

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

6th April 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 13th April 2017 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for March 2017.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
 - [a] To receive a police report containing incidents reported during March/April.
 - [b] To receive an email dated 22nd March from SSC Legal and Democratic Services advising of a Operation 50:50 Charge.
7. MINUTES
To approve the minutes of the Full Council meeting of the 9th March 2017.
8. COMMITTEE MINUTES
To receive the minutes of the:-
 - [a] Planning Meeting of 9th March 2017
 - [b] Annual Parish Meeting of 16th March 2017.
9. WORKING GROUP MINUTES
To receive the draft notes from the Highway Liaison meeting of 9th March 2017.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
 - [a] To receive draft minutes of the Monckton Recreation Centre Management Committee meetings of 25th January, 22nd February and 29th March 2017.
 - [b] To receive a verbal update on the Bowling Green Working Group meeting attended by Cllr Smallwood.

11. ACCOUNTS
 - [a] To note the accounts for payment and the expenditure summary printouts for the month of March 2017 will be included on May 2017 Agenda due to end of year close down.
 - [b] To receive and consider the Internal Auditor's Interim Audit report.

12. STAFFORDSHIRE PARISH COUNCIL PENSION SCHEME

To receive and adopt the SCC Investment Strategy Statement which replaces their current Statement of Investment Principles in relation to the above.

13. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME
 - [a] To receive and consider the Measured Survey under on the Haling Dene Centre by Lever, Turner and Cowdell.
 - [b] To receive and consider the Year 1 Tender Analysis for Planned Maintenance Survey.

14. BURIAL GROUND RULES AND REGULATIONS
 - [a] To receive and consider updating the above as per the attached [red items delete and blue items include/amend].
 - [b] To receive and consider updating the memorial application

15. WEST MIDLAND INTERCHANGE
 - [a] To receive a verbal update from the Chairman of recent events.
 - [b] To consider if the Parish Council wish to include the above on their website and what the item should include.

16. PARISH COUNCIL NEWS/FISHNET
 - [a] To consider if the Council wish to accept the offer of a two issue trial for the above on a quarterly basis.
 - [b] To consider a quotation from demon print to print the PPC News at a cost of £180 plus folding.

17. WOLGARSTON WAY BUS SHELTER

To receive and consider a quotation from the General Handyman to replace three panels in the above at a cost of £330.

18. SUBSCRIPTIONS

To consider renewing the Council's subscription to the Community Council of Staffordshire for the coming financial year at a cost of £25.00.

19. DATE AND TIME OF NEXT MEETING

Thursday 11th May 2017 at 7.30 pm

20. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 13th April 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary, Special Council and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	Bevan Craddock
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	David Oldfield
"	Alan Smallwood
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were no members of the Public in attendance

Part I - Public Session

3473. APOLOGIES

Apoloiges were received from Cllrs Eastwood, Mrs Ford, Mrs Hilary Hughes and Minshall.

3474. PERSONALIA AND EVENTS

The above was received for April 2017.

The Chairman advised that Cllr Minshall had been absent from the Council meetings due to a serious operation but had been advised that he was recovering well and asked that the Council's best wishes be passed on to him.

3475. DECLARATIONS OF INTEREST

Cllr Lenz declared an interest in Item 11b – Outside Groups with PC Representatives – Penkridge Bowling Club.

3476. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI's received.

3477. PUBLIC PARTICIPATION

The Chairman said he had been approached by a member of the public asking if the Council could do help with regard to the parking at the Clay Street Car Park during the daytime. The resident said that commuters, who lived outside the village, were parking on the car park when they were using the Railway Station because there was no parking charge. They asked if the Council could instigate discussions on implementing a time limit for the parking during the day at Clay Street.

The Chairman asked that this item be placed on the next Highway Liaison Agenda for discussions.

3478. POLICE MATTERS

- [a] The Police Report was presented by PCSO Andy Poxon which contained incidents reported during March/April.
- [b] An email was received dated 22nd March from SSC Legal and Democratic Services which advised of a Operation 50:50 Charge.

3479. MINUTES

Resolved that:

The Minutes of the 9th March 2017 meeting be confirmed and signed as a true and correct record.

Item 3462 – Minutes

The Chairman advised that a letter had been received from the SSC Chief Executive with regard to the location of the new portable CCTV cameras. He said that a portable CCTV camera would be placed in Market Square and would remain in place if evidence from crime and ASB figures supported it.

The Chairman asked if clarification could be obtained as to when the old CCTV cameras would be removed.

3480. COMMITTEE MINUTES

Resolved that the minutes were noted for the:-

- [a] Planning Meeting of 9th March 2017.
- [b] Annual Parish Meeting of 16th March 2017.

3481. WORKING GROUP MINUTES

The draft notes were received from the Highway Liaison meeting of 9th March 2017.

3482. OUTSIDE GROUPS WITH PC REPRESENTATION

- [a] The draft minutes were received of the Monckton Recreation Centre Management Committee meetings of 25th January, 22nd February and 29th March 2017.
- [b] A verbal update was received by Cllr Smallwood on the Bowling Green Working Group meeting.
Cllr Smallwood advised that the plans had been drawn up but not yet submitted to South Staffs Planning and the discussions were on-going.

3483. ACCOUNTS

- [a] It was noted that the accounts for payment and the expenditure summary printouts for the month of March 2017 would be included on May 2017 Agenda due to end of year close down.
- [b] The Internal Auditor's interim report undertaken on 26th October 2016 was received and the content noted.

3484. STAFFORDSHIRE COUNTY COUNCIL PENSION SCHEME

The SCC Investment Strategy Statement which replaced their current Statement of Investment Principles in relation to the above was received and consideration given to if the Council wished to adopt the Statement.

Resolved that the Council adopt the Statement.

3485. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME

- [a] The Measured Survey undertaken for the Haling Dene Centre by Lever, Turner and Cowdell was received and considered.
The Chairman advised that there were a couple of items not quite right and 3 items had been omitted compared to the original quotation.
Resolved that the PA query the above with Lever, Turner and Cowdell.

- [b] The Chairman said that now the Measured Survey had been undertaken Contractors would submit updated Tenders and these would be presented to Council at their May Full Council meeting for consideration.
Resolved that the above be included on the May agenda for consideration.
3486. BURIAL GROUND RULES AND REGULATIONS
[a] Consideration was given to updating the above as per the attached document.
Resolved that the draft amendments be adopted with immediate effect.
- [b] Consideration was given to updating the Memorial Application.
Resolved that the draft amendments be adopted with immediate effect.
3487. WEST MIDLAND INTERCHANGE
[a] The Chairman gave a verbal update on recent events relating to the above.
- [b] Consideration was given to if the Parish Council wished to include the above on their website and what the item should include.
The Chairman said that further to discussions held on the above during the Annual Parish Meeting Council it was suggested that a statement be placed on the village Noticeboards from the Rail Hub Group, together with the latest plan from West Midland Interchange. He also suggested that the Parish Council also issue a statement, similar to that on the South Staffs website and this be placed on the Noticeboards and website. Councillors approved the wording [a copy attached to the minutes] and agreed that website links also be included for the SSC, West Midland Interchange and Stop the Gailey Freight Hub.
Consideration was given to placing notices advising of the two Public Meetings with Gavin Williams MP and Jeremy Lefroy MP on the Noticeboards and website.
Cllr Craddock asked if he could have copies of the above so he could include it on his Community Website.
Resolved that:
- [i] A statement from the Stop The Gailey Rail Hub Group together with the latest plan from West Midland Interchange be placed on the village Noticeboards.
 - [ii] A Parish Council statement, similar to that on the South Staffs website, be included on the Noticeboards and website.
 - [iii] Notices which advised of the two Public Meetings with Gavin Williams MP and Jeremy Lefroy MP be placed on the Noticeboards and website.
- [c] An email was received dated 29th March from the Director of Four Ashes Limited giving an update on the above.
3488. PARISH COUNCIL NEWS/FISHNET
[a] Consideration was given to if the Council wished to accept the offer of a two issue trial for the above on a quarterly basis.
Resolved that the Council accept the offer of a two issue trial for the above on a quarterly basis.
- [b] Consideration was given to a quotation from Demon Print to print and fold the PPC News at a cost of £180 for 3000 copies.
Resolved that the above quotation be approved.
3489. WOLGARSTON WAY BUS SHELTER
A quotation was received and considered from the General Handyman to replace three panels in the above at a cost of £330.
Resolved that the quotation from the General Handyman at a cost of £330 be approved.
3490. SUBSCRIPTIONS
Consideration was given to if the Council wished to re-new their subscription to the Community Council of Staffordshire for the coming financial year at a cost of £25.00.
Resolved that the above quotation be approved.

3491. DATE AND TIME OF NEXT MEETING
Thursday 11th May 2017 at 7.30 pm

3492. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.10 pm