

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

5<sup>th</sup> June 2015

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 11<sup>th</sup> June 2015 at 7.30** pm in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting. All Parish Council meetings will be audio recorded.

Yours faithfully

Lesley Griffiths  
Parish Administrator

## Part I - Public Session

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS  
To receive the above for June 2015.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS  
To receive a police report if available.
7. MINUTES  
To approve the minutes of the meeting of the 14<sup>th</sup> May 2015.
8. COMMITTEE MINUTES  
To note the minutes of the:-  
[a] Planning meetings of the 14<sup>th</sup> and 21<sup>st</sup> May 2015.  
[b] Recreation and Amenities meeting of 21<sup>st</sup> May 2015
9. WORKING GROUP MINUTES  
To receive the minutes of:  
[a] Highway Liaison Group meeting of 21<sup>st</sup> May 2015.
10. OUTSIDE GROUPS WITH PC REPRESENTATION  
To note that no minutes have been received.

11. ACCOUNTS
  - [a] To approve the accounts for payment for the months of April and May 2015
  - [b] To approve the expenditure summary print outs for April and May 2015
  - [c] To receive the Internal Auditor's report for year ending 2014-2015.
  
12. COUNCILLOR VACANCIES

To receive and consider applications received for Co-Option to the four vacancies in the following Wards; North East, South East, West and Gailey.
  
13. COUNCIL POLICIES AND PROCEDURES

To receive and consider adopting updated NALC editions of:

  - [a] Standing Orders
  - [b] Financial Regulations
  - [c] Code of Conduct
  - [d] Protocol for Parish Councillors and PA
  
14. PENKRIDGE LIBRARY

To receive and consider two letters dated 8<sup>th</sup> May and 21<sup>st</sup> May from the SSC Cabinet Member informing the Council of the re-shaping of Mobile and Travelling Libraries.
  
15. CHAIRMAN'S CHARITY

To note the Chairman's chosen charity for the forthcoming year.
  
16. CAMPAIGN TO PROTECT RURAL ENGLAND

To receive a letter dated 19<sup>th</sup> May from the above asking if the Council wished to renew their subscription for the coming year at a cost of £36.
  
17. DATE AND TIME OF NEXT MEETING

Thursday 9<sup>th</sup> July 2015 at 7.30 pm
  
18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

# Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held  
On 11<sup>th</sup> June 2015 at 7.30 pm at the Haling Dene Centre

## PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Isabel G A Ford
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith

Also in Attendance Mrs L Griffiths

There were eight members of the Public in attendance

## Part I - Public Session

### 3074. APOLOGIES

There were no apologies received.

### 3075. PERSONALIA AND EVENTS

The above was received for June 2015.

The Chairman presented Mr Peter Jones with a card and gift vouchers for The Chase Golf Club from Councillors and Staff. He thanked Peter for his 32 years of service to the Parish Council.

Mr Jones thanked everyone for their gift and said over the past 32 years had spent approximately 700 days at Parish Council meetings. He said it had been a pleasure to serve the West Ward and wished the Council success for its future.

Cllr Eastwood gave Councillors an update on the Twinning visit to Ablon advising that 28 members together 8 children aged between 3-10 years old had been involved.

He said that during the Soirée on the Friday evening a member from Brittany had passed away and asked if the Council could send a card of condolence.

The Vice Chair had attended the Codsall Civic Service on the Chair's behalf and that the Chairman would be attending the Armed Forces Day at Codsall on 22<sup>nd</sup> June.

### 3076. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

### 3077. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

### 3078. PUBLIC PARTICIPATION

As per the sheet attached to the official copy of the Minutes.

3079. POLICE MATTERS

PCSO Andy Poxon attended the meeting, presented his report for the previous month and answered Councillors' questions and concerns.

The Chairman asked for a contact within the Police to obtain information regarding the monitoring of the night time traffic diverted through the village when the motorway when the re-surfacing work was being undertaken.

PCSO Poxon said it would be the CMPG. He would find out a contact name and number and he would also speak to his Sergeant.

3080. MINUTES

The Minutes of the meeting held on the 14<sup>th</sup> May 2015 be confirmed and signed as a true and correct record.

Cllr Minshall advised that he declared a Pecuniary Interest in Item 79 of the 23<sup>rd</sup> April Haling Dene Minutes. He also advised that he had supplied the PA with details of a possible grant which may be available toward the new telephone system to the PA.

The PA advised that she had emailed to the company and asked if the Parish were eligible and what the process would be but had not heard anything back but would chase this up.

3081. COMMITTEE MINUTES

**Resolved** that the minutes were noted of the:-

[a] Planning meetings of the 14<sup>th</sup> and 21<sup>st</sup> May 2015.

[b] Recreation and Amenities meeting of 21<sup>st</sup> May 2015.

3082. WORKING GROUP MINUTES

**Resolved** that the minutes were received of the:-

Highway Liaison Group minutes from their meeting on 21<sup>st</sup> May 2015.

3083. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that there had been no minutes received.

3084. ACCOUNTS

**Resolved** that:

[a] The accounts for payment for the months of April and May 2015 be approved.

[b] The expenditure summary print outs for April and May 2015 be approved.

[c] The Internal Auditor's report for year ending 2014-2015 be received and the points raised noted.

3085. COUNCILLOR VACANCIES

Applications were received and considered for Co-Option to the four vacancies in the following Wards; North East, South East, West and Gailey.

The Chairman advised that as all the required details had not been received. He suggested that the applications be forwarded to the Monitoring Officer for his view. South Staffordshire Council be asked what happens to fill any remaining vacancies after the co-option process had been carried out.

**Resolved** that:

[i] The applications received for co-option be forwarded to the Monitoring Officer for his view as not all the required details had been received.

[ii] South Staffordshire Council be asked what happens to fill any remaining vacancies after the co-option process had been carried out.

3086. COUNCIL POLICIES AND PROCEDURES

Consideration was given to adopting the updated documents below further to the latest NALC editions:

[a] Standing Orders

[b] Financial Regulations

[c] Code of Conduct

[d] Protocol for Parish Councillors and PA

**Resolved** that Councillors forward any comments they have to the PA and the above be considered at the 2<sup>nd</sup> July Finance and Resources meeting with recommendations to the 9<sup>th</sup> July Full Council.

3087. PENKRIDGE LIBRARY

Consideration was given to two letters received dated 8<sup>th</sup> May and 21<sup>st</sup> May from the SSC Cabinet Member who informed the Council of the re-shaping of Mobile and Travelling Libraries.

**Resolved** that the Friends of Penkridge Library liaise with the Council on how to move the consultation forward and that an application form be submitted for a grant towards the cost of the room hire for any future meetings of the Group.

3088. CHAIRMAN'S CHARITY

The Chairman's chosen charities for the forthcoming year were Macmillan and Cancer Research.

3089. CAMPAIGN TO PROTECT RURAL ENGLAND

Consideration was given to a letter received dated 19<sup>th</sup> May from the above which asked if the Council wished to renew their subscription for the coming year at a cost of £36.

**Resolved** that the subscription be re-newed at a cost of £36.00.

3090. DATE AND TIME OF NEXT MEETING

Thursday 9<sup>th</sup> July 2015 at 7.30 pm

3091. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.20 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

# Penkridge Parish Council

## Attachment to the Minutes of the Penkridge Parish Council Meeting held on 11<sup>th</sup> June 2015 at 7.30 pm at the Haling Dene Centre

### 3078. PUBLIC PARTICIPATION

Mrs Janet Crossley congratulated those involved with the Cheese and Wine event and asked who owned the Mineral Line and was there a proposal for it to become a Cycle Path as she had seen youngsters crossing.

The Chairman advised Mrs Crossley the responsibility lay with South Staffordshire Council.

Mr Sinclair-Wellings asked if the Council could update him on the Gypsy Site as they are in breach of their Planning Applications and it appears that no enforcement action is being taken.

The Chairman updated Mr Sinclair-Wellings on the position so far and that Council are continuously contacting both the Planning and Enforcement with regard to the site.

Claire Geoghegan – Friends of Penkridge Library, updated Councillors on the position so far with regard to the consultation for the Library opening hours. At present the consultation is for 9 week period but they are trying to change this to 12 weeks. She asked if two members of the Council would meet with the Group where they can give regular updates. Also last financial year the Council kindly gave a grant for the Group to use during their campaign to keep the Library open. She asked if the Council would consider a grant for a room at the Haling Dene. The Chairman thanked Claire for her update and asked that the Group complete a grant application for their room hire. He thought it a good idea to have two Council representatives attend their Group and could then relay back the update at Full Council meetings.

Cllr Mrs Ford asked if she could compliment the Business Association on the production of the Post Box leaflet.

The Chairman said he had been approached by a resident who had concerns that there was vermin on the old Doctors' Surgery Site. The resident had contacted South Staffordshire Council but nothing had yet been done, would the Council be prepared to also write.

Cllr Eastwood said that the pathway in front of the old Pharmacy was also over-grown could this be included.

Cllr Mrs Ford said she would also raise this item at South Staffordshire Council on behalf of the Council.

It was agreed that the PA sends a letter to SSC supporting the resident's concern.