

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

2nd March 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9th March 2017 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for March 2017.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report containing incidents reported during February/March.
7. MINUTES
To approve the minutes of the Full Council meeting of the 9th February 2017.
8. COMMITTEE MINUTES
To receive the minutes of the:-
[a] Planning Meeting of 9th February 2017.
9. WORKING GROUP MINUTES
To receive the draft notes from the Highway Liaison meeting of 8th December 2016.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of February 2017.
 - [b] To approve the expenditure summary print outs for February 2017.
 - [c] To receive and approve the attached table showing capital budget and reserves to be carried forward into the 2017/2018 financial year.
 - [d] To note that the second part of the NJC agreement for the 2016 and 2017 payscales will come into effect on 1st April 2017 which awards staff a 1% p[ay increase.
 - [e] To consider reinvesting the Bond with Nationwide for a further 12 months at 0.65%.

13. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME

To receive a verbal update from the Chairman on the progress of the above.

14. SAFER, FAIRER, UNITED COMUMNITIES STRATEGY 2016 – 2020

To receive the draft above document and consider if Council wish to put any comments forward noting that the closing date is 24th March [Email copy circulated to Councillors on 16th February].

15. BURIAL GROUND RULES AND REGULATIONS

To receive and consider updating the above as per the attached [red items delete and blue items include/amend].

16. HALING DENE CENTRE EMEGENCY LIGHTING UPGRADE

To receive and consider a quotation from Penkrige TV & Electrical to upgrade the Emergency Lighting for the Centre at a cost of £1440 [as per the PMP Internal Works].

17. DATE AND TIME OF NEXT MEETING

Thursday 13th April 2017 at 7.30 pm

18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 9th March 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary, Special Council and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	John L Eastwood
"	Brian Heathcote
"	Mrs Hilary Hughes
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	David Oldfield
"	Alan Smallwood
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There was one member of the Public in attendance

Part I - Public Session

3456. APOLOGIES

Apologies were received from Cllrs Craddock, Mrs Ford and Minshall.

3457. PERSONALIA AND EVENTS

The above was received for March 2017.

3458. DECLARATIONS OF INTEREST

3459. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI's received.

3460. PUBLIC PARTICIPATION

Cllr Eastwood spoke on behalf of Mr Steve Gregg who lived on Cherrybrook and was present at the meeting. Cllr Eastwood advised that there were 3 large conifer trees at the rear of the Cherrybrook Open Space which had never been maintained and stood at approximately 50 ft. He said that Mr Gregg and his neighbours were concerned firstly with the safety aspect of the trees due to their height/mass and secondly the murmuring of the starlings which had also been creating a terrible mess to houses and cars. Cllr Eastwood asked, as the trees were part of the open space leased by the Parish from South Staffordshire Council, if they would consider having the trees trimmed to alleviate the problem.

The Chairman asked if the PA would speak to the SSC Landscape Team to see what they advised.

Cllr Eastwood said he had also been approached by a resident of Haling Road with regard to the planters outside of St Michael's First School, he said the planters had been relocated from their original position and was now blocking the footpath. Cllr Mrs Petula Hughes said she had also been approached by a resident of Haling Road who was partially sighted and as the planters were a dark colour they were hard to see at night and the resident had fallen over them.

The Chairman asked the PA if she could contact both the SCC Cllr and SCC Highways to ask that they review the positioning of the Planters.

3460. PUBLIC PARTICIPATION [Cont'd]

Cllr Kelly said he had been approached by a resident asking why the Council no longer produced the PPC News and could this be re-instated.

The Chairman said the PA was waiting for a reply from the Rector and Parochial Church Council if this could once again be included with the Fishnet.

Cllr Miss Burns asked if she could talk on behalf of the Stop The Gailey Freight Hub group and appeal to Councillors and Parishioners to help prevent the Freight Hub going ahead. She advised that the proposed location would take away the Green Belt and everyone should be pro-active and help protect the environment. There was a location for the Freight Hub in Brown Fields sites, which had the backing of the residents, as it would create much needed jobs. Cllr Miss Burns said that the group had the backing of Jeremy Lefroy MP and Gavin Williams MP. Mr Williams was holding a public meeting on Friday 21st April at the Coven Memorial Hall and recommended that everyone should attend. Both MPs were also planning to undertake a leaflet drop through all the doors in Penkridge and its immediate surroundings.

The Chairman advised that the Council had offered the Haling Dene Centre as a possible location for a public meeting and maybe this could also be included on the leaflet drop once a date had been confirmed.

3461. POLICE MATTERS

PCSO A Poxon forwarded his apologies and submitted the Police report which contained incidents reported during February and March 2017.

3462. MINUTES

Resolved that:

[i] The Minutes of the 9th February 2017 meeting be confirmed and signed as a true and correct record.

[ii] **Agenda Item 3446 – South Staffordshire Council**

A letter be sent to South Staffordshire Council's Chief Executive with regard to the allocation of CCTV Cameras, advising of the Council's disappointment that SSC are removing the three CCTV cameras from the village and cannot commit to locating one of the 10 replacement cameras to the largest village in South Staffordshire.

3463. COMMITTEE MINUTES

Resolved that the minutes were noted for the:-

[a] Planning Meeting of 9th February 2017.

3464. WORKING GROUP MINUTES

It was noted that no minutes had been received.

3465. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3466 ACCOUNTS

Resolved that:

[a] The accounts for payment for the month of February 2017 be approved.

[b] The expenditure summary print outs for February 2017 be approved.

[c] The table showing the capital budget and reserves to be carried forward into the 2017/2018 financial year be received and approved.

[d] It was noted that the second part of the NJC agreement for the 2016 and 2017 pay scales would come into effect on 1st April 2017 which awarded staff a 1% pay increase.

[e] Consideration was given to re-investing the Bond with Nationwide for a further 12 months at 0.65%.

Resolved that the bond for £150,000 be re-invested with Nationwide for a further 12 months.

3467. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME

The Chairman gave a verbal update on the progress of the above. He advised that the measured survey was nearly complete and there would be a presentation of tenders received from Lever, Turner and Cowdell at the April meeting. He advised that the Centre had its first wedding at the end of April and further functions were planned through out the following months to September. The Chairman suggested that scaffold would not be able to be erected during this time but, where able, internal works could be carried out.

3468. SAFER, FAIRER, UNITED COMUMNITIES STRATEGY 2016 – 2020

The above draft document was received and consideration given to if Council wished to put any comments forward and it was noted that the closing date was 24th March.

Resolved that:

- [i] Councillors put their comments forward before the closing date of 24th March.
- [ii] The Chairman and Cllr Eastwood to compile a response from the Council.
- [iii] An email be sent to Mr Ellis advising of the removal of the CCTV cameras by South Staffordshire Council.

3469. BURIAL GROUND RULES AND REGULATIONS

The above was received and consideration given to updating the document as per the attached recommendations.

Resolved that this item be deferred to the April Full Council meeting when the 14 day removal period could be reviewed in more detail.

3470. HALING DENE CENTRE EMEGENCY LIGHTING UPGRADE

A quotation was received and considered from Penkridge TV & Electrical to upgrade the Emergency Lighting for the Centre at a cost of £1440, as per the PMP Internal Works schedule.

Resolved that the quotation from Penkridge TV and Electrical at a cost of £1,440 to replace the Emergency Lighting for the Centre be approved.

3471. DATE AND TIME OF NEXT MEETING

Thursday 13th April 2017 at 7.30 pm

3472. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.30 pm

Chairman: _____

Date: _____