

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

16<sup>th</sup> October 2015

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 22<sup>nd</sup> October 2015 at 7.30 pm at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## Public Session

### AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES  
To approve the minutes of the meeting of 23<sup>rd</sup> July 2015 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE  
To receive printouts for the year to date.
5. COMMITTEE BUDGET 2016/2017  
To consider any items of improvements/projects the Committee wish to put forward for consideration to the October F & R meeting.
6. PLAY AREAS
  - [a] To note that the replacement Goal Post at the Wolverhampton Road Play Area has been installed.
  - [b] To receive and consider a report further to an evening inspection of the Play Areas by Councillors on 26<sup>th</sup> August.
7. TEDDESLEY ROAD OPEN SPACE  
To note that the above draft lease would be placed on the next Agenda.
8. VILLAGE MAINTENANCE/IMPROVEMENTS  
To receive and consider quotations from the Council's Horticultural Contractor to:
  - [a] Put a new membrane and bark on the planted area at the corner of Francis Green Lane and Cannock Road and plant new shrubs at a cost of £145.

[b] Remove all the old shrubs and some of the roses, lay a new membrane/bark together with 150 assorted shrubs to give coverage for the corner of A449/Boscomoor Lane at a cost of £795.

8. VILLAGE MAINTENANCE/IMPROVEMENTS [Cont'd]  
[c] To receive and consider the Chairman's verbal report on village weeds and options to resolve the problem.
9. VILLAGE NAME SIGN  
To receive the PA's report on the above.
10. ALLOTMENT RENTAL  
To consider increasing the Allotment Rental for 2017 [previous charges attached].
11. POINTS FOR INFORMATION  
To receive any points of information Councillors wish to bring to the attention of the PA.
12. DATE AND TIME OF NEXT MEETING  
Thursday 28<sup>th</sup> January 2016 at 7.30 pm.
13. STANDING ORDER No 64  
Resolved  
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

# Penkrige Parish Council

Minutes of the Recreation and Amenities Committee Meeting  
held on 22<sup>nd</sup> October 2015 at 7.30 pm - Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

## Present

Councillor John Eastwood [Chairman]  
" Mrs Isabel G A Ford  
" Mrs Anne J Geoghegan  
" Victor Kelly  
" Mrs Vivienne Smith  
" Calvert Stonehouse

Also in Attendance were Cllrs Bevan Craddock, Gordon Hawkins, Brian Heathcote, Mrs Petula Hughes and David Oldfield

## **Public Session**

### 1164. APOLOGIES

There were no apologies received.

### 1165. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 1166. MINUTES

#### **Resolved**

That the minutes of the meeting of 23<sup>rd</sup> July 2015 be approved as a true and correct record and signed by the Chairman.

### 1167. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

### 1168. INCOME AND EXPENDITURE

The printouts for the year to date were received and noted.

### 1169. COMMITTEE BUDGET 2016/2017

Consideration was given to any items of improvements/projects the Committee wished to put forward for consideration to the October F & R meeting.

**Resolved** that the Committee put forward no items of improvements/projects for consideration at the October Finance and Resources meeting.

### 1170. PLAY AREAS

[a] It was noted that the replacement Goal Post at the Wolverhampton Road Play Area had been installed.

[b] Consideration was given to the Councillors' report further to an evening inspection of the Play Areas on 26<sup>th</sup> August.

The Chairman advised that the majority of items on the report had already been undertaken,

### 1171. TEDDESLEY ROAD OPEN SPACE

It was noted that due to Staff shortages the draft lease for the above would be presented at the January 2016 meeting.

**Resolved** that this item be placed on the January 2016 Agenda.

1172. VILLAGE MAINTENANCE/IMPROVEMENTS

Quotations were received and considered from the Council's Horticultural Contractor, Brocton Nurseries, to:

- [a] Put a new membrane, bark and new shrubs on the planted area at the corner of Francis Green Lane and Cannock Road at a cost of £145.

**Resolved** that the quotation be accepted from Brocton Nurseries at a cost of £145 to undertake the above work.

- [b] Remove the old shrubs and some of the roses; lay a new membrane/bark together with 150 assorted shrubs to give coverage for the corner of A449/Boscomoor Lane at a cost of £795.

The Chairman advised that he had a site visit with the PA and had concerns with the mass of ivy growing on the above site and in particular the corner of A449/Bungham Lane. He asked the Committee if they were happy to carry this item forward to the January 2016 meeting and in the meantime the Contractor would remove the ivy.

**Resolved** that this item be placed on the January 2016 Agenda.

- [c] The Chairman's verbal report on village weeds was received and Councillors then discussed options to resolve the problem.

The Chairman suggested appealing to the public to keep their immediate area tidy and also the Business Association to ask the village shops and businesses to keep the front of their properties weed free. He suggested that the Parish Council take on the role of keeping the Conservation Area weed free and ask SCC Highways if they would make a payment to the Council for undertaking the task.

**Resolved** that:

- [i] Cllr Mrs Geoghegan, through the Business Association, ask the shops and businesses if they could keep their immediate areas weed free.
- [ii] An appeal be placed in the next edition of the PPC News for the public to keep their immediate areas weed free.
- [iii] SCC Highways be asked if they would allow the Parish Council to take on the role of keeping the Conservation Area weed free and if they would make a payment to the Council for undertaking the task.

1173. VILLAGE NAME SIGN

The Chairman advised the Committee that the above had been damaged shortly after installation. The Council thought the damage may have been caused by the SSC Grass Cutting Contractors but there was no evidence to prove this. SCC Cllr David Williams had agreed to pay for the replacement sign from his DHP Budget.

**Resolved** that Cllr Williams offer be accepted and he be thanked for his kind offer.

1174. ALLOTMENT RENTAL

Consideration was given to the Allotment Rental for 2017.

Cllr Craddock also asked if consideration could be given to have a stile in order that the allotment holders could gain access to the Francis Green Lane site from the Haling Dene Grounds. The Chairman said this would probably come under the Haling Dene Management remit.

**Resolved** that:

- [i] The Allotment Rental remain at £30.00 for the year 2017.
- [ii] The implementation of a stile be placed on the November Haling Dene Management agenda.

1175. POINTS FOR INFORMATION

Points of information Councillors raised were:

The Chairman advised that Cllr Mrs Hughes had asked if the Bus Shelters could be cleaned and this was to be undertaken during the winter months.

Cllr Heathcote advised that the kissing gate from the Church Yard to Station Road was obstructed by a tree root and the Chairman asked that the Vicar be informed of the problem.

Cllr Hawkins said that Hodsons were parking cars on the A449 Grass Verge and he had reported this to SSC. The Chairman asked if the PA could speak to Hodsons and if the problem still persisted this could be placed on the next Highway Liaison Agenda.

1175. POINTS FOR INFORMATION [Cont'd]

Cllr Kelly said that the Olympic Fish Bar, Pizza Shop and Hair Dressers on Clay Street asked if they could have hanging baskets next summer.

The Chairman said that he had spoken to students, that morning, undertaking surveys in the village, and their Tutor, Mr Fuller, said he would pass the results of the survey onto the Council.

1176. DATE AND TIME OF NEXT MEETING

Thursday 28<sup>th</sup> January 2016 at 7.30 pm.

1177. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.30 pm

Chair: \_\_\_\_\_

Date: \_\_\_\_\_