

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

8th September 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 14th September 2017 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be held at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
 - [a] To make a presentation to the School Poster Competition Winners from St Michael's First School and Penkridge Middle School.
 - [b] To receive the above for July 2017.
 - [c] To note that Penkridge has been awarded third place in the Best Kept Village Competition 2017.
 - [d] To receive the Chairman's Statement.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report containing incidents reported during July and August.
7. MINUTES
 - [a] To approve the minutes of the meeting of the 13th July 2017.
 - [b] To approve the minutes of the Extra Full Council Meeting of 10th August 2017.
8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning Meeting of the 13th July 2017
 - [b] Haling Dene Management Meeting of 27th July 2017
 - [c] Recreation and Amenities Meeting of 27th July 2017

9. WORKING GROUP MINUTES
To note that no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.
11. ACCOUNTS
 - [a] To approve the accounts for payment for the months of July and August 2017.
 - [b] To approve the expenditure summary print outs for July and August 2017.
 - [c] To receive and consider quotations to undertake the Council's interim and year end audit for 2017-2018.
 - [d] To receive the signed Audit Commission Annual Return for the year ended 31st March 2017 and to note it is in accordance with proper practices and no other matters that have come to their attention giving cause for concern.
12. STANDING ORDERS
To receive and approve the amendments to the above further to the resolution made at the July Full Council meeting with regard to Committee voting.
13. HALING DENE CENTRE PLANNED PREVENTATIVE MAINTENANCE REPORT
To note that P B Wright Builders has been appointed to undertake the Haling Dene Centre Year One Planned Maintenance programme as per the resolution made at the July 2017 Full Council meeting at a cost of £87,050 and work will commence in October 2017.
14. STAFFORDSHIRE PARISH COUNCIL ASSOCIATION
 - [a] To consider if the Parish Council wish to nominate any additional Councillors to the SPCA Executive.
 - [b] To consider if the Council wish to put forward a motion for debate at the SPCA AGM on 4th December.
15. WEST MIDLAND INTERCHANGE
 - [a] To receive a letter dated 31st July from Brewood and Coven Parish Council detailing their Feedback for the above.
 - [b] To consider if the Parish Council wish to submit Feedback at this stage.
16. REMEMBRANCE SUNDAY SCHEDULE
To receive and consider the above further to the resolution made at the July Recreation and Amenities meeting.
17. HALING DENE CENTRE - HEARING LOOP
To receive and consider a quotation for a hearing loop for the Haling Dene Centre.
18. VILLAGE PARKING
To consider how/who to approach with regard to the ever increasing over-flow parking for the Railway Station in and around the Village.
19. GRANT APPLICATION
To receive and consider a grant application from the Royal British Legion Penkridge Branch for a grant towards the cost of the Great Pilgrimage 90 event which will take place during 2018.
20. ST MICHAEL'S CHURCH CHRISTMAS TREE FESTIVAL
To receive an email dated 7th August asking if the Council wish to once again take part in the above event.
21. DATE AND TIME OF NEXT MEETING
Thursday 12th October 2017 at 7.30 pm