

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

20<sup>th</sup> February 2015

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 26<sup>th</sup> February 2015 at 7.30 pm** at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths  
Parish Clerk

## AGENDA

Part I - Public Session

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. MINUTES  
To approve the minutes of the meeting of 27<sup>th</sup> November 2014 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE  
To receive the income/expenditure printouts to date.
5. HALING DENE CENTRE CHIMNEY  
To receive the Clerk's update on the above.
6. STAFF HOUSE  
To receive the Clerk's update on the above.
7. HALING DENE CENTRE  
To consider how the above could be marketed to increase footfall and income into the building.
8. HALING DENE CENTRE MAINTENANCE PROGRAMME  
To consider the implementation of the above and what would be contained in the programme.
9. HALING DENE CENTRE FRONT BOUNDARY HEDGE  
To note the holly, ivy and laurel have now been cut back to hedge height. To received and consider a quotation from M Bissell Trees and Hedges to lift the trees to 4ft from ground level as per the SSC Tree Preservation Officer's guidance.
10. HALING DENE GROUNDS  
[a] To receive the Clerk's report on a Copper Beach memorial tree that has been planted within the Grounds.  
[b] To receive and consider a letter dated 9<sup>th</sup> February from PACE 2000.

11. CHRISTMAS PANTOMINE  
To consider if the Committee wish to provide something different for 2015 due to attendance numbers depleting in 2014 and the increase in cost.
12. VAN HIRE LEASE  
To consider a quotation from SCC Fleet Care to renew the lease on the above for a further three years.
13. DATE AND TIME OF NEXT MEETING  
Thursday 23<sup>rd</sup> April 2015 at 7.30 pm.
14. STANDING ORDER NO 64  
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

# Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting  
held on 26<sup>th</sup> February 2015 at 7.30 pm at the Haling Dene Centre

## Present

Councillor Mrs Petula M C Hughes [Chairman]  
“ Bevan Craddock  
“ Mrs Isabel G A Ford  
“ Mrs Anne J Geoghegan  
“ Anthony Minshall  
“ Calvert Stonehouse

Also in Attendance were Cllrs John Eastwood, David Oldfield and Mrs Vivienne Smith.

## Public Session

### 50. APOLOGIES

Apologies were received from Cllrs Gordon Hawkins, Peter Jones and Victor Kelly.

### 51. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 52. MINUTES

**Resolved** that the minutes of the meeting held on the 27<sup>th</sup> November 2014 be confirmed and signed as a true record.

### 53. MATTERS ARISING FROM THE MINUTES

There were no Matters Arising from the Minutes.

### 54. INCOME AND EXPENDITURE

The printout for the year to date was received and noted.

### 55. HALING DENE CENTRE CHIMNEY

The PA's report on the above were received and considered.

**Resolved** that:

- [i] Approval be given for the Acting PA's Action together with Chair of Council and Chair of HDC for the re-bedding of the ridge tiles at a cost of £750.
- [ii] Approval be given to A J G Property's quotation to replace the flaking render on Chimney No 2 at a cost of £560 plus VAT.
- [iii] The cheque for £750 for the re-bedding of the ridge tiles be released.
- [iv] Once final inspection had been made and the work approved by Dr Paul Collins, SSC Conservation Officer, the Committee agreed that the second phase cheque of £7,625 be released.

### 56. STAFF HOUSE

The PA's report was received and considered with regard to the above.

Councillors asked that enquires be made with regard to where the property had been advertised, was the person interested a reliable tenant and why were they looking to re-locate. The RSPCA be asked their thoughts on dogs being caged for a long period of time. The Committee agreed that the information be compiled and the Chair of Council and Chair of Committee be consulted and the appropriate action be taken.

**Resolved** that the PA find out the above information and consult with the Chair of Council and Chair of Committee and the appropriate action be taken.

57. HALING DENE CENTRE

Consideration was given to how the above could be marketed to increase footfall and income into the building.

Councillors put forward a number of suggestions and it was agreed that a working group be set up consisting of Cllrs Craddock, Mrs Ford, Mrs Geoghegan, Hawkins, Mrs Hughes and Minshall and their thoughts/ideas be brought back to the April meeting for consideration.

The Chairman said she had been approached by a lady who enquired about a Christening at the Haling Dene and was advised they could not have a Bouncy Castle. She said that rules had been put in place many years ago with regard to Sunday functions and asked the Committee that Bouncy Castles be allowed for Christenings in the future.

**Resolved** that:

- [i] A working group be set up and their thoughts/ideas be brought back to the April meeting.
- [ii] Bouncy Castles be allowed for Sunday Christenings in the future.

58. HALING DENE CENTRE MAINTENANCE PROGRAMME

Consideration was given to the implementation of the above and what should be included within the programme.

Councillors thought the building should be inspected inside and outside and a record be set up of inspections for electrics, plumbing and all equipment. Dr Paul Collins be approached in the first instance and this item be placed on the April Agenda for further consideration.

**Resolved** that:

- [i] A record be set up of inspections for electrics, plumbing and all equipment.
- [ii] Dr Paul Collins be approached in the first instance and this item be placed on the April Agenda for further consideration.

59. HALING DENE CENTRE FRONT BOUNDARY HEDGE

It was noted the holly, ivy and laurel had now been cut back to hedge height. Consideration was given to a quotation from M Bissell Trees and Hedges to lift the trees to 4ft from ground level as per the SSC Tree Preservation Officer's guidance.

**Resolved** that the quotation from M Bissell be approved at a cost of £340 to undertake the above work

60. HALING DENE CENTRE GROUNDS

[a] The PA's report was received on the Copper Beech memorial tree that had been planted within the Grounds.

**Resolved** that the Committee agreed to relocate the tree within the Haling Dene grounds in consultation with Mr Walker and the family.

[b] Consideration was given to a letter dated 9<sup>th</sup> February from PACE 2000 to plant a Standard Rose Tree within the grounds and place a Memorial Plaque at the base of the tree.

**Resolved** that a Standard Rose Tree be placed in the front border of the Haling Dene and a memorial plaque be approved but should be kept small.

61. CHRISTMAS PANTOMINE

Consideration was given to if the Committee wished to provide something different for 2015 due to attendance numbers depleting for 2014 and the increase in cost.

**Resolved** that there be a Pantomime for 2015 and this be reviewed for 2016.

62. VAN HIRE LEASE

Consideration was given to a quotation from SCC Fleet Care for a further three year lease for the current van the Council lease or a new, similar van.

The PA advised that Fleet Care would not renew the lease for the current van but put forward a quotation for a Citroen Nemo 660 1.3 HDi LX at a cost of £2,375 per year [£197 per month] which was approximately £20 per month more than the Council were paying for the current van.

**Resolved** that the quotation for the Citroen Nemo 660 1.3 HDi LX at a cost of £2,375 per year [£197 per month] be approved.

63. DATE AND TIME OF NEXT MEETING  
Thursday 23<sup>rd</sup> April 2015 at 7.30 pm.

64. STANDING ORDER NO 64  
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.10 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_