

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

17th October 2014

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 23rd October 2014 at 7.30 pm at the Haling Dene Centre.

Yours faithfully

Lesley Griffiths
Acting Parish Clerk

Public Session

AGENDA

1. APOLOGIES
2. DECLARATION OF INTEREST
3. MINUTES
To approve the minutes of the meeting of 24th July 2014 and to consider matters arising therefrom.
4. INCOME/EXPENDITURE
To receive printouts for the year to date.
5. BUDGET 2015/2016
To receive and consider the budget requirements for the financial year 2015/16 [attached].
6. PLAY AREAS
 - [a] To note the RoSPA Inspections were undertaken during July 2014 and there were no major comments.
 - [b] To note the Action Plan for the remedial work has been drawn and all work has been undertaken.
 - [c] To receive and consider quotations to have the Horsefair Railings welded and re-painted.

General Handyman	£980 [Weld & Paint]
Paul Woodall Mobile Welding	£480 [Weld Only]
 - [d] To receive and consider a letter from a resident with regard to the installation of an 'Agility Park' or equipment.

7. A449 NAME SIGNS - PENKRIDGE

Further to the resolution made at the July meeting:

Resolved that an order be placed as per the quotation from Signature Limited at a cost of £198.61 for the sign with the Staffordshire Knots and the resolution made for the sign without the Knots at the May meeting be rescinded.

SCC Highways have advised that the Parish could have either the crest or Staffordshire Knot on the sign to comply with DfT criteria the Committee are asked to consider reverting back to the original design of the Crest [copy attached].

8. CHRISTMAS LIGHTING

To approve the PA's Action together with the Chair of Recreation and Amenities to have Non Destructive Testing to all 14 lighting columns at a cost of £450. To note that all columns passed and we do not require to repeat the testing until 2016.

9. VILLAGE HANGING BASKET BRACKETS

[a] To receive and consider two quotations for new Christmas Tree/Hanging Baskets brackets for Market Street and Crown Bridge [sample brackets available at the Haling Dene]. To note there are currently 31 brackets with tree holders.

Amberol at a cost of £56.00 each

Weldall at a cost of £61.00 each

[b] To receive and consider a quotation from the General Handyman to remove the old brackets and fit the new ones if the Committee approve the above at a cost of £19.50 per bracket.

10. BESK KEPT VILLAGE 2014

[a] To receive and consider the Judges Comments for the 2014 competition.

[b] To consider if the Committee wish to support the above competition, in conjunction with the Civic Society, for 2015.

11. WHARF PATHWAY

To receive and consider a quotation from the General Handyman to supply and lay a footpath at the above [Quote to Follow].

12. TEDDESLEY ROAD

To receive a letter dated 2nd October from a resident to the Chair of Recreation and Amenities with regard to the hedge way that runs along Teddesley Road and restrict access to the footpath.

13. ALLOTMENTS

To consider increasing the Allotment Rental for 2016 [previous charges attached].

14. NO ALCOHOL SIGNS

To receive and consider a request from a resident in Templars Way to replace the above sign at a cost of £47.76.

15. DATE AND TIME OF NEXT MEETING

Thursday 22nd January 2015 at 7.30 pm.

16. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

17, VILLAGE ORDERLIES

Further to the resolution made at the January 2014 Full Council meeting:

Penkridge Parish Council

Minutes of the Recreation and Amenities Committee Meeting
held on 23rd October 2014 at 7.30 pm - Haling Dene Centre

Present

Councillor	David Oldfield [Chair]
"	Sandra Chambers
"	John L Eastwood
"	Sean J Flynn
"	Peter M Jones
"	Victor Kelly
"	Mrs Sandie Morris
"	Mrs Vivienne Smith
"	Calvert Stonehouse

Also in Attendance were Cllrs Mrs Anne Geoghegan, Mrs Petula Hughes and Anthony Minshall

Public Session

1103. APOLOGIES

An apology was received from Cllr Mrs Ford.

1104. DECLARATIONS OF INTEREST

Cllr Minshall declared an interest in Item 6c Play Area Horsefair Railings and Item 9a Village Hanging Basket Brackets. Cllr Stonehouse declared an interest in Item 13 Allotments.

1105. MINUTES

Resolved

That the minutes of the meeting of 24th July 2014 be approved as a true and correct record and signed by the Chairman.

1106. MATTERS ARISING FROM THE MINUTES

Cllrs asked that the Bus Shelters be cleaned and weeds removed from the gutters and the perspex be replaced on the Bus Shelter on Wolgarston Way.

1107. INCOME AND EXPENDITURE

The printouts for the year to date were received and noted.

1108. BUDGET 2015/2016

The budget requirements for the above financial year were received and considered.

Resolved that the budget for the Recreation and Amenities Committee be set at £68,802 for 2015/16 as per the sheet attached to the official copy of the minutes.

1109. PLAY AREAS

[a] It was noted that the RoSPA Inspections were undertaken during July 2014 and there were no major comments.

[b] It was noted that the Action Plan for the remedial work had been drawn up and all work had been undertaken.

Resolved that a copy of the Action Plan be attached to the October minutes.

[c] Quotations were received and considered to have the Horsefair Railings welded and re-painted.

General Handyman	£980 [Weld & Paint]
Paul Woodall Mobile Welding	£480 [Weld Only]

Resolved that the quotation from Paul Woodall Mobile Welding be accepted at a cost of £480 and the Council's Handyman undertake the painting of the railings.

1109. PLAY AREAS [Cont'd]

- [d] Consideration was given to a letter received from a resident with regard to the installation of an 'Agility Park'.
Councillors discussed possible locations for the equipment to be located.
Council Handymen to check all benches under the Council ownership and where necessary undertake any repairs and re-paint.

Resolved that:

- [i] The DPA enquire with other local authorities who have agility equipment; the cost of equipment and installation, usage and how the project was funded.
[ii] Councillors to visit local sites and, when able, to take photos of the equipment.
[iii] This item to be included on a future agenda for further consideration.
[iv] Council Handymen to check all benches under the Council ownership and undertake any repairs and re-paint

1110. A449 NAME SIGNS - PENKRIDGE

Before discussion of the above item the Chairman asked if anyone had issues of concern with the item or its contents to which no Councillors did.

The Chairman advised that further to the resolution at the July meeting:

Resolved that an order be placed as per the quotation from Signature Limited at a cost of £198.61 for the sign with the Staffordshire Knots and the resolution made for the sign without the Knots, at the May meeting be rescinded.

SCC Highways had advised that the Parish could have both the Parish Crest and Staffordshire Knot on the sign. The content required to comply with DfT criteria and the Committee were asked to consider reverting back to the original design of the Crest.

Councillors agreed unanimously to rescind the resolution made at the July meeting and revert back to the original resolution made at the May meeting. Councillors also asked if the letters could be reflective.

Resolved that:

- [i] Two new signs be purchased at a cost of £198.61 each from Signature Limited.
[ii] The wording on the signs be:

WELCOME TO
PENKRIDGE
Twinned with Ablon sur Seine

- [iii] The size of the font for the 'Welcome To' and 'Twinned With' be the same size and the Penkridge be in larger font size.
[iv] The logo be slightly smaller and, if possible, be in colour.

1111. CHRISTMAS LIGHTING

Approval was given to the PA's Action together with the Chair of Recreation and Amenities to have Non Destructive Testing to all 14 lighting columns at a cost of £450. It was noted that all columns passed and the testing would not be required to be repeated until 2016.

1112. VILLAGE HANGING BASKET BRACKETS

- [a] Quotations were received and considered for new Christmas Tree/Hanging Basket brackets for Market Street and Crown Bridge

Amberol at a cost of £56.00 each

Weldall at a cost of £61.00 each

Resolved that the brackets from Amberol be purchased at a cost of £56.00 each.

1112. VILLAGE HANGING BASKET BRACKETS [Cont'd]

[b] A quotation was received and considered from the General Handyman to remove the old brackets and fit the new ones, if the Committee approved the above, at a cost of £19.50 per bracket.

Resolved that the Council's Handymen remove the old brackets and fix the new brackets. Amberol be asked for a guide on appropriate fixings.

1113. BEST KEPT VILLAGE 2014

[a] The Judges' Comments for the 2014 competition were received and considered.

Resolved that the Civic Society be asked if they wished to put a resume of the comments in the PPC News.

[b] Consideration was given to if the Committee wished to support the above competition, in conjunction with the Civic Society, for 2015.

Councillors discussed aspects of supporting the Competition for 2015.

Resolved that:

- [i] There be an organisational team which could be made up of representatives from all Village Organisations.
- [ii] An article be placed in the Penkrige Advertiser shortly before the start of the Competition.
- [iii] A room be made available at the Haling Dene for the team to meet.
- [iv] A letter be sent to the Civic Society thanking them for all their hard work and advising that the Council would support an entry into the 2015 Competition.

1114. WHARF PATHWAY

A quotation was received and considered from the General Handyman to supply and lay a footpath at the above at a cost of £780.

Councillors asked that SSC Planning be advised of the proposal.

Resolved that the quotation from the General Handyman be approved at a cost of £780.

1115. TEDDESLEY ROAD

A letter was received dated 2nd October from a resident to the Chair of Recreation and Amenities with regard to the hedge way that runs along Teddesley Road and restricted access to the footpath.

Cllrs Chambers and Jones left the meeting at 9.10 pm.

Resolved that:

- [i] Council write to SCC Highways asking that this matter be addressed and a copy of the letter be sent to the Highway Liaison Group to be placed on their next agenda.
- [ii] An item be placed in the PPC News asking Parishioners to keep their hedges trimmed and not to overgrown onto public pathways. Also if hedges do overhang public pathways these be reported to the Haling Dene Centre who can then pass the complaint onto the relevant body.

1116. ALLOTMENTS

Consideration was given to increasing the Allotment Rental for 2016.

Resolved that the Allotment Rental remain at £30.00 for the year 2016.

1117. NO ALCOHOL SIGNS

Consideration was given to a request from a resident in Templars Way to replace the above sign at a cost of £47.76.

Resolved that Council monitor the situation and review on a regular basis.

1118. DATE AND TIME OF NEXT MEETING

Thursday 22nd January 2015 at 7.30 pm.

1119. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.30 pm

Chair: _____

Date: _____