

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

19<sup>th</sup> May 2017

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 25<sup>th</sup> May 2017 at 7.00 pm** at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## **AGENDA**

Part I - Public Session

1. APOLOGIES
2. CHAIRMAN AND VICE CHAIRMAN
  - [a] To elect the Chairman of the Haling Dene Management Committee
  - [b] To elect the Vice Chairman of the Haling Dene Management Committee.
2. DECLARATIONS OF INTEREST
3. MINUTES

To approve the minutes of the meeting of 27<sup>th</sup> January 2017 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
  - [a] To receive the income/expenditure printouts for the year to date.
  - [b] To receive the Bar Takings to date.
5. FUNCTION/ROOM BOOKINGS

To receive a copy of the above.
6. BISHOPS WALK

To consider how the Committee wish to take this item forward following on from the resolution made at the January 2017 meeting.
7. MARQUEE

To consider if the Committee wish to review the above and if they wish to obtain quotations to replace the current structure.
8. HALING DENE WORKING ROUP

To receive and consider the minutes of the above.
9. DATE AND TIME OF NEXT MEETING

Thursday 27<sup>th</sup> July 2017 at 7.00 pm.

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
Held on 25<sup>th</sup> May 2017 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor Calvert Stonehouse [Chairman]  
“ Mrs Isabel G A Ford  
“ Mrs Petula M C Hughes  
“ Anthony Minshall  
“ David Oldfield

Non Committee Members in Attendance were Cllrs Andrew Adams, Miss Chloe Burns, John Eastwood, Victor Kelly, Andrew Lenz, Alan Smallwood and Mrs Vivienne Smith.

Also in Attendance Mrs L Griffiths

## **Part I - Public Session**

### 182. APOLOGIES

Apologies were received from Cllrs Brian Heathcote and Mrs Hilary Hughes.

### 183. CHAIRMAN AND VICE CHAIRMAN

[a] There was one nomination put forward and seconded for Cllr Calvert Stonehouse to stand as Chairman.

Cllr Stonehouse accepted the position of Chairman to the Haling Dene Management Committee.

[b] There was one nomination put forward and seconded for Cllr Mrs Isabel Ford to stand as Vice Chairman.

Cllr Mrs Ford accepted the position of Vice Chairman to the Haling Dene Management Committee.

### 184. DECLARATIONS OF INTEREST

There was no Declarations of Interest.

### 185. MINUTES

#### **Resolved**

That the minutes of the meeting of 27<sup>th</sup> January 2017 be approved as a true and correct record and signed by the Chairman.

### 186. MATTERS ARISING

There was no Matters Arising.

### 187. INCOME/EXPENDITURE

[a] The printouts for the year to date were received and noted.

[b] The Bar Takings for the year to date were received and noted.

### 188. FUNCTION/ROOM BOOKINGS

A copy of the above was received.

189. BISHOPS WALK

The Committee considered how they wished to take the above forward.  
Suggestions put forward were:

Good Quality wood edging to be placed along both sides of the path

The Path surface to be either bark/woodchip or Breedon gravel [Advice on the best option to be obtained]

Plants/Shrubs be placed in areas where there may be gaps

Small led lights be placed in the trees during the Festive Season and the Walk be a pathway to meet Santa

The PA to speak to Brocton Nurseries for their suggestions and costs.

**Resolved** that:

[i] The PA to speak to Brocton Nurseries for their suggestions and costs for the above.

[ii] Costs be obtained to have small led lights placed in the trees during the Festive Season.

190. MARQUEE

Consideration was given to if the Committee wished to obtain quotations to replace the current structure.

**Resolved** that the PA obtains costs for a total replacement and also a replacement of the tarpaulin only.

191. HALING DENE WORKING GROUP

Consideration was given to ideas put forward by the above.

The Committee nominated new members for the Working Group who would meet before the next Haling Dene Management meeting where additional items would be considered.

The Working Group would consist of Cllrs Eastwood, Mrs Ford, Oldfield and Stonehouse.

**Resolved** that this item be placed on the July Agenda.

192. DATE AND TIME OF NEXT MEETING

Thursday 27<sup>th</sup> July 2017 at 7.00 pm.

193. STANDING ORDER NO 64

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 7.55 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_