

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

4th March 2016

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 10th March 2016 at 7.30 pm** in Room 1 at the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. MINUTES
To approve the minutes of the meeting of the 11th February 2016.
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of the 11th and 25th February 2016
[b] Haling Dene Management meeting of 25th February 2016
9. WORKING GROUP MINUTES
To note that no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
[a] To approve the accounts for payment for the month of February 2016.
[b] To approve the expenditure summary print outs for February 2016.
12. FINANCIAL REGULATIONS
To receive and consider amendments to the above further NALC's recommended updates.
13. REFERRAL FROM HALING DENE MANAGEMENT COMMITTEE – 25th FEBRUARY
To receive and consider the Chairman's report further to a meeting with Lever Turner and Cowdell with regard to a maintenance schedule for the Haling Dene Centre and Specifications for Works required.
14. QUEENS 90th BIRTHDAY COMMEMORATIVE MEDAL
To consider if the Council wish to purchase the above for all Penkridge School Children at a cost of £1.99 per medal.
15. PENKRIDGE LIBRARY
To receive a Resume of a meeting held on Monday 22nd February with SCC Library Representatives together with representatives from the Parish Council, Civic Society and Friends of Penkridge Library.
16. GRANTS AND DONATIONS
To receive and consider the below grants dated:
[a] 21st January from Penkridge Round Table for a grant of £440 to cover their room hire costs for the Fun Run.
[b] From Penkridge Petanque for a grant of £1,500 for the construction of a Petanque playing area at the Monckton Recreation Centre.
17. DATE AND TIME OF NEXT MEETING
Thursday 14th April 2016 at 7.30 pm

Penkrige Parish Council

Minutes of the Penkrige Parish Council Meeting held
On 10th March 2016 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 4 members of the Public in attendance

Part I - Public Session

3232. APOLOGIES

An apology was received from Cllr Mrs Hilary Hughes.

3233. PERSONALIA AND EVENTS

The above was received.

3234. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3235. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3236. PUBLIC PARTICIPATION

Cllr Mrs Ford advised that she had received compliments for the Troughs on Bull Bridge also complaints with regard to the traffic entering and leaving the new TFM site.

Cllr Mrs Hughes advised that the Church Light was not currently working at night, it was noted that the light was on during the day.

3237. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted his report for the previous month.

3238. MINUTES

Resolved that the Minutes of the meeting held on the 11th February 2016 be confirmed and signed as a true and correct record.

3239. COMMITTEE MINUTES

Resolved that the minutes were noted of the:-

- [a] Planning meetings of 11th February and 25th February 2016
- [b] Haling Dene Management meeting of 25th February 2016.

3240. WORKING GROUP MINUTES

It was noted that no minutes had been received.

3241. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3242. ACCOUNTS

Resolved that:

- [a] The accounts for payment for the month of February 2016 be approved.
- [b] The expenditure summary print outs for February 2016 be approved.

3243. FINANCIAL REGULATIONS

Consideration was given to the amendments to the above further NALC's recommended updates.

Resolved that the amendments be approved and the new Financial Regulations be adopted.

3244. REFERAL FROM HALING DENE MANAGEMENT COMMITTEE – 25th FEBRUARY

The Chairman's report was received and considered further to a meeting on Monday 7th March with Richard Lever from Lever Turner and Cowdell with regard to the preparation of a report for a maintenance schedule for the Haling Dene Centre and Specifications for Works required, see attached report.

Council agreed to put the decoration of the outside of the building on hold until the Planned Preventative Maintenance Report had been received and considered.

Council agreed to carry funds forward from the 2015-2016 budgets to cover the cost of the Lever Report above, including any further reports which may be required to investigate any other unforeseen issues. The PA to speak to both the Internal Auditor and Richard Lever to obtain all the correct paperwork to undertake this.

This item to be included on the April Full Council agenda for further consideration.

Resolved that:

- [i] The decoration of the outside of the building be put on hold until the Planned Preventative Maintenance Report had been received and considered.
- [ii] Funds be 'Ringfenced' upto £10,000 and carried forward from the 2015-2016 budgets to cover the cost of the Lever Report above, including any further reports which may be required to investigate any other unforeseen issues.
- [iii] The PA to speak to both the Internal Auditor and Richard Lever to obtain all the correct paperwork.
- [iv] This item to be included on the April Full Council agenda for further consideration.

3245. QUEENS 90th BIRTHDAY COMMEMORATIVE MEDAL

Consideration was given to if the Council wished to purchase the above for all Penkridge School Children at a cost of £1.99 per medal.

Resolved that the PA speak to the Schools to ascertain if they had any plans to commemorate the Queen's 90th Birthday and this item be placed on the April Full Council agenda for further consideration.

3246. PENKRIDGE LIBRARY

The Resume of a meeting held on Monday 22nd February with SCC Library Representatives together with representatives from the Parish Council, Civic Society and Friends of Penkridge Library was received.

3247. GRANTS AND DONATIONS

Consideration was given to grant applications dated:

- [a] 21st January from Penkridge Round Table for a grant of £440 to cover their room hire costs for the Fun Run.

Resolved that a grant of £440 be awarded to cover the room hire costs for the Fun Run and the Round Table be asked to include the Sponsorship of Penkridge Parish Council in all their documentation.

- [b] From Penkridge Petanque for a grant of £1,500 for the construction of a Petanque playing area at the Monckton Recreation Centre.

Resolved that this item be deferred and the Penkridge Petanque be asked for a detailed structure, funding forecast and proposed balance sheet.

3248. DATE AND TIME OF NEXT MEETING

Thursday 14th April 2016 at 7.30 pm

3249. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.25 pm

Chairman: _____

Date: _____