

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

6th April 2018

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 12th April 2018 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be held at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To receive the above for April 2018.
 - [b] The Chairman to present a cheque to a Penkridge First Responders as one of his chosen Charities for 2017-2018.
 - [c] To note that the Chairman's second charity was Macmillan and a cheque will be forwarded to their Head Office specifying that the money be spend in South Staffordshire. This also incorporates money raised for the charity during the Chairmanship of Cllr Stonehouse.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)

To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
 - [a] To receive a police report containing incidents reported during March – April 2018.
 - [b] To receive Issue 1 of the Staffordshire Police News.
7. MINUTES

To approve the minutes of the Full Council Meeting of 8th March 2018.
8. COMMITTEE MINUTES

To note the minutes of the:-

 - [a] Planning Meeting of the 8th March 2018
 - [b] Annual Parish Meeting of 15th March 2018

9. WORKING GROUP MINUTES
To note no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note the minutes of the:
[a] Penkrige Sports & Recreation Centre [Monckton] of 13th December 2017
[b] Penkrige Sports & Recreation Centre [Monckton] of 10th January 2018
11. ACCOUNTS
[a] To note the accounts for payment and the expenditure summary printouts for the month of March 2018 will be included on May 2018 Agenda due to end of year close down.
[b] To note that the Internal Audit for year end will be undertaken on 24th April 2018.
[c] To note that any balances from the below will be carried forward to a reserve for 2018/2019:
Full Council Legal Fees and Planned Maintenance
Haling Dene Heat and Light
[d] To note that the Council's Earnie package will be upgraded to comply with the Pensions Automatic Enrolment at a set up cost of £405 plus VAT and a monthly cost of £1.94 per employee.
12. PROCEDURES
To receive and consider the adoption of the following draft documents:
[a] CCTV Policy
[b] Request for Disclosure of CCTV Footage Form
[c] Strategy Investment Policy
13. COUNCILLOR VACANCY
To consider if the Council wish to advertise co-option for the vacancy in the Gailey Ward.
14. VILLAGE PARKING
To consider the above and how Council wish to confront the problems in and around the Village.
15. COUNCIL PLATES
To consider writing off the above and donating to the Charity Shops within the village.
16. DATE AND TIME OF NEXT MEETING
Thursday 10th May 2018 at 7.30 pm
17. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.