

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
Held on 24<sup>th</sup> May 2018 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor Anthony Minshall [Chairman]  
“ Bevan Craddock  
“ Mrs Isabel G A Ford  
“ Brian Heathcote  
“ Mrs Petula M C Hughes  
“ Victor Kelly  
“ David Oldfield  
“ Alan Smallwood

Non Committee Members in Attendance were Cllrs Andrew Adams, Ms Chloe Burns, John Eastwood, Andrew Lenz, Mrs Vivienne Smith and Calvert Stonehouse.  
Also in Attendance Ms L Hough

## **Part I - Public Session**

### 234. APOLOGIES

There were no apologies received.

### 235. CHAIRMAN AND VICE CHAIRMAN

- [a] There were two nominations put forward and seconded for Chairman; Cllrs Anthony Minshall and Mrs Isabel Ford. Cllr Mrs Ford stepped down from nominations. Cllr Minshall accepted the position of Chairman to the Haling Dene Management Committee.

The PA stated that as per the Standing Orders Item 24.3:

*All members of the Finance and Resources Committee must be listed on the Council's Bank Mandate and take responsibility for all Council Financial transactions – sign cheques, approve emergency transactions in conjunction with the Proper Officer.*

She advised that Cllr Minshall was not currently on the Council's Bank Mandate and as such could not stand as Chair of the Committee. Cllr Minshall agreed to be included on the Council's Bank Mandate.

**Resolved** that Cllr Minshall undertake the process to be included on the Council's Bank Mandate.

- [b] There was one nomination put forward and seconded for Cllr Mrs Isabel Ford to stand as Vice Chairman.  
Cllr Mrs Ford accepted the position of Vice Chairman to the Haling Dene Management Committee.

### 236. DECLARATIONS OF INTEREST

There was no Declarations of Interest.

### 237. MINUTES

#### **Resolved**

That the minutes of the meeting of 22<sup>nd</sup> February 2018 be approved as a true and correct record and signed by the Chairman.

238. MATTERS ARISING

Item 228 b Car Park White Lining - The Chairman asked that this item be included on the next HDC Agenda for further consideration.

**Resolved** that this item be included on the July HDC Agenda.

Item 228c Bishops Walk - The Committee agreed that the maintenance of the Bishop's Walk be undertaken by the Council's Caretaker.

**Resolved** that the Council's Caretaker undertake the maintenance of the above.

239. INCOME & EXPENDITURE/BAR TAKINGS

[a] It was noted that the Income and Expenditure printouts would be included on the June Full Council agenda.

[b] The Bar Takings for the year to date were received and noted.

240. FUNCTION ROOM BOOKINGS

The above were received to date.

241. HALING DENE WORKING GROUP

Notes from the above meeting of 3<sup>rd</sup> May were received and considered.

The PA is to check the Council's Standing Orders to clarify if Councillors can research suggested Events and pass details onto the PA. The PA to advise the outcome of her findings at the June Full Council meeting.

Councillors were appointed to Events listed in readiness for the above.

A further Working Group meeting be arranged for Thursday 21<sup>st</sup> June at 7.00 pm

**Resolved** that:

[i] The PA is to check the Council's Standing Order to clarify if Councillors can research suggested Events and pass details onto the PA.

[ii] The PA to advise the outcome of her findings at the June Full Council meeting.

[iii] Working Group meeting be arranged for Thursday 21<sup>st</sup> June at 7.00 pm

242. HALING DENE CENTRE

[a] Approval was given to the PA's action in conjunction with the Chair and Vice Chair of Council to have the marquee frame repainted at a cost of £790.

**Resolved** that quotations be obtained to replace the marquee canvas and this item be included on the October agenda.

[b] Approval was given to the PA's action in conjunction with the Chair and Vice Chair of Council to have part of the ceiling replaced in Room 29 together with the plastic cladding replaced with plasterboard in the attic undertaken by P B Wright at a cost of £1,350.

243. PENKRIDGE ADVERTISER

It was noted that the above do not offer articles placed in their brochure free of charge to businesses.

**Resolved** that the PA find out if the Council can place forthcoming events in the Fishnet.

244. DATE AND TIME OF NEXT MEETING

Thursday 26<sup>th</sup> July 2018 at 7.00 pm.

245. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.20 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_