

Penkridge Parish Council

Haling Dene Centre
Cannock Road
Penkridge
Stafford
ST19 5DT

16th May 2014

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 22nd May 2014 at 7.30 pm at the Haling Dene Centre.

Yours faithfully

Lynne Hames
Parish Administrator

Public Session

AGENDA

1. APOLOGIES
2. CHAIRMAN AND VICE CHAIRMAN
 - [a] To elect the Chairman of the Recreation and Amenities Committee
 - [b] To elect the Vice Chairman of the Recreation and Amenities Committee.
3. DECLARATION OF INTEREST
4. MINUTES

To approve the minutes of the meeting of 27th March 2014 and to consider matters arising therefrom.
5. INCOME/EXPENDITURE
 - [a] To receive printouts for the year to date.
 - [b] To note the Handymen/Caretakers have undertaken 39 hours of work on behalf of the Recreation and Amenities Committee todate.
6. PLAY AREAS
 - [a] To note that the new Litter Bin, placed on the Horsefair Play Area on Tuesday 6th May, was vandalised on the same evening and removed from site on 7th May. To consider if the Committee wish to have the bin re-located within the Play Area.
 - [b] To receive and consider a quotation from Wicksteed for the supply and installation of a slide on the Wolverhampton Road Play Area with the appropriate safety surface:

High Pedestal Slide [H2.8m] – plus Wetpour Safety Surface	£11,040.90
Medium Pedestal Slide [H1.8m] – plus Grass Matting Safety Surface	£ 6,970.35

7. A449 NAME SIGNS - PENKRIDGE
 - [a] To receive and consider a quotation from Signature Limited to have two new Road Signs at the two entry points to the Village at a cost of £198.61 each. [A life size proof will be available to view]
 - [b] To receive and consider suggested wording for the sign instead of 'Historic Market Town'.
 - [c] To receive and consider a quotation from Amberol for two Self Watering Quad Planters at a cost of £97.52 each.

8. BUS SHELTERS

To receive and consider an email dated 12th May from a village resident with regard to the two Bus Shelters on the A449 [attached].

9. WAR MEMORIAL

To note that the refurbishment of the War Memorial has now been completed and the SSC Conservation Officer has visited the Site and congratulated the Council on an excellent job.

10. VILLAGE ISSUES

Further to the Let's Celebrate Penkridge Event held on 10th May to receive and consider any feedback from attendees both positive and negative.

11. BEST KEPT VILLAGE 2014

To note the above competition is now entering the second month of judging and the Summer Bedding, Baskets and Managers will be in place on 1st/2nd June.

12. YOUTH FORUM

To receive an update from the Youth Worker on the on the above.

13. DATE AND TIME OF NEXT MEETING

Thursday 24th July 2013 at 7.30 pm.

14. STANDING ORDER No 64

Resolved
Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

Penkridge Parish Council

Minutes of the Recreation and Amenities Committee Meeting
held on 22nd May 2014 at 7.30 pm - Haling Dene Centre

Present

Councillor	David Oldfield [Chair]
"	Mrs Sandra Chambers
"	John L Eastwood
"	Peter M Jones
"	Victor Kelly
"	Mrs Sandie Morris
"	Calvert Stonehouse

Also in Attendance were Cllrs Gordon Hawkins and Anthony Minshall

Public Session

1074. APOLOGIES

Apologies were received from Councillors Mrs Anne Geoghegan and Mrs Petula Hughes.

1075. CHAIRMAN AND VICE CHAIRMAN

- [a] There was one nomination put forward and seconded for Cllr Oldfield to stand as Chairman. Cllr Oldfield accepted the position of Chairman to the Recreation and Amenities Committee.
- [b] There was one nomination put forward and seconded for Cllr Mrs Morris to stand as Vice Chairman. Cllr Mrs Morris accepted the position of Vice Chairman to the Recreation and Amenities Committee.

1076. DECLARATIONS OF INTEREST

Cllrs Eastwood and Jones declared an interest in Item 7 – A449 Name Signs Penkridge.

1077. MINUTES

Resolved

That the minutes of the meeting of 27th March 2014 be approved as a true and correct record and signed by the Chairman.

1078. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

1079. INCOME AND EXPENDITURE

- [a] The printouts for the year to date were received and noted.
- [b] It was noted that the Handymen/Caretakers had undertaken 39 hours of work on behalf of the Recreation and Amenities Committee to date.

1080. PLAY AREAS

- [a] It was noted that the new Litter Bin, placed on the Horsefair Play Area on Tuesday 6th May, was vandalised on the same evening and removed from site on 7th May. Consideration was given to if the Committee wished to have the bin re-located within the Play Area. Councillors discussed if and where the bin should be relocated. A proposal was put forward and seconded that the bin be relocated between the Gazebo and the boundary railings along Teddesley Road. Councillors also agreed that a 'Litterbin' sign should be placed on the wooden bins in the park.

Resolved that:

- [i] The bin be relocated between the Gazebo and the boundary railings along Teddesley Road
- [ii] A 'Litterbin' sign should be placed on the wooden bins in the park.

1080. PLAY AREAS [Cont'd]

- [b] A quotation from Wicksteed was received and considered for the supply and installation of a slide on the Wolverhampton Road Play Area.

High Pedestal Slide [H2.8m] – plus Wetpour Safety Surface	£11,040.90
Medium Pedestal Slide [H1.8m] – plus Grass Matting Safety Surface	£ 6,970.35

Councillors agreed that a survey of all the Parks be undertaken on the content and location. Users of the Parks be asked their thoughts on the equipment and where the Parks could be improved. Councillors suggested that this be placed in the PPC News, Facebook and Noticeboards.

Resolved that:

- [i] A survey of all the Parks be undertaken on the content and location. Users of the Parks be asked their thoughts on the equipment and where the Parks could be improved.
 - [ii] The above be placed in the PPC News, Facebook and Noticeboards.
- [c] The DPA advised Councillors that she had been approached by a member of the Leisure Services Department at Stafford Borough Council advising that they had been awarded a grant for new Skatepark equipment and their old equipment may become available. The cost to the Parish would be to have the equipment removed and relocated to the Skatepark and also some minor repairs to the surface. There were three pieces of equipment of a Jump Box and two quarter pipes. It was agreed that Councillors visit the site to have a look at the equipment and the DPA would obtain costs for the above. She advised that if the Parish were offered the equipment there would be a tight deadline to have it removed. Councillors agreed that if the equipment were offered and costs had been received in time, this item be included on the June Full Council Agenda for consideration. The DPA to ask if the Parish Council could have a copy of the previous year's RoSPA report for the Skatepark.

Resolved that:

- [i] Councillors visit the site to have a look at the equipment.
- [ii] The DPA obtain costs for the equipment to be removed and relocated to the Skatepark and some minor repairs made to the surface.
- [iii] A copy of the previous year's RoSPA report for the Skatepark be obtained.
- [iv] If the equipment were offered and costs had been received in time, this item be included on the June Full Council Agenda.

Cllr Jones left the meeting at 8.10 pm.

- [d] The DPA advised Councillors that whilst clearing out the Compound a wooden Noticeboard was found and asked if this would be suitable for the Horsefair Play Area. Councillors agreed that this be placed by the double gates in the Play Area facing outwards.

Resolved that the Noticeboard be placed by the double gates in the Horsefair Play Area facing outwards.

1081. A449 NAME SIGNS - PENKRIDGE

- [a] A quotation was received and considered from Signature Limited to have two new Road Signs at the two entry points to the Village at a cost of £198.61 each. Councillors discussed the content of the sign and it was agreed that the wording be:

WELCOME TO
PENKRIDGE
Twinned with Ablon sur Seine

The size of the font for the Welcome To and Twinned With be the same size and the PenkrIDGE be in larger font size.

The logo be slightly smaller and if possible be in colour. The legs be 2m in length and black in colour. The fitting of the legs be to accommodate the Barrier Basket.

The General Handyman to remove the old signs and install the new signs but the Parish Council retain the old signs.

1081. A449 NAME SIGNS - PENKRIDGE [Cont'd]

Resolved that:

- [i] Two new signs be purchased at a cost of £198.61 each from Signature Limited.
- [ii] The wording on the signs be:

WELCOME TO
PENKRIDGE
Twinned with Ablon sur Seine

- [iii] The size of the font for the Welcome To and Twinned With be the same size and the Penkridge be in larger font size.
 - [iv] The logo be slightly smaller and if possible be in colour.
 - [v] The legs be 2m in length and black in colour. The fitting of the legs be to accommodate the Barrier Basket.
 - [vi] The General Handyman to remove the old signs and install the new signs but the Parish Council retain the old signs.
- [b] Consideration was given to suggested wording for the sign instead of 'Historic Market Town'. The wording on the new signs as per [a] above.
- [c] A quotation was received and considered from Amberol for two Self Watering Quad Planters at a cost of £97.52 each and two 1000mm Black Barrier Baskets to attach to the legs of the sign at a cost of £130 each.

Resolved that two 1000mm Black Barrier Baskets be purchased from Amberol at a cost of £130 each which would attach to the legs of the sign

1082. BUS SHELTERS

An email dated 12th May was received and considered from a village resident with regard to the two Bus Shelters on the A449.

The DPA advised that the Bus Shelters at Gailey and the two on the A449 by the Island had been cleaned. The Chairman advised that the shelter on the South Bound side of the A449 had a couple of panels missing and suggested that the back be steel and the two sides be Perspex. Councillors also agreed that the two Bus Stops be re-painted. Cost be obtained to refurbish the South Bound Bus Stop and this be placed on the July Agenda for consideration.

Resolved that:

- [i] Quotations be obtained for the shelter on the South Bound side of the A449 to have steel back and the two sides be Perspex and this be paced on the July Agenda for consideration.
- [ii] The Two Bus Shelters on the A449 be re-painted.

1083. WAR MEMORIAL

It was noted that the refurbishment of the War Memorial had now been completed and the SSC Conservation Officer had visited the Site and congratulated the Council on an excellent job.

1084. VILLAGE ISSUES

Further to the Let's Celebrate Penkridge Event, held on 10th May, the Committee received and considered feedback from attendees, both positive and negative.

Councillors had been approached with the following:

The Bus Stops on Wolgarston Way advising that it did not give protection against the weather.

Good comments re the flower display in the Village last year

A question asked if the troughs under the Village Signs were to be re-planted again this year.

There had already been criticism of the poor state of the Grass Verges

The Chairman congratulated Councillor Mrs Morris on a very successful event.

1085 BEST KEPT VILLAGE 2014

It was noted the competition was now entering the second month of judging and the Summer Bedding, Baskets and Managers would be in place on 2nd /3rd June.

Councillors asked that this item be included on the October Agenda for discussion on how to promote the competition and involve local groups.

Resolved that this item be included on the October Agenda for discussion on how to promote the competition and involve local groups.

1086. YOUTH FORUM

It was noted that no report had been submitted.

1087. DATE AND TIME OF NEXT MEETING

Thursday 24th July 2014 at 7.30 pm.

1088. STANDING ORDER No 64

Resolved

Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.20 pm

Chair: _____

Date: _____