

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

2<sup>nd</sup> June 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 8<sup>th</sup> June 2017 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## Part I - Public Session

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
To receive the above for June 2017.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
[a] To receive and consider any DPI requests.  
[b] To note that Councillors are reminded to update their DPI's where applicable
5. PUBLIC PARTICIPATION
6. POLICE MATTERS  
To receive a police report containing incidents reported during May and June.
7. MINUTES  
To approve the minutes of the meeting of the 11<sup>th</sup> May 2017.
8. COMMITTEE MINUTES  
To note the minutes of the:-  
[a] Planning Meeting of the 11<sup>th</sup> May 2017
9. WORKING GROUP MINUTES  
To receive a verbal update on the Highway Liaison Meeting of 8<sup>th</sup> June 2017.
10. OUTSIDE GROUPS WITH PC REPRESENTATION  
To receive a verbal update on the Twinning visit to Ablon sur Seine from the Council's representative.

11. ACCOUNTS

- [a] To approve the accounts for payment for the month of May 2017 [to follow].
- [b] To approve the expenditure summary print outs for April [attached] and May 2017 [to follow].

12. HALING DENE CENTRE PLANNED PREVENTATIVE MAINTENANCE REPORT

To receive and consider the Year 1 Tender Analysis for Planned Maintenance Survey.

13. CHAIRMAN'S CHARITY

To note the Chairman's chosen charity for the forthcoming year.

14. THE SHINE

To agree a rota system for Councillors to help with at the entrance points for the above.

15. GRANT APPLICATIONS

To receive and consider grant applications from:

- [a] The Carers Association for a grant towards their room hire cost of £456.
- [b] Penkridge Round Table for a grant towards their room hire costs for the Fn Run at a cost of £569.
- [c] Penkridge Anglo German Remembrance Day Association for a grant towards their room hire cost of £100.
- [d] Citizens Advice for a grant towards their room hire cost of £500
- [e] Phoenix Art Group 'A' for a grant towards their room hire cost of £400
- [f] Phoenix Art Group 'B' for a grant towards their room hire cost of £500.
- [g] Churches Together for grant towards their room hire cost of £50.
- [h] Samaritans for a grant towards their running cost of £200.
- [i] Senior Citizens Welfare Committee for a grant towards the cost of a party for the elderly of £500.
- [j] Wolgarston High School for a grant towards their room hire cost of £143 for a fund raising event.
- [k] Penkridge Bowling Club for a grant towards their room hire cost of £1,000.
- [l] Penkridge Organ Restoration Group for a grant towards the restoration of the organ of £1,000.
- [m] Penkridge Peace Memorial Hall asking for a grant towards the cost of a new commercial cooker at a cost of £500.
- [n] Penkridge Parochial Church Council for a grant towards the up-keep of the Church Yard at a cost of £1,500.

16. PARISH COUNCIL WEBSITE AND FACEBOOK

- [a] To consider if the Council wish to continue having a Facebook page.
- [b] To consider contents of the website and if the Council wish to make any amendments/updates

17. DATE AND TIME OF NEXT MEETING

Thursday 13<sup>th</sup> July 2017 at 7.30 pm

18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

# Penkridge Parish Council

## Minutes of the Penkridge Parish Council Meeting held On 8<sup>th</sup> June 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### PRESENT

Councillor	David Oldfield [Chairman]
"	Miss Chloe Burns
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	Mrs Vivienne Smith
"	Calvert Stonehouse

Also in Attendance Mrs L Griffiths

There were two members of the Public in attendance

Before the commencement of the meeting Council held a minutes silence in memory of the events and victims of Manchester and London.

### Part I - Public Session

#### 3516. APOLOGIES

Apologies were received from Cllrs Andrew Adams, Mrs Hilary Hughes and Alan Smallwood.

#### 3517. PERSONALIA AND EVENTS

The above was received for June 2017.

#### 3518. DECLARATIONS OF INTEREST

Cllr Eastwood declared an interest in Item 10 Outside Groups with PC Representation and Item 15 Grant Applications [e/f]

Cllr Lenz declared an interest in Item 15 [k]

Cllr Stonehouse declared an interest in Item 15 [l]

#### 3519. DISCLOSABLE PECUNIARY INTEREST (DPI)

[a] There had been no DPI requests received.

[b] It was noted that Councillors were reminded to update their DPI's where applicable.

#### 3520. PUBLIC PARTICIPATION

Mrs Dorothy Briggs of Cannock Road advised that further to her attending the Highway Liaison meeting that morning she wanted to express her concerns with regard to the Speed Humps on the Cannock Road and the 7.5 tonne weight limit. She also advised that the directional markings on the humps on the Haling Dene Centre driveway were not very visible.

Charles Cawthorne asked if copies of the Police report could be made available for the public at future meetings.

Councillors asked if the Police Smart Alert details could be included in the next issue of the PPC News.

Cllr Miss Burns advised that residents who lived in Gailey were concerned that notices had appeared at various sites and asked who owned certain locations.

3521. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted a police report containing incidents reported during May and June.

3522. MINUTES

**Resolved** that:

The Minutes of the meeting held on the 11<sup>th</sup> May 2017 be confirmed and signed as a true and correct record.

3523. COMMITTEE MINUTES

The minutes were noted of:-

Planning meeting of the 11<sup>th</sup> May 2017.

3524. WORKING GROUP MINUTES

A verbal update on the Highway Liaison Meeting of 8<sup>th</sup> June 2017 was received.

Cllr Lenz advised that there were many points that were still on-going. He said that some outlining roads had received improvements but the village centre had only had temporary repairs which were a result of lack of funding. With regard to the traffic calming on Cannock Road it was the size and height that would determine if additional work was required but it was hoped that additional information would be available for the next meeting. He also advised that it was hopeful the Cannock Road would be re-surfaced during 2018. Discussions had been held on column signage to 'Kill Your Speed' and 30 mph paintwork on the Gateway roads into the Village, but there had been no decisions made if this would go ahead and who would fund the project.

3525. OUTSIDE GROUPS WITH PC REPRESENTATION

A written update had been forwarded by Cllr Adams and presented by Cllr Eastwood on the Twinning visit to Ablon sur Seine. Cllr Eastwood also presented a picture of a painting of the Boat Public House by a local artist which was on the internal wall of the Cultural Centre in Ablon.

3526. ACCOUNTS

**Resolved** that:

[a] The accounts for payment be approved for the month of May 2017 together with the Bank Reconciliation.

[b] To approve the expenditure summary printouts for the months of April and May 2017 subject to any queries raised by the time of the next meeting.

3527. HALING DENE CENTRE PLANNED PREVENTATIVE MAINTENANCE REPORT

The Chairman advised that there had been no contact from Lever, Turner and Cowdell with regard to Tenders received for the above. He proposed that this item be placed on the July Finance and Resources agenda for consideration and a recommendation be made to the July Full Council meeting on how this could be taken forward.

**Resolved** that this item be placed on the July Finance and Resources agenda for consideration and a recommendation made to the July Full Council meeting on how this could be taken forward.

3528. CHAIRMAN'S CHARITY

The Chairman advised that he would like to choose two Charities for the forthcoming year with the first being Macmillan Nurses and he would advise of his second choice at the next meeting as he needed to obtain further information.

3529. THE SHINE

It was agreed that a rota system for Councillors to help at the entrance points for the above be set up with Cllrs Miss Burns, Eastwood, Mrs Ford, Mrs Hughes [if available], Kelly and Stonehouse volunteering to help.

3530. GRANT APPLICATIONS

Consideration was given to grant applications received from:

- [a] The Carers Association for a grant towards their room hire cost of £456.  
**Resolved** that a grant of £456 be awarded towards their room hire costs.
- [b] Penkridge Round Table for a grant towards their room hire costs for the Fun Run at a cost of £569.  
**Resolved** that a grant of £500 be awarded towards their room hire costs.
- [c] Penkridge Anglo German Remembrance Day Association for a grant towards their room hire cost of £100.  
**Resolved** that a grant of £100 be awarded towards their room hire costs.
- [d] Citizens Advice for a grant towards their room hire cost of £500  
**Resolved** that a grant of £500 be awarded towards their room hire costs, subject to the Group continuing to use the Haling Dene Centre.
- [e] Phoenix Art Group 'A' for a grant towards their room hire cost of £400  
**Resolved** that a grant of £400 be awarded towards their room hire costs.
- [f] Phoenix Art Group 'B' for a grant towards their room hire cost of £500.  
**Resolved** that a grant of £400 be awarded towards their room hire costs.
- [g] Churches Together for grant towards their room hire cost of £50.  
**Resolved** that a grant of £50 be awarded towards their room hire costs.
- [h] Samaritans for a grant towards their running cost of £200.  
**Resolved** that a grant of £200 be awarded towards their running costs.
- [i] Senior Citizens Welfare Committee for a grant towards the cost of a party for the elderly of £500.  
**Resolved** that a grant of £500 be awarded towards the cost of the party.
- [j] Wolgarston High School for a grant towards their room hire cost of £143 for a fund raising event.  
**Resolved** that a grant of £143 be awarded towards their room hire costs.
- [k] Penkridge Bowling Club for a grant towards the cost of their new Pavilion of £1,000.  
**Resolved** that this item be deferred until Planning Permission had been approved and additional information obtained.
- [l] Penkridge Organ Restoration Group for a grant towards the restoration of the organ of £1,000.  
**Resolved** that a grant of £1,000 be awarded towards the cost of the organ restoration.
- [m] Penkridge Peace Memorial Hall asking for a grant towards the cost of a new commercial cooker at a cost of £500.  
**Resolved** that a grant not be awarded on this occasion.
- [n] Penkridge Parochial Church Council for a grant towards the up-keep of the Church Yard at a cost of £1,500.  
**Resolved** that a grant of £1,500 be awarded towards the up-keep of the Church Yard.

3531. PARISH COUNCIL WEBSITE AND FACEBOOK

- [a] Consideration was given to if the Council wished to continue having a Facebook page.  
**Resolved** that the Council continue with their Facebook page and that factual items be updated as and when required without prior approval from the PA.
- [b] Consideration was given to the contents of the website and if the Council wished to make any amendments/updates.  
Councillors agreed that the content of the website was good and informative and the details had been kept up to date.

3532. DATE AND TIME OF NEXT MEETING

Thursday 13<sup>th</sup> July 2017 at 7.30 pm

3533. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.15 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_