

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

6th January 2017

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 12th January 2017 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for January 2017.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. WELCOME NEW ELECTED COUNCILLORS
[a] Chairman to welcome the three new Elected Councillors and present their badge of office.
[b] Annual Appointments 2016/2017 - To allocate the Elected Councillors onto the Council's two Committees and Burial Ground Appeal Committee.
7. POLICE MATTERS
To receive a police report containing incidents reported during December/January 2016
8. MINUTES
To approve the minutes of the Full Council meeting of the 8th December 2016.
9. COMMITTEE MINUTES
To receive the minutes of the:-
[a] Planning Meeting of 8th December 2016
10. WORKING GROUP MINUTES
To note that no minutes have been received.
11. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

12. ACCOUNTS

- [a] To approve the accounts for payment for the month of December 2016.
- [b] To approve the expenditure summary print outs for December 2016.

13. SOUTH STAFFORDSHIRE COUNCIL

- [a] To receive and consider an email dated 8th December from the Legal and Democratic Services asking if the Council wished to purchase their own CCTV Camera at an initial cost of £4,140 each.
- [b] To receive an email dated 5th December from the Environmental Protection Team with regard to their new Housing Enforcement Policy and to note that the consultancy closing date is 27th January 2017.

14. PARISH COUNCIL MEMBER BADGES

- [a] To approve the PA's Action together with the Chair and Vice Chair of Council to purchase 12 of the above at a cost of £55.91 each plus VAT.
- [b] To note that in future, when a Councillor steps down or resigns, they will be requested to return their Member's Badge.

15. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME

- [a] To note that the date for submission of Tenders for Year 1 of the above has been extended due to the holiday period and Contractors having other commitments. The Tender Analysis for the PMP Year 1 will be presented to the February Full Council meeting.
- [b] To receive and consider a quotation from Lever Turner and Cowdell to produce a full set of drawing for the Haling Dene Centre.

16. HALING DENE CENTRE SECURITY

To note that as of the 4th January 2017 the Deputy Caretaker will secure the building on Wednesday and Thursday evenings and Goodguard will secure the building on Friday and Saturday evenings.

17. SUBSCRIPTIONS

To receive and consider renewing the Council's subscription to the SLCC at a cost of £250.

18. DATE AND TIME OF NEXT MEETING

Thursday 9th February 2017 at 7.30 pm

19. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 12th January 2017 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary, Special Council and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Andrew Adams
"	Miss Chloe Burns
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Hilary Hughes
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Alan Smallwood
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 8 members of the Public in attendance

Part I - Public Session

3416. APOLOGIES

An apology was received from Cllr Brian Heathcote

3417. PERSONALIA AND EVENTS

The above was received for October/November 2016.

3418. DECLARATIONS OF INTEREST

There were no declarations of interest.

3419. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPI's received.

3420. PUBLIC PARTICIPATION

Members of Penkridge Bowling Club [Mr Turner, Mr Lester and Mr Aldridge] presented the Council with a copy letter for all Councillors and the draft Plans for a new Pavilion. Mr Turner advised the Club were to set up a Working Party and asked if a member of the Council could be put forward. Good Life Champions were going to help with their grant application. He asked if the Parish Council would be partners and help with the process of the new Pavilion. The Chairman thanked the members for attending and said that this item would be placed on the next Full Council agenda for consideration.

Cllr Mrs Ford said she had been told that the Market Authorities had received an anonymous letter asking that they dredge the river to help prevent it from flooding at the Surgery. She thought that the letter should have been sent to either the Parish Council or SSC so it could be directed to the relevant authority.

Mr Alan Acton of Micklewood Close said he had attended a previous meeting where he asked if a litter bin could be provided on the towpath by the Wolgarston Way Bridge. The Chair said that a request had been sent to the Riverway Trust and it would be up to them if a bin were to be provided.

3421. WELCOME NEW ELECTED COUNCILLORS

- [a] The Chairman welcomed the three new Elected Councillors, Cllrs Andrew Adams, Miss Chloe Burns and Alan Smallwood. He said he could not present their badge of office as the order had not yet arrived but hoped this could be undertaken at the February Full Council meeting.
- [b] Annual Appointments 2016/2017 – the three elected Councillors were allocated on to the Council's two Committees: Cllrs Miss Burns and Smallwood to the Recreation and Amenities and Cllr Adams to the Haling Dene Management. Cllr Miss Burns was allocated to the Burial Ground Appeal Committee.

3422. POLICE MATTERS

PCSO A Poxon forwarded his apologies and submitted the Police report which contained incidents reported during December 2016 and January 2017.

3423. MINUTES

Resolved that the Minutes of the 8th December 2016 be confirmed and signed as a true and correct record.

3424. COMMITTEE MINUTES

Resolved that the minutes were noted for the:-

- [a] Planning meeting of the 8th December 2016.

3425. WORKING GROUP MINUTES

It was noted that no minutes had been received.

3426. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3427. ACCOUNTS

Resolved that:

- [a] The accounts for payment for the month of December 2016 be approved.
- [b] The expenditure summary print outs for December 2016 be approved.

3428. SOUTH STAFFORDSHIRE COUNCIL

- [a] An email dated 8th December was received and considered from the Legal and Democratic Services which asked if the Council wished to purchase their own CCTV Camera at an initial cost of £4,140 each.

Resolved that:

- [i] The PA find out further information and this item be placed on the February Agenda for further consideration.
- [ii] Councillors to put forward hotspots and suggested locations.
- [b] An email 5th December was received from the Environmental Protection Team with regard to their new Housing Enforcement Policy and it was noted that the consultancy closing date was 27th January 2017.

3429. PARISH COUNCIL MEMBER BADGES

- [a] Approval was given to the PA's Action together with the Chair and Vice Chair of Council to purchase 12 of the above at a cost of £55.91 each plus VAT.
- [b] It was noted that in future, when a Councillor steps down or resigns, they would be requested to return their Member's Badge.

3430. HALING DENE CENTRE PREVENTATIVE MAINTENANCE PROGRAMME

- [a] It was noted that the date for submission of Tenders for Year 1 of the above had been extended due to the holiday period and Contractors having other commitments. The Tender Analysis for the PMP Year 1 would be presented to the February Full Council meeting.
- [b] A quotation dated 4th January from Lever Turner and Cowdell was received and considered to produce a full set of drawing for the Haling Dene Centre at a cost of £950 plus VAT.

Resolved that:

- [i] The PA to find out if the copyright could be transferred to the Parish Council.
- [ii] The PA to obtain further quotations and this item be placed on the February Agenda for further consideration.

3431. HALING DENE CENTRE SECURITY

It was noted that the as of the 18th January 2017 the Council's Village Orderly would secure the building on Wednesday to Friday evenings at a cost of £10 per lock up and Goodguard would secure the building on Saturday evenings.

3432. SUBSCRIPTIONS

Consideration was given to renewing the Council's subscription to the SLCC at a cost of £250.

Resolved that the subscription not be renewed for this financial year.

3433. DATE AND TIME OF NEXT MEETING

Thursday 9th February 2017 at 7.30 pm

3434. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.40 pm

Chairman: _____

Date: _____