

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

21st July 2017

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 27th July 2017 at 8.30 pm at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths
Parish Administrator

Public Session

AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES
To approve the minutes of the meeting of 25th May 2017 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
[a] To receive the Recreation and Amenities printouts for the year to date.
[b] To receive the Burial Ground printouts for the year to date.

Recreation & Amenities

5. REMEMBRANCE SUNDAY PARADE
[a] To receive a verbal report from members of the Penkridge Royal British Legion with regard to the above
[b] To consider how the Council wish to take the above forward.
6. GAILEY BUS SHELTER
To receive and consider quotations to replace the wooden bus shelter at Gailey adjacent to Dobbies Garden Centre and the Spread Eagle.
7. PLAY AREAS
[a] To receive and consider a quotation from the General Handyman to repair the roof on the slide at the Horsefair Play Area at a cost of £155.
[b] To receive a letter dated 4th July from the Council's Solicitors, Hand Morgan and Owen, with regard to the Skatepark.

8. ALLOTMENTS

[a] To note that the Annual Strimming of the Francis Green Lane and Wolgarston Way allotments has been undertaken at a cost of £480.

[b] To consider setting guidelines for the Allotment and Leisure Gardens Rules and Regulations further to the resolution made at the July Full Council meeting:

[i] The wording under the Header Structures remain the same as the original document but Recreation and Amenities Committee set guides lines for the details of what type and size of Polytunnel may be approved.

9. BEST KEPT VILLAGE POSTER COMPETITION

To note that further to the information given at the May meeting on the above a presentation was made to children from Marshbrook First School and Princefield First School at the Railway Station on 19th July. A presentation will be made to children from St Michaels First School and Penkridge Middle School at the September Full Council meeting. Copy of the Press Release attached for information.

Burial Ground

BENCH

10. To receive and consider an email dated 23rd June from a family member who has a relative interred in the Burial Ground asking that the Council consider the placement of a bench in the Burial Ground dedicated to their family member.

11. DATE AND TIME OF NEXT MEETING

Thursday 26th October 2017 at 8.30 pm.

12. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkrige Parish Council

Minutes of the Recreation and Amenities Committee Meeting
held on 27th July 2017 at 8.30 pm - Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor Mrs Vivienne Smith [Chairman]
“ Andrew Adams
“ Miss Chloe Burns
“ Mrs Petula M C Hughes
“ Andrew Lenz
“ David Oldfield
“ Alan Smallwood

Also in Attendance were Cllrs Mrs Isabel Ford and Calvert Stonehouse

Public Session

1262. APOLOGIES

Apologies were received from Cllrs Mrs Hilary Hughes, Victor Kelly and Anthony Minshall.

1263. DECLARATIONS OF INTEREST

Cllrs Andrew Adams, Andrew Lenz and Alan Smallwood declared an interest in Item 8 - Allotments.

1264. MINUTES

Resolved

That the minutes of the meeting of 25th May 2017 be approved as a true and correct record and be signed by the Chairman.

1265. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

1266. INCOME AND EXPENDITURE

- [a] The Recreation and Amenities printouts for the year to date were received and noted.
- [b] The Burial Ground printouts for the year to date were received and noted.

Recreation & Amenities

1267. REMEMBRANCE SUNDAY PARADE

- [a] A letter was received and considered dated 27th July from the Penkrige Branch of the Royal British Legion with regard to the above.
The letter advised that the Penkrige Branch of the Royal British Legion could no longer act as event organisers for the annual Remembrance Parade as they did not hold suitable Public Liability and that Remembrance Parades were the responsibility of the local Council.
- [b] Consideration was given to how the Council wished to take the above forward.
Councillors agreed that the Council take over the Remembrance Sunday Parade but do not meet and march along Market Street but meet and march from Pinfold Lane. The PA was asked to draw up a schedule and this be placed on the September Full Council agenda for consideration.

Resolved that:

- [i] The Council take over the Remembrance Sunday Parade.
- [ii] Meet and march from Pinfold Lane.
- [iii] The PA to draw up a schedule and this be placed on the September Full Council agenda for consideration.

1268. GAILEY BUS SHELTER

A quotation was received and considered from A J T Garden Buildings at a cost of £1,195 to replace the wooden bus shelter at Gailey adjacent to Dobbies Garden Centre and the Spread Eagle.

Councillors asked if the company held public liability insurance and once this has been confirmed the quotation to be formally accepted. Also once the old shelter had been removed the base be checked to see if it would be suitable for the new shelter.

Resolved that:

- [i] The PA get confirmation that the company held Public Liability Insurance and once this has been confirmed the quotation to be accepted.
- [ii] The base be checked to see if it was suitable for the new shelter.

1269. PLAY AREAS

[a] A quotation from the General Handyman was received and considered to repair the roof on the slide at the Horsefair Play Area at a cost of £155.

Resolved that the above quotation be accepted.

[b] A letter was received dated 4th July from the Council's Solicitor, Hand Morgan and Owen, with regard to the Skatepark.

1270. ALLOTMENTS

[a] It was noted that the Annual Strimming of the Francis Green Lane and Wolgarston Way allotments had been undertaken at a cost of £480.

[b] Consideration was given to setting guidelines for the Allotment and Leisure Gardens Rules and Regulations further to the resolution made at the July Full Council meeting:

- [i] *The wording under the Header Structures remain the same as the original document but Recreation and Amenities Committee set guides lines for the details of what type and size of Polytunnel may be approved.*

Resolved that no Guidelines be set and each application be judged on its own merit.

1271. BEST KEPT VILLAGE POSTER COMPETITON

It was noted that further to the information given at the May meeting, a presentation was made to children from Marshbrook and Princefield First Schools at the Railway Station on 19th July. A further presentation would be made to children from St Michaels First School and Penkridge Middle School at the September Full Council meeting.

Burial Ground

BENCH

1272. An email was received and considered dated 23rd June from a family member who had a relative interred in the Burial Ground and asked that the Council consider the placement of a bench in the Burial Ground dedicated to their family member.

The Committee asked that the family be asked to consider an alternative location in the Burial Ground for the bench as it had been agreed to have a bench placed in the requested location at the previous meeting.

Resolved that the family be asked to consider an alternative location in the Burial Ground for the bench as it had been agreed to have a bench placed in the requested location at the previous meeting.

1273. DATE AND TIME OF NEXT MEETING

Thursday 26th October 2017 at 8.30 pm.

The meeting closed at 9.10 pm

Chair: _____

Date: _____