

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

14<sup>th</sup> July 2016

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 21<sup>st</sup> July 2016 at 8.30 pm** at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## **AGENDA**

Part I - Public Session

1. APOLOGIES
2. CHAIRMAN AND VICE CHAIRMAN
  - [a] To elect the Chairman of the Haling Dene Management Committee
  - [b] To elect the Vice Chairman of the Haling Dene Management Committee.
2. DECLARATIONS OF INTEREST
3. MINUTES

To approve the minutes of the meeting of 25<sup>th</sup> February 2016 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
  - [a] To receive the income/expenditure printouts for the year to date.
  - [b] To receive the Bar Takings to date.
5. FUNCTION/ROOM BOOKINGS

To receive a copy of the above.
6. BISHOPS WALK

To receive and consider the Scope of Works and Landscape Plans for the above, drawn up by Up The Garden Path, further to the quotations approved at the November 2015 meeting.
7. EXCLUSIVE ROOM HIRE
  - [a] To receive a Notice from Penkridge Pre-School advising that they are to vacate their Exclusive Rooms at the end of August 2016.
  - [b] Further to the above to consider converting the above rooms into a dedicated Party Rooms for Children's Parties.
  - [c] If the above be approved to consider purchasing the Tables and Chairs from Penkridge Pre-School at a cost of £50.00.

8. FUN RUN 2016  
To receive and consider a letter dated 27<sup>th</sup> June from the Round Table with regard the Haling Dene Grounds.
9. DATE AND TIME OF NEXT MEETING  
Thursday 20<sup>th</sup> October 2016 at 7.00 pm.
10. STANDING ORDER NO 64  
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
Held on 21<sup>st</sup> July 2016 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor	Petula M C Hughes	[Chairman]
"	Bevan Craddock	
"	Mrs Isabel G A Ford	
"	David Oldfield	

Non Committee Members in Attendance were Cllrs John Eastwood, Victor Kelly, Andrew Lenz and Mrs Vivienne Smith.

Also in Attendance Mrs L Griffiths

## **Part I - Public Session**

### 143. APOLOGIES

Apologies were received from Cllrs Mrs Anne Geoghegan, Brian Heathcote, Mrs Hilary Hughes, Anthony Minshall and Calvert Stonehouse.

### 144. CHAIRMAN AND VICE CHAIRMAN

- [a] There was one nomination put forward and seconded for Cllr Mrs Hughes to stand as Chairman. Cllr Mrs Hughes accepted the position of Chairman to the Haling Dene Management Committee.
- [b] There was one nomination put forward and seconded for Cllr Craddock to stand as Vice Chairman. Cllr Craddock accepted the position of Vice Chairman to the Haling Dene Management Committee.

### 145. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 146. MINUTES

#### **Resolved**

That the minutes of the meeting of 25<sup>th</sup> February 2015 be approved as a true and correct record and signed by the Chairman.

### 147. MATTERS ARISING

Cllr Eastwood asked how often the Bishops Walk was maintained during the year as it looked very neglected.

The PA advised that it should be maintained twice per year.

148. INCOME/EXPENDITURE

- [a] The printouts for the year to date were received and noted.
- [b] The Bar Takings for the year to date were received and noted.

**Resolved** that the PA look into:

- [i] Advertising for a Darts, Dominos or Crib Team to play at the Haling Dene
- [ii] Holding a Beer or Cider event
- [iii] An Open Concert with the music provided by the Shine for the Summer of 2017,
- [iv] A 60s or 70s Night on a Friday or Saturday night in October/November.

149. FUNCTION/ROOM BOOKINGS

A copy of the above was received.

150. BISHOPS WALK

The Scope of Works and Landscape Plans for the above was received and considered which was drawn up by Up The Garden Path, further to the quotations approved at the November 2015 meeting.

**Resolved** that Brocton Nurseries be asked to meet with Cllrs Craddock, Mrs Hughes and Eastwood and walk around the Bishops Walk.

151. EXCLUSIVE ROOM HIRE

- [a] A Notice was received from Penkrige Pre-School which advised that they were to vacate their Exclusive Rooms at the end of August 2016.
- [b] Consideration was given to converting the above rooms into a dedicated Party Rooms for Children's Parties.

**Resolved** that the above be approved.

- [c] Consideration was given to purchasing the Tables and Chairs from Penkrige Pre-School at a cost of £50.00.

**Resolved** that the above be approved.

152. FUN RUN 2016

Consideration was given to a letter dated 27<sup>th</sup> June from the Round Table with regard the Haling Dene Grounds.

The Round Table asked that the newly plant tree be re-located as it was in the middle of the path where the runners start.

**Resolved** that the tree be re-located in the Autumn.

153. DATE AND TIME OF NEXT MEETING

Thursday 20<sup>th</sup> October 2016 at 7.00 pm.

154. STANDING ORDER NO 64

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.20 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_