

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

2nd October 2015

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 8th October 2015 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths
Parish Administrator

Part I - Public Session

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
To receive the above for October 2015.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. MINUTES
To approve the minutes of the meeting of the 10th September 2015.
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of the 10th and 24th September 2015
[b] Haling Dene Management meeting of 24th September 2015
9. WORKING GROUP MINUTES
To receive the minutes of the Highway Liaison Group meeting of 24th September 2015.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
To note that no minutes have been received.

11. ACCOUNTS
 - [a] To approve the accounts for payment for the month of August 2015 [attached and September 2015 [to follow].
 - [b] To approve the expenditure summary print outs for August 2015 [attached] and September 2015 [to follow].

12. COUNCIL POLICIES AND PROCEDURES

To receive and consider adopting updated editions of:

 - [a] Code of Conduct
 - [b] Grant Award Policy

13. HALING DENE CENTRE NOTICE BOARD

To consider the colour of the lettering for the above.

14. SOUTH STAFFORDSHIRE COUNCIL

To receive and consider an email dated 18th September from the Legal and Democratic Service with regard to Planning Enforcement 'joint working'.

15. DATE AND TIME OF NEXT MEETING

Thursday 12th November 2015 at 7.30 pm

16. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkrige Parish Council

Minutes of the Penkrige Parish Council Meeting held On 8th October 2015 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Andrew Lenz
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were 2 members of the Public in attendance

Part I - Public Session

3136. APOLOGIES

Apologies were received from Cllrs Mrs Hilary Hughes and Brian Heathcote.

3137. PERSONALIA AND EVENTS

The above was received for September 2015.

3138. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3139. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3140. PUBLIC PARTICIPATION

As per the sheet attached to the official copy of the Minutes.

3141. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted his report for the previous month.

3142. MINUTES

Resolved that the Minutes of the meeting held on the 10th September 2015 be confirmed and signed as a true and correct record.

Cllrs Craddock and Mrs Ford left the meeting at 8.05 pm

The Chairman advised that a letter had been circulated that evening with regard to the Travelling Library. Councillors had a discussion on the Library building and the additional space that was currently unused. The Chairman asked that this item be placed on the November Full Council Agenda so the subject can be discussed further.

3143. COMMITTEE MINUTES

Resolved that the minutes were noted of the:-

[a] Planning meetings of the 10th and 24th September 2015.

[b] Haling Dene Management meeting of 24th September 2015.

3144. WORKING GROUP MINUTES

The minutes were received from the Highway Liaison Group meeting of 24th September 2015. Cllr Eastwood advised that the subject of weeds in the verges and debris on the carriageway between Rodbaston and Gailey Island had once again been discussed. A letter of complaint had previously been sent to SCC Highways but nothing had been done to rectify the complaint.

Cllr Eastwood asked if a further letter could be sent advising that the problems still existed and that the problems now be sorted as a matter of urgency. Councillors also agreed that a copy of the letter be forwarded to the MP.

Resolved that a letter be sent to SCC Highways advising that the problems raised last year had still not been rectified and this be looked into as a matter of urgency. A copy of the letter be forwarded to the MP.

Cllr Mrs Ford re-entered the meeting at 8.20 pm

3145. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

3146. ACCOUNTS

Resolved that:

[a] The accounts for payment for the months of August and September 2015 be approved.

[b] The expenditure summary print outs for August and September 2015 be approved.

3147 COUNCIL POLICIES AND PROCEDURES

To receive and consider adopting the updated versions of the documents below:

[a] Code of Conduct

[b] Grant Award Policy

Resolved that:

[i] The Code of Conduct be adopted with an amendment to the wording 'Parish Clerk' changed to 'Parish Administrator'

[ii] The Grant Award Policy to be placed on the November Agenda for further discussion.

Cllr Craddock re-entered the meeting at 8.40 pm

3148. HALING DENE CENTRE NOTICEBOARD

Consideration was given to the colour of the lettering for the above.

A proposal was put forward and seconded that:

The Noticeboard be brown with gold lettering

An amendment was put forward that:

The Noticeboard be brown with white lettering

Councillor voted on the amendment with 5 votes for and 7 against

Councillors voted on the proposal with 6 votes for and 6 against

The Chairman had the casting vote in favour of the proposal of brown Noticeboard with gold lettering.

Cllr Hawkins produced a piece of paper with suggested wording for the Entrance and Exit Noticeboards.

A proposal was put forward that the original wording be used.

An amendment be put forward that the wording be changed to:

Entrance Noticeboard -

Haling Dene

Penkridge Parish Community Centre

Rooms For Hire – Conferences – Weddings – Meetings

And Your Special Occasions

The Exit Noticeboard to read -

Haling Dene

Penkridge Parish Community Centre

Rooms For Hire – Conferences – Weddings – Meetings

3148. HALING DENE CENTRE NOTICEBOARD [Cont'd]

There were 6 votes for the Amendment, 5 votes against and 1 abstention

Councillors then voted on the substantive motion that the wording be as per the amendment.

There was 6 Votes for the Amendment, 5 votes against and 1 abstention

Resolved that:

[i] The Noticeboard be brown with gold lettering

[ii] The wording on the Noticeboard be as per the above amendment

3149. SOUTH STAFFORDSHIRE COUNCIL

An email dated 18th September was received and considered from the Legal and Democratic Services with regard to Planning Enforcement and 'joint working'.

Councillors asked that further information be obtained with regard to what signs/flyposters were legal/illegal and what the 'joint working' would entail.

Resolved that the above information be obtained and this item be included on the November Agenda.

3150. DATE AND TIME OF NEXT MEETING

Thursday 12th November 2015 at 7.30 pm

The meeting closed at 9.35 pm

Chairman: _____

Date: _____

Penkrige Parish Council

Attachment to the Minutes of the Penkrige Parish Council Meeting held
on 8th October 2015 at 7.30 pm at the Haling Dene Centre

3140. PUBLIC PARTICIPATION

Claire Geoghegan from the Friends of Penkrige Library gave a brief update on the SCC Scrutiny Committee meeting that had been held earlier in the day.