

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

5th February 2016

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 11th February 2016 at 7.30 pm** in Room 1 at the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
 - [a] To receive a police report if available.
 - [b] To receive a letter dated 1st February from Insp Giles Parsons with regard to Police Engagement with Parish Councils.
7. MINUTES
To approve the minutes of the meeting of the 14th January 2016.
8. COMMITTEE MINUTES
To note the minutes of the:-
 - [a] Planning meetings of the 14th and 28th January 2016
 - [b] Recreation and Amenities meeting of 28th January 2016
9. WORKING GROUP MINUTES
To receive the minutes of the Highway Liaison meeting of 19th January 2016.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of January 2016.
 - [b] To approve the expenditure summary print outs for January 2016.
 - [c] To receive and consider the Interim Audit Report from Toplis Associates undertaken on 18th December 2015.
12. CASUAL VACANCY

To note that no applications have been received for co-option to fill the two vacancies on the South East Ward.
13. STANDING ORDERS

To receive and consider amendments to the above further to the changes made to the Committees at the January 2016 meeting.
14. FINGER POST

To consider what the Council wish to do with the old Finger Post from the junction of Bungham Lane, Pinfold Lane and Water Eaton Lane.
15. PARISH COUNCIL WEBSITE & FACEBOOK

To review the contents of design of the above.
16. ANNUAL PARISH MEETING

To receive and consider the attached poster for the above to be held on Thursday 17th March 2016.
17. PENKRIDGE LIBRARY

To receive a reply dated 7th January from the SCC Cabinet Member for Learning and Skills in reply to the Council's letter of 11th December with regard to the Library Building and Services.
18. GRANTS AND DONATIONS

To receive and consider the below grants dated:

 - [a] 19th January from Churches Together for a grant of £50.00 towards their room hire cost.
 - [b] 29th January from the Friends of Stafford Samaritans for a grant of £200 towards providing a 365 voluntary service.
 - [c] 26th January from Penkridge Peace Memorial Hall for a grant of £500 to replace 10 out-dated electric up lighter wall fittings.
 - [d] 21st January from Penkridge Round Table for a grant of £440 to cover their room hire costs for the Fun Run.
19. DATE AND TIME OF NEXT MEETING

Thursday 10th March 2016 at 7.30 pm
20. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 11th February 2016 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Brian Heathcote
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 2 members of the Public in attendance

Part I - Public Session

3212. APOLOGIES

Apologies were received from Cllrs Bevan Cradock, Mrs Hilary Hughes and Anthony Minshall.

3213. PERSONALIA AND EVENTS

The above was received.

Councillors asked if a copy of the Arriva letter could be forwarded SCC Cllr David Williams and, if possible, a copy of the letter to be placed on the Council's website.

3214. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3215. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3216. PUBLIC PARTICIPATION

Cllr Eastwood said the speed humps on the Cannock Road did not sit right and thought they would now be due for repair as they were the first speed humps to be implemented in the Village. He said they were worn in areas which made it awkward to travel over and, if repairs were to be undertaken, it would be the appropriate time to re-position the humps similar to those in Teddesley Road.

The Chairman asked if this item could be included on the next Planning Agenda for further discussion.

3217. POLICE MATTERS

[a] The new format reports were received from Inspector Giles Parsons.

[b] A letter was received dated 1st February from Insp Giles Parsons with regard to Police Engagement with Parish Councils.

Councillors asked that a reply be sent to Insp Parson advising that Council support the Neighbourhood Watch Scheme and hoped to see it expand in the coming months. Councillors also looked forward to receiving the new format Police reports and the attendance of PCSO Poxon at their future meetings and requested that this service not be withdrawn as it was invaluable to both the Council and its Parishioners.

Resolved that a reply be sent to Insp Parsons containing the above information.

3218. MINUTES

Resolved that the Minutes of the meeting held on the 14th January 2016 be confirmed and signed as a true and correct record.

3219. COMMITTEE MINUTES

Resolved that the minutes were noted of the:-

[a] Planning meetings of 14th January and 28th January 2016

[b] Recreation and Amenities meeting of 28th January 2016.

3220. WORKING GROUP MINUTES

The minutes were received of the Highway Liaison meeting of 19th January 2016.

3221. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3222. ACCOUNTS

Resolved that:

[a] The accounts for payment for the month of January 2016 be approved.

[b] The expenditure summary print outs for January 2016 be approved.

[c] The interim audit report was received from Toplis Associates for 18th December 2015.

Resolved that:

[i] The Council's Bond of £150,000 be re-invested with Nationwide.

[ii] The Councillors' Allowance Scheme be included on the July Finance and Resource Agenda for discussion further to the points raised within the Internal Audit report.

3223. CASUAL VACANCY

It was noted that no applications had been made for the two vacancies on the South East Ward.

Resolved that:

[i] The relevant posters be placed around the Village advertising co-option in April and applicants be considered at the May Full Council meeting.

[ii] The vacancies be placed in the April edition of the PPC News.

3224. STANDING ORDERS

The amendments to the above were received and considered further to the changes made to the Committees at the January 2016 meeting.

Resolved that the changes be approved and the Standing Orders be implemented from May 2016 when the new Committee changes commence.

3225. FINGER POST

Consideration was given to what the Council wished to do with the old Finger Post from the junction of Bungham Lane, Pinfold Lane and Water Eaton Lane.

Resolved that the Finger Post be offered to the Civic Society.

3226. PARISH COUNCIL WEBSITE & FACEBOOK

The contents and design of the above were considered.

Cllr Oldfield offered to continue to assist the Staff in the administration of both the Website and Facebook. Council were happy for this arrangement to continue and any updates be undertaken from the PA's instruction. The Chairman said that if at any time during the year Councillors had comments/suggestions on the design of the site to pass these onto the PA.

Councillors agreed that the Facebook Page was not used to its full potential and this would be looked into.

3227. ANNUAL PARISH MEETING

The poster for the above was considered and approved.

It was suggested that the two vacancies be included on the poster and that the Chairman incorporate the vacancies in his annual report. Also SCC Cllr David Williams be invited to update Councillors and Parishioners on the new Fire Station and its services.

Resolved that:

- [i] The two casual vacancies be included on the poster
- [ii] The Chairman incorporates the vacancies in his annual report.
- [iii] SCC Cllr David Williams be invited to update Councillors and Parishioners on the new Fire Station and its services.

3228. PENKRIDGE LIBRARY

A reply was received dated 7th January from the SCC Cabinet Member for Learning and Skills in reply to the Council's letter of 11th December with regard to the Library Building and Services.

The PA advised that she had asked Cllr Adams if he could contact the relevant personnel and arrange a joint meeting. The Chairman asked that this be chased up week commencing 15th February if contact had not been made.

Resolved that the PA follow up the arrangements for the joint meeting week commencing 15th February if no reply had been received.

3229. GRANTS AND DONATIONS

Consideration was given to grants dated:

- [a] 19th January from Churches Together for a grant of £50 towards their room hire cost.

Resolved that a grant of £50 be given towards their room hire costs.

- [b] 29th January from the Friends of Stafford Samaritans for a grant of £200 towards providing a 365 day voluntary service.

Resolved that a grant of £200 be given towards their running costs.

- [c] 26th January from Penkridge Peace Memorial Hall for a grant of £500 to replace 10 out-dated electric up lighter wall fittings.

A proposal was put forward and seconded for a grant of £500.

An amendment was put forward and seconded for a grant of £250.

Councillors voted on the amendment with 4 votes for, 5 votes against and 1 abstention.

Councillors then voted on the proposal with 5 votes for, 4 votes against and 1 abstention.

Resolved that a grant of £500 be given towards the replacement of the 10 out of date electric up lighter wall fittings.

- [d] 21st January from Penkridge Round Table for a grant of £440 to cover their room hire costs for the Fun Run.

Resolved that this item be deferred to the 10th March Agenda as Councillors had only received a copy of the Round Table accounts that evening.

3230. DATE AND TIME OF NEXT MEETING

Thursday 10th March 2016 at 7.30 pm

3231. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.40 pm

Chairman: _____

Date: _____