Resolved that this item be placed on the October Haling Dene Management agenda for further consideration.

3744. WEST MIDLAND FREIGHT HUB

Following the submission of the Planning Application for the above, the contents of an email dated 17th August from the Stop The Gailey Freight Hub Group were received and considered.

Councillors agreed the Stop The Gailey Freight Hub draft leaflet would be circulated to Councillors for approval and include the information for residents to register their interest with the Planning Inspectorate in order that they could submit comments. The Council would have 4000 leaflets produced and Councillors agreed to deliver to all households in the Parish.

Resolved that:

- [i] The Stop The Gailey Freight Hub draft leaflet would be circulated to Councillors for approval.
- [ii] The inclusion of information for residents to register their interest with the Planning Inspectorate in order that they could submit comments.
- [iii] The Council would have 4000 leaflets produced at an approximate cost of £120.
- [iv] Councillors to deliver the leaflets to all households in their respective Wards.

3745. PENKRIDGE LIBRARY

The Chairman advised that until the Council had received the Procurement Bid paperwork there could be no further discussion/decisions on the above. He advised that the paperwork was due to be released on Monday 17th September and there would be a working group meeting on Tuesday 18th September at 7.00 pm. The Council would meet on Thursday 20th September when there would be a public participation section for upto 1 hour where residents would raise questions and put their thoughts forward.

3746. VILLAGE SPEED LIMITS

Consideration was given to if the Council wished to request a review of the speed limits on Teddesley Road, Mill Street, Crown Bridge, Marsh Lane, Cannock Road, Haling Road, Market Street and Bellbrook.

Resolved that a letter be sent to Staffordshire County Council requesting that they review the speed limit on the above road and that they undertake further discussions with the Parish Council to move this item forward.

3747. GRANTS & SUBSCRIPTIONS

[a] Consideration was given to a grant application from Penkrige Anglo German Remembrance Day Association of £100 towards their room hire costs.

Resolved that a grant be awarded of £100 towards their room hire costs.

[b] Consideration was given to if the Council wished to subscribe to the Support Staffordshire at a cost of £25.00.

Resolved that the Council subscribe to the above at a cost of £25.00

3748. DATE AND TIME OF NEXT MEETING

Thursday 11th October 2018 at 7.30 pm.

The meeting closed at 9.20 pm

Chairman: _____

Date: _____