

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

3rd November 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9th November 2017 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be held at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Hough
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for October 2017.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report containing incidents reported during October and November.
7. MINUTES
To approve the minutes of the meeting of the 12th October 2017.
8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning Meeting of the 12th October 2017.
 - [b] Haling Dene Management of the 19th October 2017.
 - [c] Recreation and Amenities of the 26th October 2017.
To receive the minutes of:
 - [d] Finance and Resources of the 2nd November 2017.
9. WORKING GROUP MINUTES
To note that no minutes have been received.

10. OUTSIDE GROUPS WITH PC REPRESENTATION
To receive a verbal update from Cllr Smallwood following a Bowling Club meeting.
11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of October 2017.
 - [b] To approve the expenditure summary print outs for October 2017.
12. HALING DENE CENTRE PLANNED PREVENTATIVE MAINTENANCE REPORT
 - [a] To receive the minutes from the pre-start meeting of 27th September 2017.
 - [b] To approve the signing of cheques for P B Wright up to the value of £15,000 by the Chair and Vice Chair of Council when presented with a Certificate of Payment from Lever, Turner and Cowdell Ltd.
13. STAFFORDSHIRE PARISH COUNCIL ASSOCIATION
To consider the wording for the three motions to be submitted to the SPCA for debate at their AGM on 4th December.
14. WEST MIDLANDS INTERCHANGE
 - [a] To consider nominating a Councillor to be the representative to attend the 'Stop The Gailey Freight Hub' meetings.
15. HALING DENE CENTRE
 - [a] To receive and consider a quotation from Communicate Audio to supply and install a Hearing Loop to Rooms 1 and 16.
 - [b] To receive and consider the Working Group Schedule for 2018.
16. ALLOTMENT RENTAL
To consider increasing the Allotment Rental for 2019 [previous charges attached].
17. DATE AND TIME OF NEXT MEETING
Thursday 14th December 2017 at 7.30 pm
18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Part II - Private Session

19. CONFIDENTIAL MINUTES
To consider any matters arising from the above.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 9th November 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	David Oldfield [Chairman]
"	Andrew Adams
"	John L Eastwood
"	Mrs I G A Ford
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	Alan Smallwood
"	Calvert Stonehouse

Also in Attendance Ms L Hough

There were two members of the Public in attendance

Part I - Public Session

3560. APOLOGIES

Apologies were received from Cllrs Miss Chloe Burns, Mrs Hilary Hughes and Mrs Vivienne Smith.

3561. PERSONALIA AND EVENTS

The above was received for November 2017.

3562. DECLARATIONS OF INTEREST

Cllrs Andrew Adams, Andrew Lenz and Alan Smallwood declared an interest in Item 16 – Allotments and Cllrs John Eastwood and Andrew Lenz declared an interest in Item 10 Outside Groups with PC Representation [Bowling Club].

3563. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3564. PUBLIC PARTICIPATION

There were no items raised by those present.

3565. POLICE MATTERS

PCSO Andy Poxon attended the meeting and submitted a police report containing incidents reported during October and November.

3566. MINUTES

Resolved that:

The Minutes of the meeting held on the 12th October be confirmed and signed as a true and correct record.

3567. COMMITTEE MINUTES

The minutes were noted of:-

[a] Planning Meeting of the 12th October 2017.

- [b] Haling Dene Management of the 19th October 2017.
 [c] Recreation and Amenities of the 26th October 2017.
 The minutes were received for:
 [d] Finance and Resources of the 2nd November 2017.
3568. WORKING GROUP MINUTES
 It was noted that no Minutes had been received.
3569. OUTSIDE GROUPS WITH PC REPRESENTATION
 Cllr Smallwood gave a verbal update on the Penkridge Bowling Club planning application.
3570. ACCOUNTS
Resolved that:
 [a] The accounts for payment be approved for the month of October 2017.
 [b] The expenditure summary print outs for October 2017 be approved.
3571. HALING DENE CENTRE PLANNED PREVENTATIVE MAINTENANCE REPORT
 [a] The minutes were received from the pre-start meeting of 27th September 2017.
 [b] The Council gave approval for the signing of cheques for P B Wright up to the value of £15,000 per cheque by the Chair and Vice Chair of Council when presented with a Certificate of Payment from Lever, Turner and Cowdell Ltd.
Resolved that approval be given for the signing of cheques for P B Wright up to the value of £15,000 per cheque by the Chair and Vice Chair of Council when presented with a Certificate of Payment from Lever, Turner and Cowdell Ltd.
3572. STAFFORDSHIRE PARISH COUNCILS ASSOCIATION
 Consideration was given to the wording for the two motions to be submitted to the SPCA for debate at their AGM on 4th December.
Resolved that the following two Notice of Motions be submitted to the SPCA for debate at their AGM on 4th December 2017:
- Motion 1
 Penkridge Parish Council asks for the support of other Parish Councils in order to safeguard the present level of service for the Libraries throughout the County.
- Motion 2
 Penkridge Parish Council seeks the support of the SPCA regarding the Staffordshire County Council implementation of the Highways Infrastructure Asset Management Policy and whether it would have detrimental effects on Parishes within South Staffordshire.
3573. WEST MIDLANDS INTERCHANGE
 [a] Consideration was given to nominating a Councillor to be the representative to attend the 'Stop The Gailey Freight Hub' meetings.
Resolved that Councillor Stonehouse be the Council's representative for the above.
3574. HALING DENE CENTRE
 [a] Consideration was given to a quotation from Communique Audio to supply and install a Hearing Loop to Rooms 1 and 16.
Resolved that:
 [i] The quotation be accepted and the Hearing Loop be installed in Room 1 at a cost of £2,568
 [ii] Consideration be given to the installation of the Hearing Loop in Room 16 next financial year.
 [b] The Haling Dene Working Group Schedule for 2018 was received.
3575. ALLOTMENT RENTAL
 Consideration was given to increasing the Allotment Rental for 2019.
Resolved that the allotment rental remain at £32.00 for 2019.

3576. DATE AND TIME OF NEXT MEETING
Thursday 14th December 2017 at 7.30 pm

3577. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.45 pm

Chairman: _____

Date: _____