

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

3<sup>rd</sup> May 2018

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 10<sup>th</sup> May 2018 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Greg Yerbury at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough  
Parish Administrator

## **Part I - Public Session**

### AGENDA

1. CHAIRMAN AND VICE CHAIRMAN
  - [a] To elect the Chairman of Council.  
[Chairman to sign Register of Acceptance to Office].
  - [b] To elect the Vice Chairman of Council.
2. APOLOGIES
3. PERSONALIA AND EVENTS
  - [a] To receive the above for May 2018.
  - [b] To note that the Cross of St George was not flown on St Georges Day this year due to the on-going building work at the Haling Dene.
4. COMMITTEES
  - [a] To elect members for each of the Parish Council's two Committees.  
Please refer to item 22.2 of Standing Orders.
  - [b] To note that the Chairman and Vice-Chairman of each Committee will be elected at the first meeting.
5. APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES  
To appoint Council representatives to outside bodies. [2017-2018 list attached].
6. DECLARATIONS OF INTEREST
7. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
8. PUBLIC PARTICIPATION
9. POLICE MATTERS
  - [a] To receive a police report containing incidents reported during March and April.
  - [b] To receive an email dated 14<sup>th</sup> April from PCSO Poxon in relation to items raised at the April Full Council meeting.

10. MINUTES  
To approve the minutes of the meeting of the 12<sup>th</sup> April 2018.
11. COMMITTEE MINUTES  
To note the minutes of the:-
  - [a] Planning meeting of the 12<sup>th</sup> April 2018.
12. WORKING GROUP MINUTES  
To receive the minutes of the Car Parking Working Group from the 26<sup>th</sup> April meeting.
13. OUTSIDE GROUPS WITH PC REPRESENTATION
  - [a] To receive the minutes of the Penkridge Sports and Recreational Centre [Monckton] meeting of 7<sup>th</sup> March 2018.
  - [b] To receive the minutes of Penkridge Twinning Association meeting of 18<sup>th</sup> April 2018.
14. ACCOUNTS
  - [a] To approve the accounts for payment for the month of April 2018 [to follow].
  - [b] To note the expenditure summary print outs for April and May 2018 will be placed on the June agenda.
  - [c] To receive and approve the end of year Final Accounts for 2017-187 [attached].
  - [d] To receive and approve the Annual Return for the year ended 31<sup>st</sup> March 2018 – Section 1 Annual Governance Statement 2016/2017.
  - [e] To receive and approve the Annual Return for the year ended 31<sup>st</sup> March 2018 – Section 2 Accounting Statements 2016/2017.
  - [f] To receive a letter dated 29<sup>th</sup> April from the Internal Auditor giving the year end report for 2017-2018 financial year.
  - [g] To note that further to the Internal Auditor's recommendations made at their Interim Audit additional financial information will be included in the minutes from May.
15. CASUAL VACANCY  
To note that the Casual Vacancy within the Gailey Ward has been advertised.
16. ANNUAL PARISH MEETING  
To consider any matters arising from the above meeting held on 15<sup>th</sup> March 2018.
17. STAFFORDSHIRE PARISH COUCNIL ASSOCIATION  
To receive the above Bulletin for 19<sup>th</sup> April and consider if the Council wish to take any action under the item headed 'Fair Funding For Parishes'.
18. WEST MIDLAND INTERCHANGE
  - [a] To receive an email dated 27<sup>th</sup> April from South Staffordshire Council.
  - [b] To receive a verbal update from the Council's representative on the Stop The Gailey Freight Hub Group.
19. CARNELL  
To receive and consider a letter from the above.
20. HALING DENE BAR PRICES  
To consider if the Council wish to raise the above to come in line with local Public Houses.
21. DATE AND TIME OF NEXT MEETING  
Thursday 14<sup>th</sup> June 2018 at 7.30 pm
22. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.