

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

21st January 2016

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 28th January 2016 at 7.30 pm at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths
Parish Administrator

Public Session

AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES
To approve the minutes of the meeting of 22nd October 2015 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
To receive printouts for the year to date.
5. TEDDESLEY ROAD OPEN SPACE
To receive and consider the draft lease for the above for an additional 5 years to commence January 2016.
6. VILLAGE NAME SIGN
To note that a new Village Name sign has been ordered.
7. BEST KEPT VILLAGE COMPETITION 2016
 - [a] To receive and consider the Best Kept Village Judges Comments for 2015 [attached].
 - [b] To consider if the Parish Council wish to support the Civic Society with the above and to what extent.
8. VILLAGE MAINTENANCE
 - [a] To receive and consider a quotation from the Council's Grass Cutting Contractor [Trent Grounds Maintenance] to weed spray the village centre and main highway kerbs.
 - [b] To receive and consider a quotation Matthew Bissell to cut back the hedgerow along the A449 opposite the Rodbaston Entrance to Dobbies Boundary in order that the public footpath can be used [to follow].

8. VILLAGE MAINTENANCE [Cont'd]
 - [c] To note that the General Handyman is to repair the flashing on the Village Toilets at a cost of £65.00 and clean the village bus shelters and replace the broken Perspex to the shelter on Wolgarston Way at a cost of £185.00.
 - [d] To receive and consider a quotation from the General Handyman to replace the two broken panes of Perspex on the A449 Bus Shelter [to follow].
 - [e] To receive the maintenance schedule drawn up for the village and to notify the PA of any additional items not listed.
9. CHRISTMAS LIGHTING
To receive and consider the PA's update on the above for 2015.
10. ST MICHAEL AND ALL ANGELS CHURCH LIGHT
To note that South Staffordshire Council are responsible for the Church light outside the main entrance and they are looking into possibilities to add additional lighting along the public right of way which may include the Burial Ground.
11. POINTS FOR INFORMATION
To receive any points of information Councillors wish to bring to the attention of the PA.
12. DATE AND TIME OF NEXT MEETING
Thursday 26th March 2016 at 7.30 pm.
13. STANDING ORDER No 64
Resolved
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkrige Parish Council

Minutes of the Recreation and Amenities Committee Meeting
held on 28th January 2016 at 7.30 pm - Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor John Eastwood [Chairman]
" Mrs Isabel G A Ford
" Victor Kelly
" Andrew Lenz
" Mrs Vivienne Smith
" Calvert Stonehouse

Also in Attendance were Cllrs Brian Heathcote, Mrs Petula Hughes Tony Minshall and David Oldfield

Public Session

1179. APOLOGIES

Apologies were received from Cllrs Bevan Craddock, Mrs Anne Geoghegan and Mrs Hilary Hughes.

1180. DECLARATIONS OF INTEREST

There were no declarations of interest.

1181. MINUTES

Resolved

That the minutes of the meeting of 22nd October 2015 be approved as a true and correct record and signed by the Chairman.

1182. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

1183. INCOME AND EXPENDITURE

The printouts for the year to date were received and noted.

1184. TEDDESLEY ROAD OPEN SPACE

The draft lease was received and considered for the above for an additional 5 years to commence January 2016.

Councillors agreed that the lease should be renewed for a further five years. There also asked if a sign could be placed on the Open Space to state 'Cars are parked at owners' risk'.

Resolved that:

[i] The lease should be renewed for a further five years.

[ii] A sign placed on the Open Space to state the 'Cars are parked at the owners risk'.

1185. VILLAGE NAME SIGN

It was noted that a new Village Name sign had been ordered.

Councillors asked that the Handyman try to straighten the sign and this be placed at another entrance point to the village.

Resolved that the Handyman try to straighten the sign and this be placed at another entrance point to the village.

1186. BEST KEPT VILLAGE COMPETITION 2016

- [a] Consideration was given to the Best Kept Village Judges Comments for 2015.
Resolved that the criteria for the Village Map and judging be obtained.
- [b] Consideration was given to if the Parish Council wished to support the Civic Society with the above and to what extent.

1187. BEST KEPT VILLAGE COMPETITION 2016 [Cont'd]

Resolved that:

- [i] The Parish Council supports the above competition by paying for the entry fee.
- [ii] A meeting be held with the Chair of the Civic Society and Chair of the Recreation and Amenities Committee to draw up how the Council can help the Civic Society move the Competition forward.

1188. VILLAGE MAINTENANCE

- [a] A quotation was received and considered from the Council's Grass Cutting Contractor [Trent Grounds Maintenance] to weed spray the village centre and main highway kerbs at a cost of £145 plus VAT per spray with a recommendation that there are four sprays during the summer months – April, June, August and October.

Resolved that:

- [i] The quotation from TGM be accepted at a cost of £145 plus VAT per spray and the sprays be undertaken as per the recommendation.
- [ii] The PA enquire to what funding may be available to help with the cost.
- [b] A quotation was received and considered from Matthew Bissell to cut back the hedgerow along the A449 opposite the Rodbaston Entrance to Dobbies Boundary in order that the public footpath could be used.

Resolved that:

- [i] Further detail with regard to a Method Statement be obtained and this be passed to SCC Highways for approval.
- [ii] This item be included on the March Agenda for further discussion.
- [c] It was noted that the General Handyman had repaired the flashing on the Village Toilets at a cost of £65.00 and cleaned the village bus shelters and replaced the broken Perspex to the shelter on Wolgarston Way at a cost of £185.00.
- [d] A quotation was received and considered from the General Handyman to replace the two broken panes of Perspex on the A449 Bus Shelter at a cost of £265.00.

Resolved that the quotation from the General Handyman be accepted at a cost of £265.00

- [e] The maintenance schedule drawn up for the village was received.

1189. CHRISTMAS LIGHTING

The PA's update on the above for 2015 was received and approved.

1190. ST MICHAEL AND ALL ANGELS CHURCH LIGHT

It was noted that South Staffordshire Council were responsible for the Church light outside the main entrance and they were looking into the possibilities of additional lighting along the public right of way which may include the Burial Ground.

1191. POINTS FOR INFORMATION

Cllr Heathcote reported that the problem with the Kissing Gate in St Michaels Church Yard that borders St Michael's Road had still not been rectified.

1191. DATE AND TIME OF NEXT MEETING

Thursday 26th March 2016 at 7.30 pm.

1192. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.30 pm

Chair: _____

Date: _____