

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

2nd February 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9th February 2017 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To receive a demonstration of how to use the Defibrillator by Penkridge First Responders.
 - [b] To receive the above for February 2017.
 - [c] Vice-Chairman to present the three new Elected Councillors with their badge of office.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report containing incidents reported during January/February.
7. MINUTES
To approve the minutes of the Full Council meeting of the 12th January 2017.
8. COMMITTEE MINUTES
To receive the minutes of the:-
 - [a] Planning Meeting of 12th January 2017.
 - [b] Haling Dene Management Meeting of 26th January 2017.
 - [c] Recreation and Amenities Meeting of 26th January 2017
9. WORKING GROUP MINUTES
To note that no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of January 2017.
 - [b] To approve the expenditure summary print outs for January 2017.
12. SOUTH STAFFORDSHIRE COUNCIL

To receive and consider additional information, as requested at the January meeting, with regard to an email dated 8th December from the Legal and Democratic Services asking if the Council wished to purchase their own CCTV Camera at an initial cost of £4,140 each.
13. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME
 - [a] To note that the date for submission of Tenders for Year 1 of the above has once again been extended. The Tender Analysis for the PMP Year 1 will be presented to the March Full Council meeting.
 - [b] To receive and consider a quotation from Lever Turner and Cowdell to produce a Measured Survey for the Haling Dene Centre at a cost of £950 and to note that the copyright for the drawings will be with the Parish Council.
14. HALING DENE CENTRE TREE SURVEY

To note that a Tree Survey has been undertaken within the grounds by Dunford and Sons and to receive and consider a quotation from M Bissell Trees and Hedges to undertake the remedial work.
15. BURIAL GROUND BACAS SYSTEM

To receive and consider a quotation from Clearskies for an additional License to install the above on the Assistant Parish Administrator's computer at a cost of £100.
16. PENKRIDGE BOWLING CLUB

To receive and consider a letter dated January 2017 from the above group with regard to their proposed planning application for a new Pavilion.
17. WEST MIDLAND INTERCHANGE
 - [a] To consider if the Parish Council wish to join the 'Collective' of Parish Councils together with the 'Stop The Gailey Freight Hub'.
 - [b] To consider locations the Council consider suitable to place Posters/Banners to advise residents of the above.
18. MONCKTON RECREATION CENTRE

To consider if the Council to nominate two Councillors to represent the Council on the above new CIO Charity.
19. BEST KEPT VILLAGE COMPETITION 2017

To consider if the Parish Council wish to support the Civic Society with the above and to what extent.
20. DATE AND TIME OF NEXT MEETING

Thursday 9th March 2017 at 7.30 pm
21. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 9th February 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary, Special Council and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Mrs Petula M C Hughes [Deputy-Vice Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Brian Heathcote
"	Mrs Hilary Hughes
"	Victor Kelly
"	Andrew Lenz
"	Alan Smallwood
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 8 members of the Public in attendance

Part I - Public Session

3435. APOLOGIES

Apologies were received from Cllrs Bevan Craddock, Anthony Minshall, David Oldfield and Calvert Stonehouse.

3436. PERSONALIA AND EVENTS

[a] A demonstration was given by Penkridge First Responders on how to use the Defibrillator.

[b] The above was received for February 2017.

[c] The Deputy Vice-Chairman presented the three new Elected Councillors with their badge of office.

3437. DECLARATIONS OF INTEREST

Cllrs Eastwood and Lenz declared an interest in Item 16 Penkridge Bowling Club and Cllr Miss Burns declared an interest in Item 17 West Midland Interchange.

3438. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI's received.

3439. PUBLIC PARTICIPATION

Mr Charles Cawthorne of Templars Way said he wanted to complain about the terrible state of the roads. He said by reporting the pot holes, either on the website or by telephone, did not generally lead to any action. One example was in Filance Lane, where the road was particularly dreadful, and if a cycle or scooter were to hit one of the pot holes it would cause serious damage.

Mr Cawthorne also asked for clarification on the proposed additional housing on the Cherrybrook Estate.

Cllr Mrs Hughes advised that South Staffordshire Council had earmarked the land but the village had now reached the quota of houses set by them until 2028.

She advised Mr Cawthorne that the state of the roads would be raised, once again, at the Council's next Highway Liaison meeting.

Cllr Heathcote said he had been asked to report the overgrown hedges/bushes along Wolgarston Way, in some places they over-hung the pathway.

3440. POLICE MATTERS
PCSO A Poxon attended the meeting and presented the Police report which contained incidents reported during January and February 2017.
3441. MINUTES
Resolved that the Minutes of the 12th January 2017 meeting be confirmed and signed as a true and correct record.
3442. COMMITTEE MINUTES
Resolved that the minutes were noted for the:-
[a] Planning Meeting of 12th January 2017.
[b] Haling Dene Management Meeting of 26th January 2017
[c] Recreation and Amenities Meeting of 26th January 2017
3443. WORKING GROUP MINUTES
It was noted that no minutes had been received.
3444. OUTSIDE GROUPS WITH PC REPRESENTATION
It was noted that no minutes had been received.
Cllr Mrs Ford gave a verbal update on recent events held at the Peace Memorial Hall.
3445. ACCOUNTS
Resolved that:
[a] The accounts for payment for the month of January 2017 be approved.
[b] The expenditure summary print outs for January 2017 be approved.
3446. SOUTH STAFFORDSHIRE COUNCIL
Additional information, as requested at the January meeting, was received and considered with regard to an email dated 8th December 2016 from the Legal and Democratic Services which asked if the Council wished to purchase their own CCTV Camera at an initial cost of £4,140 each.
Resolved that:
[i] South Staffordshire Council be asked if one of the 10 CCTV cameras could be located in Penkridge
[ii] The Council would reconsider if they wished to purchase an additional CCTV camera later in the year.
3447. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME
[a] It was noted that the date for submission of Tenders for Year 1 of the above had once again been extended. The Tender Analysis for the PMP Year 1 would be presented to the March Full Council meeting.
[b] A quotation was received and considered from Lever Turner and Cowdell to produce a Measured Survey for the Haling Dene Centre at a cost of £950 and it was noted that the copyright for the drawings would be with the Parish Council.
Resolved that the quotation from Lever, Turner and Cowdell be approved.
3448. HALING DENE CENTRE TREE SURVEY
It was noted that a Tree Survey had been undertaken within the grounds by Dunford and Sons and a quotation was received and considered from M Bissell Trees and Hedges to undertake the remedial work.
Resolved that:
[i] The Tree Survey be received
[ii] The quotation from M Bissell Trees and Hedges at a cost of £2865 be approved.
3449. BURIAL GROUND BACAS SYSTEM
A quotation was received and considered from Clearskies for an additional License which would allow the BACAS system to be installed on the Assistant Parish Administrator's computer at a cost of £100.
Resolved that the quotation from Clearskies for the additional License be approved.

3450. PENKRIDGE BOWLING CLUB

A letter was received and considered dated January 2017 from the above group with regard to their proposed planning application for a new Pavilion.

Resolved that Cllr Smallwood be the Council's representative on the Bowling Clubs Working Group for the new Pavilion.

3451. WEST MIDLAND INTERCHANGE

[a] Consideration was given to if the Parish Council wished to join the 'Collective' of Parish Councils together with the 'Stop The Gailey Freight Hub'.

Resolved that the Council, in principle, agree to join the 'Collective' but would not take a view either way with regard to the proposed application for the West Midland Interchange.

[b] Consideration was given to locations the Council considered suitable to place Posters/Banners to advise residents of the above.

Resolved that:

[i] If possible, an information only sign be placed at the Exit of the Haling Dene Grounds and Notices could be placed on the village Noticeboards.

[ii] The Council would allow, free of charge, the use of Room 1 for the Group to hold a Public Meeting.

[iii] The Group could take part in the Annual Parish Meeting by giving an informative presentation on the protection of the Green Belt.

3452. MONCKTON RECREATION CENTRE

Consideration was given to if the Council wished to nominate two Councillors to represent the Council on the above new CIO Charity.

Resolved that:

[i] The Council's current representatives, Cllrs Kelly and Mrs Smith, continue to be representatives on the new CIO.

[ii] Cllrs Mrs Hilary Hughes and Lenz be reserves to attend any meetings, on behalf of the Council, if either of the above are unavailable.

3453. BEST KEPT VILLAGE COMPETITION 2017

Consideration was given to if the Parish Council wished to support the Civic Society with the above and to what extent.

Resolved that the Council continue to support the Civic Society in the above competition, the same as in previous years.

3454. DATE AND TIME OF NEXT MEETING

Thursday 9th March 2017 at 7.30 pm

3455. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.10 pm

Chairman: _____

Date: _____