

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

7th September 2018

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 13th September 2018 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Greg Yerbury at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for September 2018.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
[a] To receive a police report containing incidents reported during August and September.
[b] To receive an email dated 25th July from the SSC Community Safety Officer giving a summary of the Police Accountability meeting held in July 2018.
7. MINUTES
To approve the minutes of:
[a] Full Council meeting of 12th July 2018
[b] Full Council Extra Ordinary meeting of 16th August 2018
[c] Full Council Extra Ordinary meeting of 6th September 2018 [to follow]
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meeting of the 12th July 2018
[b] Haling Dene Management meeting of 26th July 2018
[c] Recreation and Amenities meeting of 26th July 2018
9. WORKING GROUP MINUTES
To note that no minutes have been received.

10. OUTSIDE GROUPS WITH PC REPRESENTATION

To note that no minutes have been received.

11. ACCOUNTS

- [a] To approve the accounts for payment for the months of July and August 2018.
- [b] To approve the expenditure summary print outs for July and August 2018.
- [c] To receive the signed Audit Commission Annual Return for the year ended 31st March 2018.
- [d] To consider where the Council can make savings from the Full Council budgets.

12. NOTICE OF MOTION

To receive and consider the above from Cllrs Mrs Petula Hughes, David Oldfield, Mrs Vivienne Smith and Calvert Stonehouse:

That Penkridge Parish Council rescind the decision to co-opt Mrs Hilary Hughes to fill the Casual Vacancy for the Gailey Ward.

13. ROYAL BRITISH LEGION

- [a] Following the July Full Council decision to have the Silent Soldier placed on the A449 Island and the response received from the SCC Community Infrastructure Liaison Manager, to consider locating the Silent Soldier either:
 - [i] On the Railing of the Methodist Church
 - [ii] In the Festival Gardens
 - [iii] Haling Dene Centre in the grounds at the front
 - [iv] Any Other Suggestion

14. POLICIES AND LICENSES

Following the implementation of the above to consider adopting the below policies compiled by South Staffordshire Council on the Council's behalf:

- [a] Data Protection Policy
- [b] Individual GDPR Rights Response Procedure
- [c] Information Security Policy
- [d] Information Security Guidelines/Procedures
- [e] Data Protection – What You Need To Know for each relevant area the Council are responsible for.

Haling Dene Premises License

- [f] To note that the Haling Dene Premises License requires updating/amendments of which there will be a cost element of no more than £500.

15. HALING DENE MANAGEMENT COMMITTEE

The Council are asked to consider and approve the below:

- [a] Children's Halloween Disco [5 to 11 years old] on Wednesday 31st October in Room 1 between 7.00 pm and 9.00 pm with a DJ at a cost of £75.00.
- [b] Holding a Sportsman's Evening on a Friday evening before Christmas with the proposed guest speaker costing £650 and the tickets be charged at £15.00 each.
- [c] Holding a Murder Mystery Night at the Haling Dene on a Friday or Saturday evening in October or November.

Planned Maintenance Programme Year 2

- [d] To consider the Year 2 Planned Maintenance Programme proposed by Richard Lever of Lever Turner and Cowdell.

16. WEST MIDLAND FREIGHT HUB

Following the submission of the Planning Application for the above, to receive and consider the contents of an email dated 17th August from the Stop The Gailey Freight Hub Group.

17. PENKRIDGE LIBRARY

To receive and consider how the Council wish to take this item forward following the Extra Ordinary meetings on 16th August and 6th September 2018.

18. VILLAGE SPEED LIMITS
To consider if the Council wish to request a review of the speed limits on Teddesley Road, Mill Street, Crown Bridge, Marsh Lane and Cannock Road between the bridge over the canal and Market Street.
19. GRANTS & SUBSCRIPTIONS
[a] To consider a grant application from Penkridge Anglo German Remembrance Day Association of £100 towards their room hire costs.
[b] To consider if the Council wish to subscribe to the Support Staffordshire at a cost of £25.00.
20. DATE AND TIME OF NEXT MEETING
Thursday 11th October 2018 at 7.30 pm.