

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

4th December 2015

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 10th December 2015 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for October 2015.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. MINUTES
To approve the minutes of the meeting of the 12th November 2015.
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of the 12th and 26th November 2015
[b] Haling Dene Management meeting of 26th November 2015
To receive the minutes of:
[c] Finance and Resources meeting of 3rd December 2015
9. WORKING GROUP MINUTES
To receive the minutes from the Highway Liaison meeting of 19th November 2015.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To receive the minutes of the Penkridge Twinning Association AGM on 17th November 2015.

11. ACCOUNTS

- [a] To approve the accounts for payment for the month of November 2015.
- [b] To approve the expenditure summary print outs for November 2015.
- [c] To receive and consider setting the Precept for 2016-2017 at £210,000.
- [d] To approve the changes to the Bank Mandate

12. HALING DENE CENTRE NOTICEBOARD AND SIGNS

To receive a resolution from the Haling Dene Management Committee meeting of 26th November 2015:

Resolved that this item be placed on the 10th December Full Council Agenda to request to suspend Standing Order so that the Resolution for the Noticeboard and Signs can be reconsidered and a further proposal to rescind be made. The Council to reconsider ***only*** the wording for the Signs.

13. QUALITY PARISH

To receive the PA's resume for the Local Council Award Scheme which contains the costs, administration time required and benefits to the Council.

14. PARISH COUNCIL STAFF UNIFORM

Further to the resolution made at the November Full Council meeting:

Resolved that this item be placed on the December Full Council Agenda for further discussion and the PA provide information on the uniforms.

To receive and consider the PA's recommendation for all Parish Council Staff to wear a uniform, as per the details attached to the Agenda.

15. PENKRIDGE LIBRARY

To receive a letter to SCC Cllr B Adams, Cabinet Member for Learning Skills further to the November Full Council resolution.

16. SUBSCRIPTIONS

To receive and consider renewing the Council's subscription to the SLCC at a cost of £260.

17. GRANTS AND DONATIONS

- [a] To receive and consider a grant application dated 12th November from Royal Voluntary Service for a grant of £500 towards the room hire cost for the Haling Dene Lunch Club.
- [b] To receive and consider a reply from the Penkridge Petanque Group further to their grant application placed on the November Full Council Agenda for a grant of £1,500 for the construction of a Petanque playing area at the Monckton Recreation Centre.

18. DATE AND TIME OF NEXT MEETING

Thursday 10th December 2015 at 7.30 pm

19. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 10th December 2015 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Brian Heathcote
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 4 members of the Public in attendance

Part I - Public Session

3176. APOLOGIES
Apologies were received from Cllrs Mrs Hilary Hughes and Mrs Petula Hughes.
3177. PERSONALIA AND EVENTS
The above was received for November 2015.
3178. DECLARATIONS OF INTEREST
There were no Declarations of Interest.
3179. DISCLOSABLE PECUNIARY INTEREST (DPI)
There had been no DPI requests received.
3180. PUBLIC PARTICIPATION
As per the sheet attached to the official copy of the Minutes.
3181. POLICE MATTERS
PCSO Andy Poxon forwarded his apologies and submitted his report for the previous month.
3182. MINUTES
Resolved that the Minutes of the meeting held on the 12th November be confirmed and signed as a true and correct record.
3183. COMMITTEE MINUTES
Resolved that the minutes were noted of the:-
[a] Planning meetings of 12th and 26th November 2015.
[b] Haling Dene Management meeting of 26th November 2015.
Resolved that the minutes were received of the:-
[c] Finance and Resources meeting of 3rd December 2015

3184. WORKING GROUP MINUTES

Resolved that the minutes were received from the Highway Liaison meeting of 19th November 2015.

3185. OUTSIDE GROUPS WITH PC REPRESENTATION

Resolved that the minutes be received from the Twinning Association AGM held on 17th November 2014.

3186. ACCOUNTS

Resolved that:

[a] The accounts for payment for the month of November 2015 be approved.

[b] The expenditure summary print outs for November 2015 be approved.

[c] The Precept be set at £210,000 for the financial year 2016-2017.

[d] The changes to the Bank Mandate were approved.

3187. HALING DENE CENTRE NOTICEBOARDS AND SIGNS

A resolution was received from the Haling Dene Management Committee meeting of 26th November 2015:

Resolved that this item be placed on the 10th December Full Council Agenda to request to suspend Standing Orders so that the Resolution for the Noticeboards and Signs can be reconsidered and a further proposal to rescind be made. The Council to reconsider **only** the wording for the Noticeboards and Signs.

A proposal was put forward by Cllr Mrs Geoghegan and seconded by Cllr Kelly to suspend Standing Orders so that the resolution for the Noticeboards and Signs could be reconsidered and a further proposal to rescind be made in accordance with Standing Order 16.2.

There were six votes for the proposal and three votes against with two abstentions.

A proposal was put forward by Cllr Mrs Ford and seconded by Cllr Kelly to rescind the resolution made at the 8th October 2015 Full Council meeting [Minutes No 3148] for the wording to the Noticeboards and Signs.

There were six votes for [Cllrs Craddock, Eastwood, Mrs Geoghegan, Mrs Ford, Kelly and Mrs Smith]

There were three votes against [Cllrs Heathcote, Lenz and Minshall]

There were two abstentions [Cllrs Oldfield and Stonehouse]

A proposal was put forward by Cllr Stonehouse and seconded by Cllr Kelly that the wording on the first line be Haling Dene Centre.

There were seven votes for, three against and one abstention.

A proposal was put forward by Cllr Stonehouse and seconded by Cllr Eastwood that the wording on the second line be Penkridge Parish Council.

An amendment was put forward by Cllr Minshall and seconded by Cllr Lenz that the wording be Penkridge Parish Community Centre.

There were four votes for the amendment and seven votes against.

Cllrs voted on the original proposal that the wording on the second line be Penkridge Parish Council.

There were eight votes for, one against and two abstentions.

A vote was then taken on the substantive motion of the second line be Penkridge Parish Council.

There were seven votes for, two against and two abstentions.

3187. HALING DENE CENTRE NOTICEBOARD AND SIGNS [Cont'd]

A proposal was put forwarded by Cllr Kelly and seconded by Cllr Mrs Geoghegan that there be an Exit sign with the wording Haling Dene Centre.

There was nine votes for and two abstentions.

Resolved that

- [i] Standing Orders be suspended so that the resolution for the Noticeboards and Signs could be reconsidered and a further proposal to rescind be made in accordance with Standing Order 16.2.
- [ii] Council to rescind the resolution made at the 8th October 2015 Full Council meeting [Minutes No 3148] for the wording to the Noticeboards and Signs.
- [iii] The wording on the first line be Haling Dene Centre.
- [iv] The wording on the second line be Penkridge Parish Council.
- [v] There will be an Exit sign with the wording Haling Dene Centre.

3188. QUALITY PARISH – LOCAL COUNCIL AWARD SCHEME

The PA's resume was received and considered for the Local Council Award Scheme which contained the costs, administration time required and benefits to the Council.

Resolved that the Council re-address the subject if necessary in the future.

3189. PARISH COUNCIL STAFF UNIFORM

Further to the resolution made at the November Full Council meeting:

Resolved that this item be placed on the December Full Council Agenda for further discussion and the PA provide information on the uniforms.

The PA's recommendation was considered for all Parish Council Staff to wear a uniform, as per the details attached to the Agenda.

A proposal was put forward and seconded that all Council Staff be supplied with a uniform together with ID badges.

An amendment was put forward and seconded that the Haling Dene Maintenance staff be supplied with appropriate protective clothing and all staff be supplied with ID Badges.

A vote was taken on the amendment with 10 votes for and 1 abstention.

A vote was then taken on the substantive motion of the Haling Dene Maintenance staff be supplied with appropriate protective clothing and all staff be supplied with ID Badges.

There were 10 votes for and 1 abstention.

Resolved that the Haling Dene Maintenance staff be supplied with appropriate protective clothing and all staff be supplied with ID Badges.

3190. PENKRIDGE LIBRARY

A letter was received to SCC Cllr B Adams, Cabinet Member for Learning Skills further to the November Full Council resolution.

Cllr Eastwood advised that he had attended a meeting with representatives from the Friends of Penkridge Library and the Civic Society. When the minutes were circulated the final item contained the following item:

Possible Alternatives to the Service in the Present Building

The suggestion was made of Haling Dene and/or the Parish Council offices move into the library building.

The above comments were noted by Councillors present and they confirmed that it had no substance.

Councillors agreed to the contents of the letter and that it be sent to Cllr Adams at SCC.

Resolved that the above comment be noted and the letter be sent to SCC.

3191. SUBSCRIPTIONS

Consideration was given to renewing the Council's subscription to the SLCC at a cost of £260. A proposal was put forward and seconded that the Council re-new their subscription to SLCC. There were 5 votes for the proposal and 6 votes against.

Resolved that the Council do not re-new their subscription to SLCC.

3192. GRANTS AND DONATIONS

[a] A grant application was received and considered dated 12th November from Royal Voluntary Service for a grant of £500 towards the room hire cost for the Haling Dene Lunch Club.

Resolved that additional information be obtained on the above budgets and this be placed on the January 2016 Agenda for consideration.

[b] A reply was received and considered from the Penkridge Petanque Group further to their grant application placed on the November Full Council Agenda for a grant of £1,500 for the construction of a Petanque playing area at the Monckton Recreation Centre.

Resolved that additional information be obtained on the location, costs etc and this item be placed on the February Haling Dene Management agenda for further consideration.

3193. DATE AND TIME OF NEXT MEETING

Thursday 14th January 2016 at 7.30 pm

3194. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 10.35 pm

Chairman: _____

Date: _____

Penkrige Parish Council

Attachment to the Minutes of the Penkrige Parish Council Meeting held on 10th December 2015 at 7.30 pm at the Haling Dene Centre

3180. PUBLIC PARTICIPATION

Claire Geoghegan – Friends of Penkrige Library – advised that there had been two consultations during the Summer for the Library Services. A decision had been made on the Mobile Library Service but there still had been no decision on the opening hours of the Library. She said that FoPL had been advised that it would be considered at the next meeting but nothing has appeared for the previous three months. The Parish Council were asked if they would chase up the results as SCC had given the village very little time for the consultation and for Parishioners to respond and the Group felt the time delay was unacceptable. The Chairman asked Miss Geoghegan to forward details to the PA who could chase up the decision.