

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

6th February 2015

To: Members of Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of Penkridge Parish Council to be held on **Thursday 12th February 2015 at 7.30 pm** in Room 1 of the Haling Dene Centre. Please note that prayers will be led by the Rev Sheila Finn at 7.25 pm prior to the commencement of the meeting.

Yours faithfully

Lesley Griffiths

Acting Parish Administrator

AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION
6. POLICE MATTERS
To receive a police report if available.
7. MINUTES
To approve the minutes of the meeting of 8th January and Special meeting of 4th February 2015 [attached].
8. COMMITTEE MINUTES
To note the minutes of the:-
[a] Planning meetings of 8th January and 22nd January 2015
[b] Recreation and Amenities Meeting of 22nd January 2015
9. WORKING GROUP MINUTES
[a] To receive the minutes of the Highway Liaison Meeting of 15th January 2015.
10. OUTSIDE GROUPS WITH PC REPRESENTATION
[a] To receive the minutes of the Penkridge Twinning Association's meeting of 16th January 2015.
[b] To receive the minutes of the Monckton Recreation Management Centre meetings of 1st July and 7th October 2014.
11. ACCOUNTS
[a] To approve the accounts for payment for the month of January 2015.
[b] To approve the expenditure summary print outs for January 2015.

12. AUDIO RECORDING OF MEETINGS
 - [a] To receive and consider the purchase of an Olympus Stereo Voice Recorder at a cost of £89.99 to record all future Council meetings as per the resolution made at the December 2014 meeting.
 - [b] To receive and consider the Draft Policy for Audio Recording of Council meetings.
13. PENKRIDGE POST OFFICE

To receive an email dated 26th January from the Post Office's Programme Correspondent Team in reply to queries raised by the Council at the January's meeting. [attached].
14. WEBSITE
 - [a] To receive a verbal update on the progress of the above from Cllr David Oldfield.
 - [b] To consider purchasing wi-fi extenders at a cost of £60 each and to note that protective software would be too expensive for the Parish to purchase.
15. PENKRIDGE FIRST RESPONDERS

To receive and consider a request from Penkridge First Responders to have a Heart Defibrillator located at the Haling Dene Centre [details attached].
16. BURIAL GROUND LAUREL HEDGE

To receive a request from Cllr Gordon Hawkins that the Council continue the Laurel Hedge from the Railway Tunnel to the bridge at Pinfold Lane.
17. PENKRIDGE LIBRARY

To receive and consider an update on the above [attached].
18. GRANTS AND DONATIONS

To consider grant applications from:

 - [a] Stafford Samaritans who request a grant of £200 towards their running costs.
 - [b] Penkridge PNN who requests a grant of £208 towards their room hire costs.
 - [c] Penkridge Work Club who requests a grant towards room hire cost at the Haling Dene Centre [currently meet at the Library].
 - [d] Peace Memorial Hall who requests a grant of £500 towards their maintenance costs.
 - [e] Penkridge Round Table who requests a grant towards room hire cost at the Haling Dene Centre
19. DATE AND TIME OF NEXT MEETING

Thursday 12th March 2015 at 7.30 pm.
20. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Part II - Private Session

21. CONFIDENTIAL MINUTES
To consider any matters arising.

Penkrige Parish Council

Minutes of the Penkrige Parish Council Meeting held
on 12th February 2015 at 7.30 pm at the Haling Dene Centre

PRESENT

Councillor	Calvert Stonehouse [Chairman]
"	Bevan Craddock
"	John L Eastwood
"	Mrs Anne J Geoghegan
"	Gordon Hawkins
"	Mrs Petula M C Hughes
"	Victor Kelly
"	Anthony Minshall
"	David Oldfield
"	Mrs Vivienne Smith
Minutes	Mrs L Griffiths

There were seven members of the Public in attendance

Part I - Public Session

2986. APOLOGIES

Apologies were received from Cllrs Mrs Ford and Jones.

The Chairman advised that Cllr Mrs Morris was absent due to her submitting a letter of resignation with immediate effect.

2987. PERSONALIA AND EVENTS

As per the sheet attached to the official copy of the Minutes.

The Chairman advised that an email had been received from South Staffordshire Council inviting Councillors to a Fly a Flag for the Commonwealth on Monday 9th March at 9.50 am and asked any Councillor interested to advise the PA.

2988. DECLARATIONS OF INTEREST

Cllrs Hawkins and Stonehouse declared in interest in item 18[b] – Grants and Donations PNN and Cllr Eastwood declared an interest in Item 10[a] - Penkrige Twinning Association minutes.

2989. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

2990. PUBLIC PARTICIPATION

As per the sheet attached to the official copy of the Minutes.

2991. POLICE MATTERS

PCSO Andy Poxon forwarded his apologies and submitted the Police report for the previous month.

2992. MINUTES

Resolved that:

The Minutes of the meetings held on the 8th January and Special Full Council of 4th February 2015 be confirmed and signed as a true and correct record.

2993. COMMITTEE MINUTES

Resolved that the minutes were noted of the:-

[a] Planning meetings of 8th January and 22nd January 2015

[b] Recreation and Amenities Meeting of 22nd January 2015

2994. WORKING GROUP MINUTES

Resolved that the minutes were received of the:-

- [a] Highway Liaison Meeting of 15th January 2015
Cllr Eastwood advised that Item 9 within the minutes was being looked into and he asked Councillors to visit the site and if they had any additional information to forward this to him.

2995. OUTSIDE GROUPS WITH PC REPRESENTATION

It was noted that no minutes had been received.

- [a] To receive the minutes of the Penkridge Twinning Association's meeting of 16th January 2015.
- [b] To receive the minutes of the Monckton Recreation Management Centre meetings of 1st July and 7th October 2014.

2996. ACCOUNTS

Resolved that:

- [a] The accounts for payment for the month of January 2015 be approved.
- [b] The expenditure summary print outs for January 2015 be approved.

2997. AUDIO RECORDING OF MEETINGS

- [a] Consideration was given to the purchase of an Olympus Stereo Voice Recorder together with an additional microphone at a cost of £25.00 and £89.99 to record all future Council meetings as per the resolution made at the December 2014 meeting.

Resolved that the Olympus Voice Recorder and additional microphone be purchased at a cost of £25.00 and £89.99.

- [b] Consideration was given to the Draft Policy for Audio Recording of Council meetings.

Resolved that the Policy be adopted.

2998. PENKRIDGE POST OFFICE

An email was received dated 26th January from the Post Office's Programme Correspondent Team in reply to queries raised by the Council at the January's meeting.

Resolved that a letter be sent to Royal Mail asking the question about parcel tracking being delivered to Penkridge Post Office.

2999. WEBSITE

- [a] Cllr Oldfield updated Councillors on the progress of the Website, he said that all the 2013 and 2014 Agendas and Minutes are now on the site and it will shortly be handed over to the Administration Staff for future updates. Cllr Oldfield advised that Election details will also shortly be added onto the site..

- [b] Consideration was given to purchasing wi-fi extenders at a cost of £60 each and it was noted that protective software would be too expensive for the Parish to purchase. Cllr Oldfield advised that the router at resent is connected to all the Council computers and asked if Council would consider moving the broadband from the fax line to a separate phone line which would cost approximately £78 per quarter. There may also be a provision of parental control for the wi-fi through BT.

Resolved that:

- [i] The Council purchase a pack of three wi-fi extenders from PC World at a cost of £90.
- [ii] Council investigate possibility of moving the Broadband from the fax line to an independent line at an additional cost of £78 per quarter.

3000. PENKRIDGE FIRST RESDPOINDERS

Consideration was given to a request from Penkridge First Responders to have a Heart Defibrillator located at the Haling Dene Centre, The PA advised that she had spoken to SSC Conservation Officer and he had not objections to the cabinet being located on the building. She suggested if Council were to agree the box should be located on the outside bar wall where it would be covered by the CCTV camera.

Resolved that the Council accept the offer of the defibrillator and purchase an external cabinet at a cost of £600 plus £100 for connection to the electricity supply.

3001. BURIAL GROUND LAUREL HEDGE

Consideration was given to a request from Cllr Gordon Hawkins that the Laurel Hedge continues from the Railway Tunnel to the bridge at Pinfold Lane.

The Chairman also advised that the Council agreed to review the planting of trees along the footpath, as per the updated plan.

3001. BURIAL GROUND LAUREL HEDGE [Cont'd]

Resolved that:

- [i] The PA obtain costs to have the laurel hedge continued from the Railway Tunnel to the bridge at Pinfold Lane and this item be placed on the March Full Council Agenda.
- [ii] The Council review the planting of trees along the footpath be considered at a future meeting.

3002. PENKRIDGE LIBRARY

The update on the above was received during the Public Participation section of the meeting.

Cllrs asked the Friends of Penkridge Library to liaise with the Parish Council for any help/support they required during the future progression.

Councillors also asked if a visit to the Library could be arranged after the 18th February so they would be aware of the poor state of some of the building.

Cllr Minshall asked that Council approach the Village Agent with regard to funding for improvements, if necessary.

Resolved that:

- [i] The Friends of Penkridge Library to liaise with the Parish Council for any help/support they required during the future progression.
- [ii] A visit to the Library could be arranged after the 18th February so they would be aware of the poor state of some of the building.
- [iii] Council approach the Village Agent with regard to funding for improvements, if necessary.

3003. GRANTS AND DONATIONS

Consideration was given to grant applications from:

- [a] Stafford Samaritans who request a grant of £200 towards their running costs.

Resolved that a grant of £200 be made towards their running costs.

- [b] Penkridge PNN who requests a grant of £208 towards their room hire costs.

Resolved that a grant of £232 be made towards their room hire costs.

- [c] Penkridge Work Club who requests a grant towards room hire cost at the Haling Dene Centre [currently meet at the Library].

Resolved that a grant of £272 be made towards their room hire costs and this be reviewed in October 2015.

- [d] Peace Memorial Hall who requests a grant of £500 towards their maintenance costs.

Resolved that a grant of £250 be made towards their maintenance costs.

- [e] Penkridge Round Table who requests a grant towards room hire cost at the Haling Dene Centre

Resolved that this item be deferred and placed on the March Full Council Agenda.

3004. DATE AND TIME OF NEXT MEETING

Thursday 12th March 2015 at 7.30 pm.

3005. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

3009. DATE AND TIME OF NEXT MEETING

Thursday 12th February 2015 at 7.30 pm.

The meeting closed at 9.55 pm

Chairman: _____

Date: _____

Penkridge Parish Council

Attachment to the Minutes of the Penkridge Parish Council Meeting held on 12th February 2015 at 7.30 pm at the Haling Dene Centre

2990. PUBLIC PARTICIPATION

Mr Mike Rowlands, Lower Drayton Lane, said he had forwarded a copy of his objection for the Planning Application for the Wind Turbine and wished to add that there was already traffic problems in the Lane but this would be doubled for at least two months while the installation of the Turbine is undertaken.

Mr Len Bates, SSC Councillor, advised that the Penkridge Work Club had been set up on 13th January and they currently met at the Library every second and fourth Tuesday of the month. He said that many other local Parishes had set up work clubs and they had been very successful he asked if the Parish Council would consider the Grant Application with regard to relocating the Club to the Haling Dene Centre as the numbers had increased the Library was now a little too small.

Claire Geoghegan, Friends of Penkridge Library advised that SSC had made a recommendation in their Cabinet Paper that Penkridge Library be re-designated as a Staffordshire County Council Managed/Delivered Library and this would be considered at their Cabinet meeting of 18th February. She advised that she had forwarded additional documents that had been attached to the Council's Agenda.

Councillors thanked Claire and the Friends of Penkridge Library for all their hard work over the past months and that they keep the Council updated on the outcome of 18th. Also if they require the Council's help in the future to please contact the PA or Chairman.

Mr Richard Bower of Lower Drayton Farm said he wished to apologise for the lack of consultation with neighbours and that they were in discussions with South Staffordshire Council with regard to the Farm.

Mr Tim Rowland said he was part of the Penkridge Round Table but was also a Presenter at Stafford FM and if there were any events in Penkridge he wished to be advised so he can promote these on the Radio Station.