

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

19<sup>th</sup> May 2017

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 25<sup>th</sup> May 2017 at 7.00 pm** at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## **AGENDA**

Part I - Public Session

1. APOLOGIES
2. CHAIRMAN AND VICE CHAIRMAN
  - [a] To elect the Chairman of the Haling Dene Management Committee
  - [b] To elect the Vice Chairman of the Haling Dene Management Committee.
2. DECLARATIONS OF INTEREST
3. MINUTES

To approve the minutes of the meeting of 27<sup>th</sup> January 2017 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
  - [a] To receive the income/expenditure printouts for the year to date.
  - [b] To receive the Bar Takings to date.
5. FUNCTION/ROOM BOOKINGS

To receive a copy of the above.
6. BISHOPS WALK

To consider how the Committee wish to take this item forward following on from the resolution made at the January 2017 meeting.
7. MARQUEE

To consider if the Committee wish to review the above and if they wish to obtain quotations to replace the current structure.
8. HALING DENE WORKING ROUP

To receive and consider the minutes of the above.
9. DATE AND TIME OF NEXT MEETING

Thursday 27<sup>th</sup> July 2017 at 7.00 pm.

