

Penkrige Parish Council

Haling Dene Centre
Cannock Road
Penkrige
Stafford
ST19 5DT

8th January 2016

To: Members of the Penkrige Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkrige Parish Council to be held on **Thursday 14th January 2016 at 7.30 pm** in Room 1 at the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. MINUTES
To approve the minutes of the meeting of the 10th December 2015.
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meeting of the 10th December 2015
9. WORKING GROUP MINUTES
To note that no minutes have been received.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of December 2015.
 - [b] To approve the expenditure summary print outs for December 2015.
 - [c] To note the interim audit was undertaken by Toplis Associates on 18th December 2015 and the Auditor's report will be placed on the February Full Council agenda for consideration.
12. CASUAL VACANCY

To note that posters have been placed on the Village Noticeboards and within the South East Ward for the above.
13. COMMITTEE MEETING CALENDAR

To consider the attached two options for the 2016-2017 meeting calendar to commence May 2016 for a 12 month trial period.
14. COUNCIL PROCEDURES AND POLICIES

To note the PA will review the above and where amendments are required undertake the necessary amendments and place the documents on the appropriate Full Council agenda for approval.
15. PENKRIDGE LIBRARY

To receive a letter dated 5th January 2016 from the SCC Cabinet Member for Learning and Skills advising of the delegated decision with regard to the opening hours for the above [attached].
16. GRANTS AND DONATIONS

To receive and consider a grant application dated 12th November from Royal Voluntary Service for a grant of £500 towards the room hire cost for the Haling Dene Lunch Club.
17. DATE AND TIME OF NEXT MEETING

Thursday 11th February 2016 at 7.30 pm
18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held
On 14th January 2016 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Brian Heathcote
"	Mrs Hilary Hughes
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 3 members of the Public in attendance

Part I - Public Session

3196. APOLOGIES

There were no apologies received.

3197. PERSONALIA AND EVENTS

The above was received.

The Chairman advised that the PNN Group met at the Haling Dene on Monday 11th January and decided to disband the group.

The Chairman asked Councillors what they wished to do with the old Finger Post that was replaced at the junction of Bungham Lane/Pinfold Lane/Water Eaton Lane. He asked that this item be placed on the February Full Council agenda for consideration.

3198. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3199. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3200. PUBLIC PARTICIPATION

As per the sheet attached to the official copy of the Minutes.

3201. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted his report for the previous month.

PC Tim Rees attended and present PCSO Poxon's report and answered Councillors various questions. He also advised Cllr Mrs Hughes that he would look into the parking problem in Croydon Drive.

3202. MINUTES

Resolved that the Minutes of the meeting held on the 10th December 2015 be confirmed and signed as a true and correct record.

3203. COMMITTEE MINUTES

Resolved that the minutes were noted of the:-
[a] Planning meetings of 10th December 2015

3204. WORKING GROUP MINUTES

It was noted that no minutes had been received.

3205. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3206. ACCOUNTS

Resolved that:

[a] The accounts for payment for the month of December 2015 be approved.

[b] The expenditure summary print outs for December 2015 be approved.

[c] It was noted that the interim audit had been undertaken by Toplis Associates on 18th December 2015 and the Auditor's report would be placed on the February Full Council agenda for consideration.

3207. CASUAL VACANCY

It was noted that that posters had been placed on the Village Noticeboards and within the South East Ward for the above. The Chairman advised that a letter had been received dated 7th January 2016 from South Staffordshire Council's Returning Officer advising that there had been no request to hold an election. This item would be placed on the February Full Council agenda for Council to consider any applications for co-option.

3208. COMMITTEE MEETING CALENDAR

Consideration was given to two suggested options for the 2016-2017 meeting calendar to commence May 2016 for a 12 month trial period.

A proposal was put forward and seconded that Option 1 be adopted for a 12 month trial period and reviewed before May 2017.

There were 12 votes for and 1 abstention.

Resolved that Option 1 be implemented for the 2016-2017 Council Calendar for a 12 month trial period and reviewed before May 2017 and the details of meetings be attached to the official copy of the minutes.

3209. COUNCIL PROCEDURES AND POLICIES

It was noted that the PA would review the above and undertake any necessary amendments were required and place the documents on the appropriate Full Council agenda for approval.

3210. PENKRIDGE LIBRARY

A letter was received dated 5th January 2016 from the SCC Cabinet Member for Learning and Skills which advised of the delegated decision with regards to the opening hours for the above.

Councillors agreed that a positive reply be sent to Cllr Adams.

The Chairman informed those present that a letter had been received in reply to a joint letter from the Council, Friends of Penkridge Library and Civic Society in regard to the Library

Building and Services. A copy of the letter would be circulated to the appropriate representatives.

Resolved that:

- [i] A positive reply be sent to SCC Cllr Adams.
- [ii] The reply to the joint letter be circulated to the appropriate representatives.

3211. GRANTS AND DONATIONS

Consideration was given to a grant application dated 12th November from Royal Voluntary Service for a grant of £500 towards their room hire cost for the Haling Dene Lunch Club.

Resolved that a grant of £500 be given to the Royal Voluntary Services towards their room hire costs.

3212. DATE AND TIME OF NEXT MEETING

Thursday 11th February 2016 at 7.30 pm.

3213. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.16 pm

Chairman: _____

Date: _____

Penkrige Parish Council

Attachment to the Minutes of the Penkrige Parish Council Meeting held on 14th January 2016 at 7.30 pm at the Haling Dene Centre

3200. PUBLIC PARTICIPATION

Miss Claire Geoghegan – Friends of Penkrige Library – updated the Councillors on the Library Opening Hours consultation.

A number of Councillors informed the meeting that they had been approached by Parishioners asking if the Council could contact the appropriate authority to get the Number 75 bus that went to Stafford Hospital re—instated. They advised that this had been withdrawn and patients and visitors had to get a bus to Stafford Town Centre and then another bus to Stafford Hospital. The Chairman asked the PA to compile a letter to the appropriate authority in support of their Parishioners.

Cllr Mrs Ford said she had been asked when the Co-Operative Store in Market Street was built and also what was there before – Councillors advised she speak to the Civic Society.

Cllr Mrs Hilary Hughes asked who was responsible for parking issues as she had been approached by a lady who lived in Croydon Drive who was having problems with people parking at the bottom of the road and sometimes blocking her drive.