

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

18th March 2016

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 24th March 2016 at 7.30 pm at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths
Parish Administrator

Public Session

AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES
To approve the minutes of the meeting of 28th January 2016 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
To receive printouts for the year to date.
5. HANGING BASKETS/CHRISTMAS TREE BRACKETS
To receive and consider a quotation from Penkridge TV and Electrical to remove the old brackets and replace with the new brackets in Market Street and Crown Bridge at a cost of £450.
6. A449 BOUNDARY HEDGE – GAILEY TO RODBASTON
 - [a] To receive and consider an email dated 12th February from the SCC Community Infrastructure Liaison Manager together with the Chairman's update further to the site visit on 10th March.
 - [b] To receive and consider a quotation Matthew Bissell to cut back the hedgerow along the A449 opposite the Rodbaston Entrance to Dobbies Boundary in order that the public footpath can be used.
7. CHRISTMAS 2016
 - [a] To receive and consider a quotation from Turnocks to have an 'artificial' Christmas Tree' on Crown Bridge Island [details attached].
 - [b] To receive and consider a request from the SSC Community Safety Officer to remove some of the Christmas Trees in Market Street which obscure the CCTV Camera.

8. BEST KEPT VILLAGE 2016
To receive the Chairman's update further to meetings with Mr D Calcroft and the PA.
9. FRANCIS GREEN LANE ALLOTMENTS
To receive and consider a quotation from Penkridge Fencing to have a new Gate and posts for the entrance to the above.
10. RE-PLANTING A449
To consider the suggested re-planting for the two corners of the A449 at Boscomoor Lane and Bungham Lane further to a site meeting with the Council's Contractor.
11. BUS SHELTERS REVIEW - GAILEY
To receive the Chairman's report on the above.
12. VILLAGE TOILETS
To note that the above will be closed at 3.00 pm on Sundays for a one month trial to commence at the beginning of April due to petty vandalism.
13. POINTS FOR INFORMATION
To receive any points of information Councillors wish to bring to the attention of the PA.
14. DATE AND TIME OF NEXT MEETING
Thursday 28th July 2016 at 7.00 pm.
15. STANDING ORDER No 64
Resolved
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Recreation and Amenities Committee Meeting
held on 24th March 2016 at 7.30 pm - Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor John Eastwood [Chairman]
" Mrs Isabel G A Ford
" Mrs Anne J Geoghegan
" Andrew Lenz
" Mrs Vivienne Smith
" Calvert Stonehouse

Also in Attendance were Cllrs Brian Heathcote, Mrs Petula Hughes and David Oldfield

Public Session

1193. APOLOGIES

An apology was received from Cllr Mrs Hilary Hughes.

1194. DECLARATIONS OF INTEREST

There were no declarations of interest.

1195. MINUTES

Resolved

That the minutes of the meeting of 28th January be approved as a true and correct record and be signed by the Chairman.

1196. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

1197. INCOME AND EXPENDITURE

The printouts for the year to date were received and noted.

1198. HANGING BASKETS/CHRISTMAS TREE BRACKETS

A quotation was received and considered from Penkridge TV and Electrical to remove the old brackets and replace with the new brackets in Market Street and Crown Bridge at a cost of £450.

Resolved that the quotation be approved and the Contractor be asked to only use the manufacturers recommended fixings for the brackets.

1199. A449 BOUNDARY HEDGE – GAILEY TO RODBASTON

- [a] Consideration was given to an email dated 12th February from the SCC Community Infrastructure Liaison Manager together with the Chairman's update further to the site visit on 10th March.
The Chairman advised that the SCC Community Infrastructure Liaison Manager would walk the path and, subject to his report and the provision of the Contractor's Public Liability Insurance, work could go ahead. He said that the hedge was to be cut with hand machinery only and this would not cause any disturbance to the nesting wildlife.
- [b] A quotation was received and considered from Matthew Bissell to cut back the hedgerow along the A449 opposite the Rodbaston Entrance to Dobbies Boundary in order that the public footpath can be used.

The Chairman advised that the Committee should wait for the report from the SCC Highways and the work could then be undertaken, if the Committee approved, with a possible 10% increase on the quotation of £595 due to the stipulation that hand machinery could only be used, which may increase the labour time.

Resolved that the quotation be approved with a possible 10% increase on the quotation of £595 due to the stipulation that hand machinery could only be used, which may increase the labour time and SCC approval.

Cllr Mrs Petula Hughes entered the meeting at 8.00 pm

1200. CHRISTMAS 2016

- [a] A quotation was received and considered from Turnocks to have an 'artificial' Christmas Tree' on Crown Bridge Island.

Resolved that Councillors agreed to keep a traditional tree for the island and the PA to source alternative suppliers and this item be included on the July agenda for further consideration.

- [b] Consideration was given to a request from the SSC Community Safety Officer to remove some of the Christmas Trees in Market Street which obscures the CCTV Camera. Councillors felt that the camera still appears to catch Images and the Christmas Trees are only in place for a short period each year so SSC be asked what other arrangements they could make during this time.

Resolved that SSC be advised of the above.

1201. BEST KEPT VILLAGE 2016

The Chairman advised that there had been two meetings with the Chairman of the Civic Society and the map had been compiled by Cllr Stonehouse and the forms now submitted.

1202. FRANCIS GREEN LANE ALLOTMENTS

Consideration was given to a quotation from Penkrudge Fencing to have a new Gate and posts for the entrance to the above at a cost of £900 - £1,100 depending on the type of wood.

Councillors asked if TFM would supply and sponsor a field gate and posts to the site.

Resolved that TFM be asked if they would supply and sponsor a field gate and posts to entrance of the above site.

1203. RE-PLANTING A449

Consideration was given to the suggested re-planting for the two corners of the A449 at Boscomoor Lane and Bungham Lane further to a site meeting with the Council's Contractor. The Chairman advised that he had a site visit with the Contractor and PA on 23rd March to discuss the above sites now all the ivy had been removed.

The Chairman asked the Committee if they now wished to progress the updated quotation from Brocton Nurseries to plant both beds at a cost of £650 per bed for approximately 100 plants per bed of Cotoneaster, Lavatera, Buddleia and Lavender together with an additional quote for £200 per bed to cover with a membrane, mulch and ornamental bark.

Resolved that the above quotation and planting be undertaken and approved by the Committee.

1204. BUS SHELTERS REVIEW - GAILEY

The Chairman advised that whilst Councillors undertook the walk of the A449 it was noticeable that the wooden Bus Shelter in-between the Spread Eagle and Dobbies required some attention with ivy growing through from the back.

Resolved that both the Spread Eagle and Dobbies be asked if they would contribute towards the cost of a new Shelter.

1205. VILLAGE TOILETS

It was noted that the above would be closed at 3.00 pm on Sundays for a one month trial to commence at the beginning of April due to petty vandalism.

Resolved that a sign be placed in the Toilet Noticeboard advising that CCTV was in operation due to vandalism.

1206. POINTS FOR INFORMATION

The Chairman updated the Councillors on the previous Library visit with members of SCC, Civic Society and Friends of Penkrige Library. He said that it had appeared some work had been undertaken inside the building to repair the kitchen area and tidy up other parts of the building. He also said that SCC had a little pot of money that they could use towards a Feasibility Study of the building and they would undertake the necessary steps to put this request forward.

Councillors asked that the Library be an item on future Recreation and Amenities agendas where regular updates can be given.

1207. DATE AND TIME OF NEXT MEETING

Thursday 28th July 2016 at 7.00 pm.

1208. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.00 pm

Chair: _____

Date: _____