

# Penkridge Parish Council

## Minutes of the Penkridge Parish Council Meeting held On 10<sup>th</sup> May 2018 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### PRESENT

Councillor	Alan Smallwood [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith
"	Calvert Stonehouse

Also in Attendance Miss L Hough

There were 9 members of the Public in attendance

### Part I - Public Session

#### 3669. CHAIRMAN AND VICE CHAIRMAN

- [a] There were two nominations put forward and seconded to stand for Chairman; Cllr Mrs Vivienne Smith and Cllr Alan Smallwood.  
There were six votes for Cllr Mrs Smith and seven votes for Cllr Smallwood with one spoilt slip.  
Cllr Smallwood accepted to stand as Chairman and signed the Register of Acceptance to Office.
- [b] There were two nominations put forward and seconded to stand as Vice Chairman; Cllr Mrs Petula Hughes and Cllr Victor Kelly.  
There were ten votes for Cllr Mrs Hughes and four votes for Cllr Kelly.  
Cllr Mrs Hughes accepted to stand as Vice Chairman.

Cllr Adams thanked the out-going Chair for his work and contribution during the past 12 months.

#### 3670. APOLOGIES

There were no apologies received.

#### 3671. PERSONALIA AND EVENTS

- [a] The above was received for May 2018.
- [b] It was noted that the Cross of St George was not flown on St Georges Day due to the on-going building work at the Haling Dene.

#### 3672. COMMITTEES

- [a] Appointment of members to Committees for 2018-2019 were made and a copy attached to the official copy of the Minutes.
- [b] It was noted that the Chairman and Vice-Chairman of each Committee would be elected at their first meeting.

#### 3673. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

2018-2019 lists of representatives attached to the official copy of the minutes.

3674. DECLARATIONS OF INTEREST

There were no declarations of interest.

3675. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3676. PUBLIC PARTICIPATION

Representatives from the Cherrybrook Action Group advised that there may be up to 40% of the properties built on the open space under the Social Housing umbrella and questioned if this was appropriate. They expected there to be 80-100 letters of objection submitted to South Staffordshire Planning. One of the representatives asked why the proposed temporary access for the construction vehicles could not be used as the main access for the properties once the development had been completed, if the application were approved.

Mr Charles Cawthorne said he was very upset and disappointed that no public building in the village flew the St George Flag on 23<sup>rd</sup> April.

Mrs Dorothy Briggs of Cannock Road said she had been monitoring the traffic travelling along the Cannock Road and there was a red tractor with yellow trailer carrying some kind of waste that did not have a net on the trailer, she had followed the vehicle to Coppenhall but it disappeared down a private single track.

3677. POLICE MATTERS

[a] A police report was received which contained incidents reported during April.

[b] An email was received dated 14<sup>th</sup> April from PCSO Poxon in relation to items raised at the April Full Council meeting.

3678. MINUTES

**Resolved** that:

The Minutes of the meeting held on the 12<sup>th</sup> April 2018 be confirmed and signed as a true and correct record.

3679. COMMITTEE MINUTES

The minutes were noted of:-

[a] Planning meeting of the 12<sup>th</sup> April 2018.

3680. WORKING GROUP MINUTES

Cllr Lenz advised that the minutes for the Car Parking Working Group would be placed on the June Agenda.

3681. OUTSIDE GROUPS WITH PC REPRESENTATION

The minutes were received of:

[a] Penkridge Sports and Recreational Centre [Monckton] meeting of 7<sup>th</sup> March 2018.

[b] Penkridge Twinning Association meeting of 18<sup>th</sup> April 2018.

3682. ACCOUNTS

**Resolved** that:

[a] The accounts for payment were approved for the month of April 2018 together with the Bank Reconciliation.

[b] It was noted the expenditure summary print outs for April and May 2018 would be placed on the June agenda.

[c] The end of year Final Accounts for 2017-18 be received and approved.

[d] The Annual Return for the year ended 31<sup>st</sup> March 2018 – Section 1 Annual Governance Statement 2017/2018 be approved and signed by the Chairman and Parish Administrator.

[e] The Annual Return for the year ended 31<sup>st</sup> March 2017 – Section 2 Accounting Statements 2017/2018 be approved and signed by the Chairman and Parish Administrator

[f] The Internal Auditor's report for the Financial Year End 2017-2018 was received and the items raised noted.

Cllr Mrs Petula Hughes said she hoped that Council would take note of the Internal Auditor's comments with regard to the Bar.

Cllrs John Eastwood and Mrs Isabel Ford pointed out that the Internal Auditor's report was advisory and Full Council should have the final say on the Bar.

3682. ACCOUNTS [Cont'd]

[g] The following accounting details were noted:

Current Account Balance	£ 46,891
Business Saver Balance	£248,559
Expenditure For the month of April:	
Full Council	£ 3,966
Haling Dene Mgt	£ 9,001
Recreation and Amenities	£ 4,719
Burial Ground	£ 2,564
Income for The Month of April	
Full Council	£ 50
Haling Dene Mgt	£ 9,546
Recreation and Amenities	£ 24
Burial Ground	£ 4,269

3683. CASUAL VACANCY

It was noted that the Casual Vacancy within the Gailey Ward had been advertised and that South Staffordshire Council had advised there would be an election.

The Chairman asked if Councillors wished there to be Poll Cards and that they be delivered to the properties.

**Resolved** that the Council wished there to be Poll Cards and these be delivered to the properties.

3684. ANNUAL PARISH MEETING

Consideration was given to any matters arising from the above meeting held on 15<sup>th</sup> March 2018.

**Resolved** that a letter be sent to Staffordshire County Council advising of the Council's concern that the Connect Bus had been withdrawn.

3685. STAFFORDSHIRE PARISH COUNCIL ASSOCIATION

The above Bulletin for 19<sup>th</sup> April was received and consideration given to if the Council wished to take any action under the item headed 'Fair Funding For Parishes'.

3686. WEST MIDLAND INTERCHANGE

[a] An email was received dated 27<sup>th</sup> April from South Staffordshire Council advising of the Overview and Scrutiny Committee meeting on 22<sup>nd</sup> May.

[b] Cllr Stonehouse, as the Council's Representative for the Stop The Gailey Freight Hub, gave a verbal update on the above. He read out a draft question after which he asked if Council wished it to be raised at the above meeting.

**Resolved** that the question be forwarded to South Staffordshire Council and raised at the Overview and Scrutiny Committee of 22<sup>nd</sup> May.

3687. CARNELL

A letter was received and considered from the above.

**Resolved** that this item be deferred to the June Full Council agenda and additional information be sought on the type/size of vehicles and where they will be parked.

3688. HALING DENE BAR PRICES

Consideration was given to if the Council wished to raise the above to come in line with local Public Houses.

**Resolved** that the bar prices be raised to come in line with local Public Houses.

3689. DATE AND TIME OF NEXT MEETING

Thursday 14<sup>th</sup> June 2018 at 7.30 pm

3690. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.55 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_