

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

8<sup>th</sup> June 2018

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14<sup>th</sup> June 2018 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Greg Yerbury at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough  
Parish Administrator

## **Part I - Public Session**

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
To receive the above for June 2018.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS  
To receive a police report containing incidents reported during May and June.
7. MINUTES  
To approve the minutes of the meeting of the 10<sup>th</sup> May 2018.
8. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning meeting of the 10<sup>th</sup> April 2018.
  - [b] Haling Dene Management Meeting of 24<sup>th</sup> May 2018.
  - [c] Recreation and Amenities Meeting of 24<sup>th</sup> May 2018.
9. WORKING GROUP MINUTES
  - [a] To receive the notes from the Highway Liaison Group meeting of 1<sup>st</sup> March 2018.
  - [b] To receive the notes from the Car Parking Working Group of 28<sup>th</sup> April 2018.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
  - [a] To receive the minutes of the Penkridge Sports and Recreational Centre [Monckton] meeting of 17<sup>th</sup> April 2018.

11. ACCOUNTS

- [a] To approve the accounts for payment for the months of April and May 2018.
- [b] To approve the expenditure summary print outs for April and May 2018.
- [c] To receive and approve the move of accounts to Sage50cloud and the support package for 24 months at a cost of £62.50 per month.
- [d] To note that the Council's Internal Auditor for 2018/2019 is Christine Heelis and she will undertake a half year audit in October 2018 and a year end audit in April 2019.

12. CASUAL VACANCY

To note that an Election has not been called and a Casual Vacancy notice has, once again, been displayed for the vacancy within the Gailey Ward.

13. HALING DENE MANAGEMENT REFERRAL – 24<sup>th</sup> MAY

Further to points raised under Item 241 – Haling Dene Working Group at the above meeting please see attached extracts from the Council's Standing Orders and Code of Conduct.

14. CARNELL

Further to the request received at the May Full Council meeting to note that additional information will be circulated week commencing 11<sup>th</sup> June so Council can once again deliberate the request.

15. HALING DENE CENTRE

- [a] To consider the PA's report on the above following her consultation with the Council's Stock Taker.
- [b] To note that a flyer will be included in the July PPC News advertising the Haling Dene Centre and the Public Bar.
- [c] This Council to consider, in principle, opening the Public Bar on a Saturday evening.
- [d] To note that the first two booked functions where the Mobile Bar has been used has resulted in very positive feedback.

16. GRANT APPLICATIONS

To receive and consider grant applications from:

- [a] Stafford Samaritans for a grant towards the cost of specially printed cotton bags to promote Stafford Branch at a cost of £200.
- [b] Citizens Advice for a grant towards the cost of their room hire at the Haling Dene at a cost of £500.
- [c] Peace Memorial Hall for a grant towards the provision of a PA system and Hearing Loop in the main hall at a cost of £500.
- [d] Penkridge Civic Society for a grant towards the cost of the erection of a fixed banister to the stairs and non slip stair treads at a cost of £200.
- [e] HFSH Healing Trust for a grant towards their room hire costs of £500.
- [f] CASS The Carers Association for a grant towards their room hire cost of £468.
- [g] Phoenix Art Group A for a grant towards their room hire costs of £500.
- [h] Phoenix Art Group B for a grant towards their room hire costs of £500.
- [i] Churches Together for a grant towards their room hire cost of £60.
- [j] St Michaels & All Angels Church for a grant towards the Church Yard Maintenance at cost of £1,500.
- [k] Penkridge Round Table for a grant towards their room hire cost for the Fun Run at a cost of £569.

*Councillors - Please note the background paperwork and account details have not been copied but are available to view Monday to Thursday between 9.00 am and 3.00 pm.*

17. TWINNING GIFT

To consider if the Council wish to display the above at the Haling Dene Centre and if so where.

18. DATE AND TIME OF NEXT MEETING

Thursday 12<sup>th</sup> July 2018 at 7.30 pm